

WATERFORD LIBRARY BOARD OF TRUSTEES
OFFICIAL MEETING MINUTES
May 12, 2020

Call to Order: The meeting was called to order by President Romanak at 4:31 p.m. via teleconference. Library Board Trustees present were Vice President Bechtel, Treasurer and Secretary Datka, Trustees Peters, Halbach, Director Heather Kinkade, Samantha Vogel and Tricia Cox.

Minutes

There was a motion (Halbach/Peters) to approve the April 14, 2020 Regular Meeting Minutes as presented. All ayes. Motion passed.

Public Appearance

No one appeared before the WPL Board.

Invoices

The WPL Invoices for April 2020 Operations and Special Funds were presented and discussed.

There was a motion (Bechtel/Peters) to approve April 2020 operation invoices:

April 2020 Operations – \$29,239.14

All ayes. Motion passed.

There was a motion (Bechtel/Halbach) to approve April 2020 special fund invoices:

April 2020 Special Funds – \$12,411.01

All ayes. Motion passed.

New Business

1. **Library Update** Kinkade reported that the Loose Ends Sewing Group supplied local businesses and community members with 291 masks they made. In addition, Kinkade proposed resuming the Pharmacy Station satellite book pick up location.
2. **Summer Reading Program** Cox updated the Board on the status of the Summer Reading Program. The library will continue to offer many of the programs that are feasible while social distancing.
3. **WUHS Book Collection** The WPL continues to collect the high school library books in their book drop. Bobbi Hyland from WHS routinely picks the books up. It has been very manageable. WHS Superintendent, Luke Francois, sent a note of appreciation to the library.
4. **Bump Out Garden Update** Kinkade updated the board on the garden for the bump out. Due to possible funding changes, the plan may also change. Kinkade will present prices and rendering at a later date.
5. **Curbside Update** Kinkade reported the curbside pickup option during the quarantine is going well, but that it is a lot to manage. Although as time goes on it does feel easier than when it first started. All the feedback gathered from curbside pickup has been very positive.

6. **Lakeshores Library System Meeting** Kinkade shared the discussions regarding library re-opening that took place at the Lakeshores meeting. Many recommendations were given that are being implemented before the WPL will reopen.
7. **2020 Budget** With 34% of the year past, the WPL is at 34% of their budget. It was noted that WPL is at 72% for repairs due to the extensive work on the HVAC system. Kinkade reported that the Village Administrator requested that the library cut \$160,000.00 from the 2020 library budget to cover Village deficits.

Adjourn: There being no further business to come before the Board of Trustees, there was a motion (Halbach/Peters) to adjourn. All ayes. The meeting adjourned at 6:03 p.m.