

WATERFORD LIBRARY BOARD OF TRUSTEES
OFFICIAL MEETING MINUTES
April 14, 2020

Call to Order: The meeting was called to order by President Romanak at 4:31 p.m. via teleconference. Library Board Trustees present were Vice President Bechtel, Treasurer and Secretary Datka, Trustees Peters, Halbach, and Director Heather Kinkade.

Minutes

There was a motion (Bechtel/Halbach) to approve the March 10, 2020 Regular Meeting Minutes as presented. All ayes. Motion passed.

There was a motion (Bechtel/Peters) to approve the March 14, 2020 Special Meeting Minutes as presented. All ayes. Motion passed.

Public Appearance

No one appeared before the WPL Board.

Invoices

The WPL Invoices for March 2020 Operations and Special Funds were presented and discussed.

There was a motion (Halbach/Peters) to approve March 2020 operation invoices:

March 2020 Operations – \$29,269.43
All ayes. Motion passed.

There was a motion (Bechtel/Peters) to approve March 2020 special fund invoices:

March 2020 Special Funds – \$525.00
All ayes. Motion passed.

New Business

- 1. Library Closing Update and Future Plan** An update on the closing of the library due to the pandemic was given. Kinkade and staff put their plan into motion when the order was given to close to the public. They were very confident in their plan and the execution of the plan went smoothly. While the library is closed to patrons, employees remain busy. There is an employee rotation schedule in place so the staff members have ample distance between each other as they work. Employees are also continuing working on various tasks and projects while working from home. The start date of the summer reading program has been shifted back from the end of May to the middle of June. There will be a Lakeshores Library System meeting on May 5th where all their libraries hope to learn more about the future of “Safer at Home” order and how it will affect the library in the future. Also, it was noted that the drive-through voting process on April 7th, which ran out of the library’s lobby, went well.

Adjourn: There being no further business to come before the Board of Trustees, there was a motion (Romanak/Halbach) to adjourn. All ayes. The meeting adjourned at 5:13 p.m.