

**WATERFORD LIBRARY BOARD OF TRUSTEES
OFFICIAL SPECIAL MEETING MINUTES
March 14, 2020**

Call to Order: The meeting was called to order by President Romanak at 9:00 a.m. via telephone conference. Library Board Trustees included on the call were Vice President Bechtel, Treasurer and Secretary Datka, Trustee Halbach, and Director Heather Kinkade.

New Business

- 1. Pandemic Preparedness Plan** The new Pandemic Preparedness Plan was discussed.

There was a motion (Romanak/Halbach) to approve the 2020 Waterford Public Library Pandemic Preparedness Plan. All ayes. Motion passed.

Adjourn: There being no further business to come before the Board of Trustees, there was a motion (Romanak/Bechtel) to adjourn. All ayes. The meeting adjourned at 9:09 a.m.