

WATERFORD LIBRARY BOARD OF TRUSTEES
OFFICIAL MEETING MINUTES
July 12, 2022

Call to Order: The meeting was called to order by Vice President Peters at 4:30 p.m. in the Community Room. Library Board Trustees present were Treasurer Nargis, Secretary Bechtel, and Trustee Schoepke. Also present Library Director Heather Kinkade and Children's Librarian Tricia Cox.

Public Appearances

None.

Minutes

There was a motion (Nargis/Schoepke) to approve the June 14, 2022 meeting minutes as presented. All ayes. Motion passed.

Children's Librarian

Tricia Cox reviewed the Library's TikTok posts, including a video that has accrued more than 628,700 views.

Trustee Essentials

Discussion of *Trustee Essentials: A Handbook for Wisconsin Public Library Trustees*, "Chapter 3: Bylaws -- Organizing the Board for Effective Action."

Librarian's Report

1. Programming review. It was noted the adult program Purple Springs Memory Café was cancelled due to lack of registration; the Tiki Tuesday program was well attended. Family programs highlighted were Summer Reading in a Bag, and the three sessions of Reading by the River. Highlighted juvenile programming was the Oceans Dance Party and the Snake Discovery StoryWagon. Teen programs Tie Dye Seashells and Aquatic Snail Habitat were well attended. Beanstack app Summer Reading Challenge update for June: 355 children are registered and have read a total of 51,999 minutes; 39 teens have registered and read 8,377 minutes; 90 adults have registered and read 33,104 minutes.

2. Circulation review. Materials circulation continues to be down (-5.43%) from the same months in 2021, while visits to the library continue to be increased (+13.1%) over the same months in 2021.

3. Director's report. There was no LAC/SHARE meeting this month. Kinkade attended the Village Board meeting July 11; on the agenda was the approval of road resurfacing of Augusta and Danielson Roads the approval of a pier on Foxwood Drive, and a review of bids for 10 Club Park. Kinkade gave an update on the building heat and humidity problems. She has gotten expert advice and continues to work with to find possible solutions. The Friends group trip to the Marriot Theatre in Lincolnshire, IL for "Hello, Dolly!" is scheduled for Wednesday, September 7, and registration is open until August 7. Kinkade reviewed thank you notes from meeting room users, Colonel Heg descendants, and from a peer for Kinkade's participation as a facilitator of the "Wisconsin Libraries Talk about Race" webinar series.

4. Budget review. 50% of the year has elapsed; 54.21% of the budget is considered spent because of annual up-front costs. The budget is on track.

Statements

Motion (Nargis/Schoepke) to approve June 2022 checking statement balance \$35,806.27
All ayes. Motion carried.

Invoices

The WPL Invoices for Operations and Special Funds were presented.

Motion (Schoepke/Nargis) to approve June 2022 operation invoices totaling \$78,661.23
All ayes. Motion carried.

Motion (Bechtel/Schoepke) to approve June 2022 special fund invoices totaling \$13,324.71
All ayes. Motion carried.

Old Business

1. Reopening plan. The library will remain in phase 3 of the reopening plan.

2. Review of Mission Statement.

Motion (Bechtel/Schoepke) to table review and discussion of mission statement until a meeting with more board members present.
All ayes. Motion carried.

New Business

1. Statement of support of possible Lakeshores/Arrowhead Library System merger. The possible merger of the Lakeshores and Arrowhead library systems was discussed, and a draft letter reviewed.

Motion (Nargis/Schoepke) to approve letter to Lakeshores Library Board in support of possible Lakeshores/Arrowhead merger.
All ayes. Motion carried.

Adjourn: There being no further business to come before the Board of Trustees, there was a motion (Nargis/Bechtel) to adjourn. All ayes. Motion carried. The meeting adjourned at 5:58 p.m.