Waterford Public Library

Waterford Public Library Board Agenda
November 10, 2026 5:00 PM

The Library Board will meet on Tuesday, November 10, 2026 at 5:00pm in Waterford Library's Community Room at 101 N River St, Waterford, WI 53185. The agenda is published four days prior to the meeting and may be revised until 48 hours in advance of the meeting. Meetings are open to the public except when specifically noticed otherwise in accordance with the Wisconsin Open Meetings Law. Members of the public may address the Board during the public comment session, and the total time allocated may be limited at the discretion of the Board President.

Waterford Public Library's mission is to provide all patrons with impartial and inclusive access to a wide range of information resources, programs, and services in order to encourage literacy and lifelong learning, as well as to support educational, cultural, and recreational activities.

Call to Order

Public Comment

Approve Minutes
Review and Act on October 13, 2026 Regular Board Meeting Minutes

Director's Report
Programming Review
Circulation Review
Website & Social Media Review
Special Projects Update
Friends Update

Invoices
Budget Review
Review and Act on Invoices from October 2026

Committee Report
Endowment, Donation & Recognition Subcommittee

Old Business

New Business
Director Job Description Edits
Racine Community Foundation Withdrawal
Patriot Financial Annual Withdrawal
Staff Wage Scale
2027 Budget

Adjournment

***Please note that, upon reasonable notice, accommodations can be made for the needs of disabled individuals through appropriate aids and service. For additional information or to request this service, contact the Library at 262-534-3988.*

Next meeting: December 8, 2026

Posted: November 5, 2026, 5pm

WATERFORD LIBRARY BOARD OF TRUSTEES
UNOFFICIAL MEETING MINUTES
October 13, 2026

Call to Order: The meeting was called to order by President Isola at 5:03 PM

Trustees present: Trustees Pollnow, Dexter, Loebel, Kis, Isola, Olson

Absent: Schoepke (Excused)

Others present: Library Director Jessica Kiesler, Friends Jan Thornberg, Adam Jaskie

Public Comment

None

Minutes

Motion (Pollnow/Loebel) to approve September minutes as discussed. All ayes. Motion carried 6-0.

Director's Report

1. Programming Review:
    - Adult programming:
        - Mah Jongg and Tai Chi are very popular
        - Total Participants: 286
    - Family programming:
        - Open Piano recitals are ongoing from our grant
        - Total Participants: 353
    - Juvenile 0-5:
        - Pre-school with Polar
        - Total Participants: 264
    - Juvenile 6-11:
        - Total Participants: 187
    - Teen 12-18: Mid-week pop-ins to attrack teens
        - Total Participants: 21

2. Circulation Review:
    - Library Visits: we are up 4,000 more visits at this point in the year than last year
        - 4,009 people visited in August

- Door count 40,013 in 2026 as compared to 35,777 people at the same time last yar
- Program attendance: 1,111
- 593 new patrons this year (54 in September)

88,305 total visitors

593 new patrons / wi-fi usage is increased from 2025

All counts UP from 2025 except check outs

Patron emails increased to 24,000 in 2026

3. Notable Mentions /Special Projects Update

Welcome Laura Olson to the Library Board!!!

- Jessica met with Mike Sponholz (DPW) to review Capital building projects timeline for planning purposes.
- Our new donor wall has been installed. It's a metal structure that looks like a river. Community members may purchase a fish to be added to the wall as a fundraiser.
- Our Community survey will be coming out later this month.
- The Chamber of Commerce Gala at the library is less than a month away! (11/7) Don't forget to buy your tickets: https://tinyurl.com/muwsb7nr

Jessica met with two art teachers from Waterford schools and we are planning an Art Gallery at the library in spring for Earth Day. 2nd-5th graders will showcase their artwork. ○ The carpets were cleaned in September.

- Jewish Museum experience pass now available for check out.
- Roof approved by Village Board for replacement in September.
- Finance approved Library's Budget to be restored to $300,000.00 in 2027 & our Administrative fees were reduced to $11,000.00. Hope for more hours and staffing.

4. Friends Update

- Children's Department
- $50 - Craft bag materials
- $60 - Materials for Alphabet Lab Adventures
- $50 - Preschool Playdate materials
- $40 - Dec. Preschool Morning Movie (cookies & juice)
- $60 - Loki care
- Total: $260

Tween & Teen

Total: $100

Adult Department

Total $600

Family

Total $1,600

Total $2,560 - less $150 from previous request for Piano refreshments

5. 2026 Budget Review
    - Budget currently at 78.9% of spending for the year (83% of year has elapsed)
    - Associated Bank: End of August $164,366.56
    - Community State Bank: End of September $21,874.73
    - Patriot Financial: End of September $82,407.44

Invoices

- Motion (Kis/Isola) Operations $57,494.54. All ayes. Motion carried 6-0.
- Motion (Kis/Dexter) Special Funds $8,324.12. All ayes. Motion carried 6-0.

Committee Report

- Endowment Donation and Recognition Committee (EDRC)
    - Committee met on October 7, 2026

Met with Matt Giese @ Patriot Financial for WPL Endowment Fund $83,029.40

Returns within desired range / well-balanced / no changes recommended

Discussion on procedure for a possible withdrawal 1/2027 - recommendation to be determined at next meeting

Matt will meet with committee once per year

Continue review of Library's endowment fund @ Racine Community Foundation

Structural portion of recognition wall art piece installed.

Fish are Official $200-$1,000 increments to add a fish to our wall in the

entrance $3,000 or above for a bird

Began work for a marketing plan for future endowment gifts and donations.

Working on development of a protocol for clarity concerning what, when, and how donations will be recognized.

Old Business

- Building Agreement

- Mike Sponholz and I have completed the project for capital expenses. Will be an Appendix to the building agreement.

New Business

- Local Author Collection Policy

  We want to support local authors in a designated area at our library and must be donated and are not vetted in any way. (we will separate adult from children collections)
  Author donations are limited to three titles per year. Must have been published in the last five years and in like new or new condition.

  Motion to pass the new policy (Pollnow/Isola) passed 5-1 nay Olson

  Waterford Public Library Community Survey - anonymous to complete the survey and then a link to enter drawing for a chance to win $200 Gift card.

  Motion to pass survey with edits (Goebel/Kis)

Adjournment

There being no further business before the Board of Trustees, there was a motion (Goebel/Dexter) to adjourn. All ayes. Motion carried 6-0. The meeting adjourned at 6:33 PM.

Next meeting: November 10, 2026
Minutes submitted by: Tamara Pollnow

VILLAGE OF WATERFORD BOARD REPORT

For additional information, visit www.waterfordwi.org

Waterford Public Library

Director's Report

Meeting Date: November 9, 2026

Library Visits in October 2026

- 4,700 people visited the library in October 2026.
  - 44,713 people have visited since January 1, 2026.

Library Cards Issued in October 2026

- 58 new people got library cards this month

Circulation Report for October 2026

- 9,464 items circulated during the month of October 2026
- 97,769 items have circulated since January 1, 2026

Programming Report for October 2026

- 2,591 people attended 61 programs at the library this month
  - 31 adult programs hosted 454 participants
  - 14 juvenile programs hosted 542 participants
  - 7 teen programs hosted 25 participants
  - 9 family programs hosted 1,570 participants

Notable Mentions

- Thank you to Mike Sponholtz and the DPW crew for helping to move shelving for the gala. We couldn't have done it without you!
- The library now offers passes to the Jewish Museum Milwaukee. Bring your family for free by checking one out!
- We hosted an after-hours Midnight release party with Reads by the River and Mukwonago Public Library. 45 people came and they were very enthusiastic readers.
- The library's roof is being replaced.
- Trustee Kelli Dunham donated her time to give a free presentation at the library regarding Mindful Eating over the Holidays. Thank you Kelli!
- Our free piano concerts continue – join us on Saturday, December 5 at 10:30am (Kevin Weed) and again on Tuesday, December 15 at 5:30pm (Nick Rehnfeld).
- Our Community Survey is now open! Whether you're a user or not, please let us know your thoughts about library services: https://forms.gle/QLRpjdVB1m8qFYYe6

Respectfully Submitted,
Jessica Kiesler, Library Director
Waterford Public Library

Waterford Public Library

October 2026 Patron Suggestions, with Responses

General

I love reading.
Wow, we love reading too! No wonder we all hang out at libraries. 🙂 Next time you're in, let us know what you've enjoyed lately!

Materials

Books for Christians.
Thank you for your comment! We have a lot of books for Christians but if you're seeking a specific author, please let us know. In the meantime, consider checking out these Christian authors: Karen Kingsbury, Francine Rivers, Janette Oke, Tessa Afshar & Ted Dekker

Programs & Services

More cooking classes. Adult craft bags and classes. Used book exchanges. Blind date with a book.
All of these are wonderful ideas! Thank you for your suggestions. We are hoping to add more adult programs in 2027 and will add these to our list. In the meantime, check out Diamond Art happening on Tuesday, November 24 at 5pm.

Summary of Programming for the Month of October 2026

Adult

Date	Program	# of Participants
10/1	Spice Club: Urfa Biber	45
10/1, 10/8, 10/15, 10/22, 10/29	Tai Chi w/ ADRC	51
10/5, 10/12, 10/19, 10/26	Needlecrafters Group	17
10/5, 10/12, 10/19, 10/26	Adult Yoga w/ Rachel Juergens*	45
10/6	Scrapbooking Club	7
10/6	ADRC Caregiver Support Group	7
10/7, 10/14, 10/21, 10/28	Play American Mah Jongg	28
10/7	Yoga Nidra w/ Rachel Juergens*	2
10/13 & 10/27	Material Girls Quilting Group	12
10/17	Spice Club: Tan-Tan	70
10/19	Pause. Notice. Choose. A Different Conversation About Health	5
10/21	Loose Ends Sewing & Stitching Club	18
10/22	Creative Spaces Sewcial	10
10/26	ACOTAR Release Party w/ Reads by the River & Mukwonago Community Library	45
10/28	Cooking with Class w/ Staci Joers*	32
10/28	Book Club	7
10/1 – 10/31	Puzzle Table - passive	53
	Total Participants	**454**

*Presenter was paid for program.

Family

Date	Program	# of Participants
10/8	Shared Spaces Storytime	45
10/11 – 10/17	WYR… own a snake or spider?	374
10/17	James Sodke in Concert*	44
10/18 – 10/24	WYR… candy corn or tootsie rolls?	305
10/21	Meet & Greet a Therapy Dog: Sydney	19
10/25 – 10/31	WYR… broom that flies or invisibility cape?	194
10/27	Family Bingo Night	24
10/31	Cookie & Craft Drop-in	25
10/1 – 10/31	Passive Activity Sheets	540
	Total Participants	**1,570**

Juvenile – 0-5

Date	Program	# of Participants
10/2, 10/9, 10/16, 10/23	Alphabet Lab Adventures	175
10/5	Preschool Workshop: Spooky Science	42
10/7	Child Find	4
10/12	Little Bookworms: Pumpkin Patch	21
10/19	Little Bookworms: School Bus Storytime	60
10/20	Preschool Playdate with Polar	18
10/1 – 10/31	1,000 Books Before Kindergarten Sign up	2
10/1 – 10/31	1,000 Books Before Kindergarten Sheets	4
	Total Participants	**326**

Juvenile – 6-11

Date	Program	# of Participants
10/16 – 10/31	Sticker Art Mosaic	31
10/19 – 10/24	Silly Face Pumpkin Scavenger Hunt	185
10/30	Family Movie Morning	canceled
	Total Participants	**216**

Teen – 12-18

Date	Program	# of Participants
10/3	Teen Advisory Board (TAB)	1
10/7, 10/14, 10/21, 10/28	Midweek Teen Pop-in	9
10/20	Dungeons & Dragons Club	10
10/1 – 10/31	Teen Volunteers	5
	Total Participants	**25**

Total participants for the month: 2,591

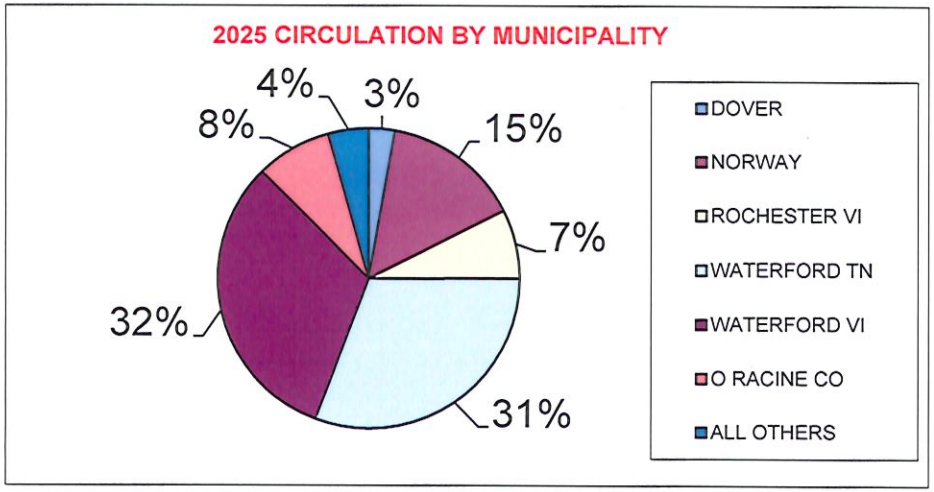
October Highlights

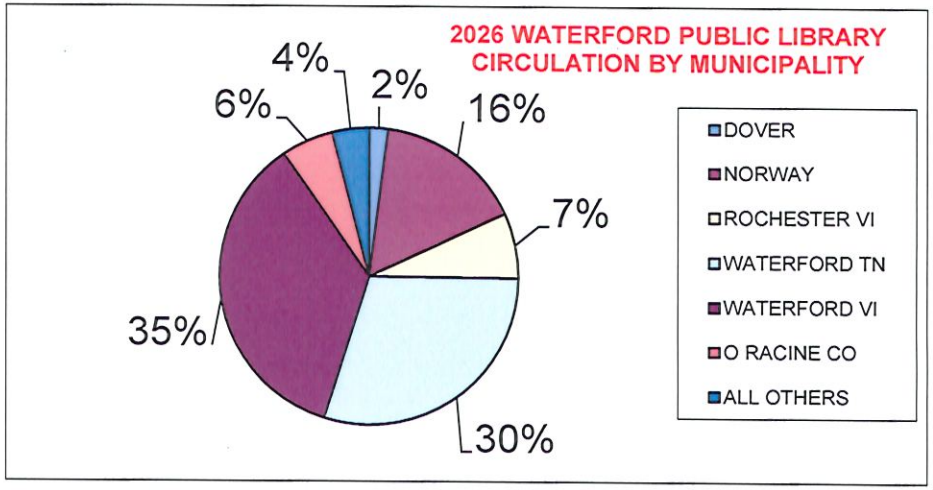
- Since 2016, 267 children have signed up to participate in our 1,000 Books Before Kindergarten program. Of those, 80 children have completed the program. There are currently 20 active participants.
- 58 Book Bundles were checked out for a total of 290 individual items.
- 69 Tween STEAM Kits & 307 Juvenile Craft Kits were checked out.
- 6 Family Fun Movie Bins were checked out for a total of 30 individual items.
- 8 children came in to receive a birthday book.
- 2 curbside visits.
- Over 1,255 people visited our Creative Play Space!

CIRCULATION STATISTICS 2026

DISTRIBUTION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2026 TOTAL	2025 TOTAL
DOVER**	179	213	197	156	178	352	236	178	123	183			**1995**	2833
NORWAY**	1599	1305	1384	1311	1381	1923	1833	1790	1447	1715			**15688**	14944
ROCHESTER VI	736	719	729	634	507	976	764	764	571	491			**6891**	7489
WATERFORD TN**	2603	2730	2906	2789	2655	3765	3314	2850	2752	2717			**29081**	30040
WATERFORD VI	3105	2727	3262	2923	2919	4407	4348	3424	4009	3504			**34628**	30839
O RACINE CO														
BURL TN**	94	80	89	134	69	162	125	112	80	110			**1055**	2060
BURL CITY	156	230	165	125	81	163	221	125	97	201			**1564**	2443
CALEDONIA**	16	27	8	16	25	38	22	10	55	13			**230**	464
MT PLEASANT**	91	68	81	71	84	91	41	120	52	42			**741**	889
RACINE	26	20	24	7	23	18	14	25	71	10			**238**	185
RAYMOND**	144	77	100	76	61	126	119	101	130	136			**1070**	1271
STURTEVANT**			14			6							**20**	20
UNION GROVE	58	82	31	13	13	10	43	111	65	36			**462**	459
WIND POINT**	1							5					**6**	2
YORKVILLE**	24	1	24	19	1	7	21	16	36	20			**169**	482
WALWORTH CO														
BLOOMFIELD**		12						12					**24**	63
BURL CITY										21			**21**	
DELAVAN					3			2					**5**	12
EAST TROY TN**	68	60	64	30	65	62	64	59	59	57			**588**	378
EAST TROY VI	30	13	3	7	28	45	10	26	12	27			**201**	322
ELKHORN	1	14	26	7	4				1	4			**57**	12
FONTANA													**0**	
GENEVA			1			1	1			1			**4**	38
GENOA CITY	2	4	6	3		3							**18**	
LA GRANGE**													**0**	
LAFAYETTE**	56	9	11	20	45	18	15	22	12	7			**215**	209
LAKE GENEVA	1	1				6		3	2	1			**14**	42
LINN**									11	14			**25**	17
LYONS**	31	10	12	9	14	7	8	5	12				**108**	115
SHARON													**0**	
SPR PRAIRIE**	34	64	52	62	156	87	62	63	80	61			**721**	735
SUGAR CREEK**								4					**4**	16
TROY**		7	6	2	2	3	9	4	23	10			**66**	119
WALWORTH							4		5				**9**	24
WHITEWATER TN		7	1			2	4						**14**	1
WILLIAMS BAY													**0**	28

WAUKESHA CO	254	164	191	148	178	109	141	54	64	46			**1349**	1906
KENOSHA CO	30	23	13	46	23	34	87	54	35	24			**369**	271
ALL OTHERS	3		17	14	36	34		1	1	13			**119**	49
GRAND TOTAL	**9342**	**8667**	**9417**	**8622**	**8551**	**12455**	**11506**	**9940**	**9805**	**9464**	**0**	**0**	**97769**	**98777**





	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	**2026**	2025
ILL to non-SHARE	27	33	31	36	31	33	15	28	26	35			**295**	218
ILL from non-SHARE	16	10	16	13	22	15	12	9	13	15			**141**	110
holds to SHARE	1914	1697	1777	1641	1469	1602	1616	1597	1694	1606			**16613**	16360
holds from SHARE	1210	1043	1331	1065	1095	1565	1345	1133	1409	1358			**12554**	13519
LIBBY USE	2936	2614	2869	2637	2789	2816	2651	2682	2788	2911			**27693**	22780
LINKEDIN LEARNING	1	3	2	4	3	1	3	5	4	4			**30**	
MANGO LANGUAGE	49	46	32	31	48	49	30	37	29	33			**384**	246
WIRELESS USE	431	467	498	585	547	574	544	535	455	576			**5212**	4541
COMPUTER USE	180	263	237	225	199	295	253	267	173	226			**2318**	2041
IN HOUSE USE	1028	1113	1106	1019	1188	1517	1302	1117	1037	1106			**11533**	11106
J OUTREACH	55	40	85	70		6	12	14					**282**	360
BOOKWORMS		40	28	55	16				64	81			**284**	213
PRESCHOOL	174	218	135	150	96	67	30	51	200	245			**1366**	1304
J PROGRAMS	42	208	125	279		530	740	300	187	216			**2627**	2074
TEEN PROGRAMS	33	22	25	33	19	68	27	8	21	25			**281**	365
NEW PATRONS	46	57	76	55	56	103	65	81	54	58			**651**	592
FAMILY PROGRAMS	493	324	1430	1535	1111	1094	1106	534	353	1570			**9550**	6415
ADULT BK CLUBS	14	8	9	9	9	9	10	10	8	7			**93**	93
A PROGRAMS	228	283	403	319	232	211	187	352	278	447			**2940**	1853
LIBRARY VISITS	3642	3994	4240	4352	3933	5616	5583	4572	4081	4700			**44713**	40247

SOCIAL MEDIA ANALYTICS 2026

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	**2026**	2025
WEBSITE														
# OF VISITS	5560	6130	5708	5329	4304	4684	3982	3805	3633	3745			**46880**	46240
# OF PAGES VIEWED	7375	8461	8297	7352	6371	7500	6001	5782	5425	5605			**68169**	88502
FACEBOOK														
# OF VIEWS	28170	62433	63430	20822	17529	46874	58238	25058	57624	19661			**399839**	217396
ENGAGEMENTS	613	2900	3872	975	499	2851	3585	1145	5428	1271			**23139**	13376
NEW FOLLOWERS	73	34	104	27	9	54	31	13	43	29			**417**	155
TOTAL FOLLOWERS	3710	3744	3848	3875	3884	3938	3969	3982	4025	4054			**4054**	3603
PINTEREST														
# OF ENGAGEMENTS	222	269	203	131	121	107	112	112	136	108			**1521**	3034
FOLLOWERS	301	301	299	299	299	299	298	297	297	297			**297**	302
YOUTUBE														
# OF VIEWS	257	131	135	81	102	105	78	106	143	143			**1281**	1332
PATRON POINT														
EMAILS SENT	934	953	963	3455	3575	3560	3562	3580	3578	7170			**31330**	5621
EMAILS OPENED	485	394	475	1074	1257	1762	1149	1225	1272	2891			**11984**	2826
GOOGLE MY BUSINESS														
SEARCHES	619	491	624	607	459	675	714	726	657	535			**6107**	5762
DIRECTIONS	172	143	173	241	311	229	284	230	244	242			**2269**	1994
VISITS TO WEBSITE	913	855	883	805	736	1117	997	849	825	860			**8840**	8311
PHONE CALLS	113	90	92	105	117	151	111	112	95	95			**1081**	834
INSTAGRAM														
# OF VIEWS (7/2026)	290	526	410	121	91	142	2876	2599	5381	3381			**15817**	409
# OF POSTS	12	20	48	50	11	58	45	37	41	61			**383**	317
TOTAL FOLLOWERS	650	665	686	827	852	1031	960	971	979	1002			**1002**	603

Statistics by format 2026

Library Circulation - Total year to Date 2026

Material Type	Adult Materials	Youth/Teen Materials	Total 2026	Total 2025	% Change from 2025
Books	27,176	46,433	**73,609**	73,719	-0.15%
Lucky Day	1,045	0	**1,045**	0	
DVDs/Blu-Rays	6,930	4,064	**10,994**	10,876	1.08%
Music CDs	781	88	**869**	981	-11.42%
Magazines	947	57	**1,004**	1,803	-44.32%
Playaways & Audiobooks on CD	734	808	**1,542**	1,559	-1.09%
Video Games	180	858	**1,038**	995	4.32%
Hotspots & Experience Passes	768	0	**768**	629	22.10%
Realia	182	4,891	**5,073**	5,818	-12.81%
eBooks (Libby)	7,383	847	**8,230**	7,551	8.99%
eAudioBooks (Libby)	14,941	1,308	**16,249**	12,135	33.90%
eMagazines (Libby)	3,210	0	**3,210**	3,099	3.58%

Non-circulation Stats year to date 2026

Library Usage	Total 2026	Total 2025	% Change from 2025
Door Count	44,713	40,247	11.10%
Program Count	457	369	23.85%
Program Attendance	18,278	13,291	37.52%
Total Items in Collection	78,515	79,910	-1.75%
New Library Cards	651	592	9.97%
Total Library Card Holders	6,156	6,084	1.18%

VILLAGE OF WATERFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2026

LIBRARY OPERATIONS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	TAXES					
210-41100	GENERAL PROPERTY TAXES	233,700.00	233,700.00	233,700.00	.00	100.0
	TOTAL TAXES	233,700.00	233,700.00	233,700.00	.00	100.0
	INTERGOVERNMENTAL AID					
210-43720	LIBRARY AID	368,301.26	368,301.26	368,301.00	(.26)	100.0
	TOTAL INTERGOVERNMENTAL AID	368,301.26	368,301.26	368,301.00	(.26)	100.0
	PUBLIC CHARGES FOR SERVICES					
210-46711	COPIER/PRINTER CHARGES	2,877.30	2,877.30	2,500.00	(377.30)	115.1
210-46712	LIBRARY FINES	1,034.65	1,034.65	2,000.00	965.35	51.7
	TOTAL PUBLIC CHARGES FOR SERVI	3,911.95	3,911.95	4,500.00	588.05	86.9
	MISCELLANEOUS INCOME					
210-48200	LIBRARY RENT	2,935.00	2,935.00	750.00	(2,185.00)	391.3
	TOTAL MISCELLANEOUS INCOME	2,935.00	2,935.00	750.00	(2,185.00)	391.3
	TOTAL FUND REVENUE	608,848.21	608,848.21	607,251.00	(1,597.21)	100.3

VILLAGE OF WATERFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2026

LIBRARY OPERATIONS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	DEPARTMENT 51930					
210-51930-000-511	WORKERS COMP INSURANCE	.00	.00	214.00	214.00	.0
	TOTAL DEPARTMENT 51930	.00	.00	214.00	214.00	.0
	LIBRARY OPERATIONS					
210-55110-000-100	SALARY & WAGES	269,084.70	269,084.70	321,697.00	52,612.30	83.7
210-55110-000-101	LIBRARY BOARD SALARIES	1,560.00	1,560.00	3,400.00	1,840.00	45.9
210-55110-000-102	MAINTENANCE WAGES	5,775.00	5,775.00	5,775.00	.00	100.0
210-55110-000-103	JANITORIAL WAGES	7,100.00	7,100.00	11,000.00	3,900.00	64.6
210-55110-000-151	SOCIAL SECURITY & MEDICARE	19,638.03	19,638.03	24,610.00	4,971.97	79.8
210-55110-000-152	RETIREMENT	13,057.10	13,057.10	15,274.00	2,216.90	85.5
210-55110-000-154	EMPLOYEE INSURANCES	51,271.88	51,271.88	60,555.00	9,283.12	84.7
210-55110-000-217	MAINTENANCE AGREEMENTS	8,751.79	8,751.79	16,500.00	7,748.21	53.0
210-55110-000-225	TELEPHONE	2,509.00	2,509.00	4,000.00	1,491.00	62.7
210-55110-000-241	CLEANING	2,678.10	2,678.10	6,460.00	3,781.90	41.5
210-55110-000-311	POSTAGE	925.61	925.61	1,250.00	324.39	74.1
210-55110-000-319	OFFICE SUPPLIES	2,848.53	2,848.53	4,000.00	1,151.47	71.2
210-55110-000-320	ADMINISTRATIVE CHARGES	37,028.00	37,028.00	37,028.00	.00	100.0
210-55110-000-330	TRAVEL	498.71	498.71	500.00	1.29	99.7
210-55110-000-339	CONTINUING EDUCATION	320.00	320.00	500.00	180.00	64.0
210-55110-000-350	REPAIRS & MAINTENANCE SUPPLIES	24,019.91	24,019.91	12,500.00	(11,519.91)	192.2
210-55110-000-361	COPIER EQUIPMENT	3,194.99	3,194.99	5,000.00	1,805.01	63.9
210-55110-000-362	SOFTWARE LICENSES	26,113.66	26,113.66	28,500.00	2,386.34	91.6
210-55110-000-390	OTHER SUPPLIES & EXPENSES	1,080.86	1,080.86	57.20	(1,023.66)	1889.6
210-55110-000-430	PERIODICALS	1,744.73	1,744.73	1,800.00	55.27	96.9
210-55110-000-431	ADULT PRINTED MATERIALS	7,913.83	7,913.83	8,000.00	86.17	98.9
210-55110-000-433	YOUNG ADULT PRINTED MATERIALS	1,096.24	1,096.24	1,500.00	403.76	73.1
210-55110-000-434	JUVENILE PRINTED MATERIALS	4,309.86	4,309.86	4,992.80	682.94	86.3
210-55110-000-510	INSURANCE	9,500.00	9,500.00	9,500.00	.00	100.0
210-55110-001-319	PROCESSING	2,646.63	2,646.63	4,000.00	1,353.37	66.2
210-55110-002-226	UTILITY - GAS/ELECTRIC	49,879.46	49,879.46	45,000.00	(4,879.46)	110.8
210-55110-003-226	UTILITY - WATER/SEWER	3,832.76	3,832.76	7,000.00	3,167.24	54.8
	TOTAL LIBRARY OPERATIONS	558,379.38	558,379.38	640,399.00	82,019.62	87.2
	TOTAL FUND EXPENDITURES	558,379.38	558,379.38	640,613.00	82,233.62	87.2
	NET REVENUE OVER EXPENDITURES	50,468.83	50,468.83	(33,362.00)	(83,830.83)	151.3

Date	Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
210-46711 Copier/Printer Charges						
			09/30/2026 (09/26) Balance	.00 *	.00 *	2,580.55-
10/23/2026	CR	2000004436	Copier/Printer Charges - Library Sept		296.75-	
			10/31/2026 (10/26) Period Totals and Balance	.00 *	296.75- *	2,877.30-
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual 2,877.30- Total	2,877.30- YTD Budget	2,500.00- Unearned	377.30-
210-46712 Library Fines						
			09/30/2026 (09/26) Balance	.00 *	.00 *	993.40-
10/23/2026	CR	2000004436	Library Fines - Library Sept		41.25-	
			10/31/2026 (10/26) Period Totals and Balance	.00 *	41.25- *	1,034.65-
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual 1,034.65- Total	1,034.65- YTD Budget	2,000.00- Unearned	965.35
210-48200 Library Rent						
			09/30/2026 (09/26) Balance	.00 *	.00 *	2,860.00-
10/23/2026	CR	2000004436	Library Building Rent - Library Sept		75.00-	
			10/31/2026 (10/26) Period Totals and Balance	.00 *	75.00- *	2,935.00-
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual 2,935.00- Total	2,935.00- YTD Budget	750.00- Unearned	2,185.00-
210-55110-000-100 Salary & Wages						
			09/30/2026 (09/26) Balance	.00 *	.00 *	244,217.73
10/12/2026	CD8919	10121	26-341 Payroll 10/14/26	12,452.96		
10/12/2026	CD8919	102610	26-546 Payroll 10/28/26	12,414.01		
			10/31/2026 (10/26) Period Totals and Balance	24,866.97 *	.00 *	269,084.70
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual 269,084.70 Total	269,084.70 YTD Budget	321,697.00 Unexpended	52,612.30
210-55110-000-101 Library Board Salaries						
			09/30/2026 (09/26) Balance	.00 *	.00 *	1,280.00
10/12/2026	CD8919	10121	26-341 Payroll 10/14/26	280.00		
			10/31/2026 (10/26) Period Totals and Balance	280.00 *	.00 *	1,560.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual 1,560.00 Total	1,560.00 YTD Budget	3,400.00 Unexpended	1,840.00
210-55110-000-103 Janitorial Wages						
			09/30/2026 (09/26) Balance	.00 *	.00 *	6,200.00
09/05/2026	AP	63	ELAN- CORPORATE PAYMENT	900.00		
			10/31/2026 (10/26) Period Totals and Balance	900.00 *	.00 *	7,100.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual 7,100.00 Total	7,100.00 YTD Budget	11,000.00 Unexpended	3,900.00
210-55110-000-151 Social Security & Medicare						
			09/30/2026 (09/26) Balance	.00 *	.00 *	17,808.68
10/12/2026	CD8919	10121	26-341 Payroll 10/14/26	21.42		
10/12/2026	CD8919	10121	26-341 Payroll 10/14/26	905.45		
10/12/2026	CD8919	102610	26-546 Payroll 10/28/26	902.48		
			10/31/2026 (10/26) Period Totals and Balance	1,829.35 *	.00 *	19,638.03
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual 19,638.03 Total	19,638.03 YTD Budget	24,610.00 Unexpended	4,971.97

Date	Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
210-55110-000-152 Retirement						
			09/30/2026 (09/26) Balance	.00 *	.00 *	11,863.27
10/12/2026	CD8919	10121	26-341 Payroll 10/14/26	601.92		
10/12/2026	CD8919	102610	26-546 Payroll 10/28/26	591.91		
			10/31/2026 (10/26) Period Totals and Balance	1,193.83 *	.00 *	13,057.10
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual 13,057.10 Total	13,057.10	YTD Budget 15,274.00	Unexpended 2,216.90
210-55110-000-154 Employee Insurances						
			09/30/2026 (09/26) Balance	.00 *	.00 *	45,517.80
10/26/2026	AP	399	CENTRAL STATES FUNDS	5,754.08		
			10/31/2026 (10/26) Period Totals and Balance	5,754.08 *	.00 *	51,271.88
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual 51,271.88 Total	51,271.88	YTD Budget 60,555.00	Unexpended 9,283.12
210-55110-000-217 Maintenance Agreements						
			09/30/2026 (09/26) Balance	.00 *	.00 *	8,088.79
09/11/2026	AP	260	FISH WINDOW CLEANING	400.00		
09/23/2026	AP	266	SAFEWAY PEST MANAGEMENT	53.00		
09/25/2026	AP	261	ARTISTIC PIANO SERVICE, LLC	210.00		
			10/31/2026 (10/26) Period Totals and Balance	663.00 *	.00 *	8,751.79
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual 8,751.79 Total	8,751.79	YTD Budget 16,500.00	Unexpended 7,748.21
210-55110-000-225 Telephone						
			09/30/2026 (09/26) Balance	.00 *	.00 *	2,252.89
10/04/2026	AP	283	TDS TELECOM	256.11		
			10/31/2026 (10/26) Period Totals and Balance	256.11 *	.00 *	2,509.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual 2,509.00 Total	2,509.00	YTD Budget 4,000.00	Unexpended 1,491.00
210-55110-000-241 Cleaning						
			09/30/2026 (09/26) Balance	.00 *	.00 *	2,242.76
08/31/2026	AP	343	CINTAS CORPORATION #447	156.94		
09/17/2026	AP	253	CINTAS CORPORATION	74.78		
09/30/2026	AP	255	CINTAS CORPORATION #447	203.62		
			10/31/2026 (10/26) Period Totals and Balance	435.34 *	.00 *	2,678.10
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual 2,678.10 Total	2,678.10	YTD Budget 6,460.00	Unexpended 3,781.90
210-55110-000-311 Postage						
			09/30/2026 (09/26) Balance	.00 *	.00 *	710.74
09/05/2026	AP	110	ELAN- CORPORATE PAYMENT	6.96		
09/05/2026	AP	117	ELAN- CORPORATE PAYMENT	152.85		
09/05/2026	AP	120	ELAN- CORPORATE PAYMENT	9.74		
10/03/2026	AP	232	BRODART CO	17.50		
10/03/2026	AP	235	BRODART CO	25.82		
10/03/2026	AP	238	BRODART CO	2.00		
			10/31/2026 (10/26) Period Totals and Balance	214.87 *	.00 *	925.61
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual 925.61 Total	925.61	YTD Budget 1,250.00	Unexpended 324.39

Date	Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
210-55110-000-319 Office Supplies						
			09/30/2026 (09/26) Balance	.00 *	.00 *	2,765.28
09/05/2026	AP	115	ELAN- CORPORATE PAYMENT	63.25		
09/05/2026	AP	123	ELAN- CORPORATE PAYMENT	20.00		
			10/31/2026 (10/26) Period Totals and Balance	83.25 *	.00 *	2,848.53
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual 2,848.53 Total	2,848.53 YTD Budget	4,000.00 Unexpended	1,151.47
210-55110-000-339 Continuing Education						
			09/30/2026 (09/26) Balance	.00 *	.00 *	70.00
09/05/2026	AP	65	ELAN- CORPORATE PAYMENT	250.00		
			10/31/2026 (10/26) Period Totals and Balance	250.00 *	.00 *	320.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual 320.00 Total	320.00 YTD Budget	500.00 Unexpended	180.00
210-55110-000-350 Repairs & Maintenance Supplies						
			09/30/2026 (09/26) Balance	.00 *	.00 *	12,955.20
07/29/2026	AP	256	ALL-PRO MECHANICAL	1,480.00		
09/05/2026	AP	60	ELAN- CORPORATE PAYMENT	179.71		
09/09/2026	AP	257	ALL-PRO MECHANICAL	1,045.00		
09/23/2026	AP	258	ALL-PRO MECHANICAL	7,520.00		
10/02/2026	AP	259	ALL-PRO MECHANICAL	840.00		
			10/31/2026 (10/26) Period Totals and Balance	11,064.71 *	.00 *	24,019.91
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual 24,019.91 Total	24,019.91 YTD Budget	12,500.00 Unexpended	11,519.91-
210-55110-000-361 Copier Equipment						
			09/30/2026 (09/26) Balance	.00 *	.00 *	3,008.55
09/05/2026	AP	102	ELAN- CORPORATE PAYMENT	93.45		
09/05/2026	AP	114	ELAN- CORPORATE PAYMENT	92.99		
			10/31/2026 (10/26) Period Totals and Balance	186.44 *	.00 *	3,194.99
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual 3,194.99 Total	3,194.99 YTD Budget	5,000.00 Unexpended	1,805.01
210-55110-000-390 Other Supplies & Expenses						
			09/30/2026 (09/26) Balance	.00 *	.00 *	97.16
09/05/2026	AP	116	ELAN- CORPORATE PAYMENT	1,023.66		
10/09/2026	JE	24	move into correct fund per jk email 10.8.26		39.96-	
			10/31/2026 (10/26) Period Totals and Balance	1,023.66 *	39.96- *	1,080.86
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual 1,080.86 Total	1,080.86 YTD Budget	57.20 Unexpended	1,023.66-

Date	Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
210-55110-000-430 Periodicals						
			09/30/2026 (09/26) Balance	.00 *	.00 *	1,301.94
09/05/2026	AP	104	ELAN- CORPORATE PAYMENT	40.99		
09/05/2026	AP	105	ELAN- CORPORATE PAYMENT	42.00		
09/05/2026	AP	106	ELAN- CORPORATE PAYMENT	39.98		
09/05/2026	AP	111	ELAN- CORPORATE PAYMENT	35.00		
09/05/2026	AP	112	ELAN- CORPORATE PAYMENT	54.96		
09/05/2026	AP	113	ELAN- CORPORATE PAYMENT	44.98		
09/05/2026	AP	118	ELAN- CORPORATE PAYMENT	36.00		
09/05/2026	AP	119	ELAN- CORPORATE PAYMENT	34.97		
09/05/2026	AP	121	ELAN- CORPORATE PAYMENT	33.95		
09/05/2026	AP	122	ELAN- CORPORATE PAYMENT	40.00		
10/09/2026	JE	24	move into correct fund per jk email 10.8.26	39.96		
			10/31/2026 (10/26) Period Totals and Balance	442.79 *	.00 *	1,744.73
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual 1,744.73 Total	1,744.73 YTD Budget	1,800.00 Unexpended	55.27
210-55110-000-431 Adult Printed Materials						
			09/30/2026 (09/26) Balance	.00 *	.00 *	7,709.39
09/01/2026	AP	240	CAVENDISH SQUARE	204.44		
			10/31/2026 (10/26) Period Totals and Balance	204.44 *	.00 *	7,913.83
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual 7,913.83 Total	7,913.83 YTD Budget	8,000.00 Unexpended	86.17
210-55110-000-433 Young Adult Printed Materials						
			09/30/2026 (09/26) Balance	.00 *	.00 *	1,027.24
09/05/2026	AP	32	ELAN- CORPORATE PAYMENT	69.00		
			10/31/2026 (10/26) Period Totals and Balance	69.00 *	.00 *	1,096.24
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual 1,096.24 Total	1,096.24 YTD Budget	1,500.00 Unexpended	403.76
210-55110-001-319 Processing						
			09/30/2026 (09/26) Balance	.00 *	.00 *	2,642.38
09/05/2026	AP	99	ELAN- CORPORATE PAYMENT		61.63-	
10/03/2026	AP	233	BRODART CO	23.75		
10/03/2026	AP	236	BRODART CO	40.02		
10/03/2026	AP	239	BRODART CO	2.11		
			10/31/2026 (10/26) Period Totals and Balance	65.88 *	61.63- *	2,646.63
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual 2,646.63 Total	2,646.63 YTD Budget	4,000.00 Unexpended	1,353.37
210-55110-002-226 Utility - Gas/Electric						
			09/30/2026 (09/26) Balance	.00 *	.00 *	44,871.59
10/05/2026	AP	314	WE ENERGIES	5,007.87		
			10/31/2026 (10/26) Period Totals and Balance	5,007.87 *	.00 *	49,879.46
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual 49,879.46 Total	49,879.46 YTD Budget	45,000.00 Unexpended	4,879.46-

Date	Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
210-55110-003-226 Utility - Water/Sewer						
			09/30/2026 (09/26) Balance	.00 *	.00 *	2,652.22
09/20/2026	AP	215	VILLAGE OF WATERFORD WATER/SEWER	1,180.54		
			10/31/2026 (10/26) Period Totals and Balance	1,180.54 *	.00 *	3,832.76

YTD Encumbrance .00 YTD Pending .00 YTD Actual 3,832.76 Total 3,832.76 YTD Budget 7,000.00 Unexpended 3,167.24

Number of transactions: 57 Number of accounts: 24

	Debit	Credit	Proof
Grand Totals:	55,972.13	514.59-	55,457.54

Report Criteria:

Actual amounts
Includes accounts with balances and activity
Includes pending amounts
Includes report only transactions
Includes inactive journals
Account.Account number = "21041100"-"21059900000000"

VILLAGE OF WATERFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2026

LIBRARY DONATIONS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	MISCELLANEOUS INCOME					
211-48100	INTEREST INCOME	76.16	76.16	200.00	123.84	38.1
211-48500	DONATIONS	78,736.11	78,736.11	10,000.00	(68,736.11)	787.4
	TOTAL MISCELLANEOUS INCOME	78,812.27	78,812.27	10,200.00	(68,612.27)	772.7
	TOTAL FUND REVENUE	78,812.27	78,812.27	10,200.00	(68,612.27)	772.7

VILLAGE OF WATERFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2026

LIBRARY DONATIONS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	LIBRARY DONATIONS					
211-55110-000-311	POSTAGE	16.27	16.27	.00	(16.27)	.0
211-55110-000-319	OFFICE SUPPLIES	.00	.00	500.00	500.00	.0
211-55110-000-390	OTHER SUPPLIES & EXPENSES	52,610.04	52,610.04	5,000.00	(47,610.04)	1052.2
211-55110-000-430	PERIODICALS	769.60	769.60	1,000.00	230.40	77.0
211-55110-000-431	ADULT PRINT MATERIALS	9,469.14	9,469.14	3,500.00	(5,969.14)	270.6
211-55110-000-433	YA PRINT MATERIALS	.00	.00	500.00	500.00	.0
211-55110-000-434	JUVENILE PRINT MATERIALS	12.32	12.32	3,000.00	2,987.68	.4
211-55110-000-461	ADULT AV MATERIALS	96.41	96.41	500.00	403.59	19.3
211-55110-000-464	JUVENILE AV MATERIALS	.00	.00	500.00	500.00	.0
211-55110-000-721	ADULT PROGRAMMING	5,227.96	5,227.96	4,000.00	(1,227.96)	130.7
211-55110-000-722	CHILDRENS PROGRAMMING	7,097.16	7,097.16	4,000.00	(3,097.16)	177.4
211-55110-000-723	YOUNG ADULT PROGRAMMING	523.75	523.75	700.00	176.25	74.8
211-55110-001-319	PROCESSING	4.22	4.22	500.00	495.78	.8
	TOTAL LIBRARY DONATIONS	75,826.87	75,826.87	23,700.00	(52,126.87)	319.9
	TOTAL FUND EXPENDITURES	75,826.87	75,826.87	23,700.00	(52,126.87)	319.9
	NET REVENUE OVER EXPENDITURES	2,985.40	2,985.40	(13,500.00)	(16,485.40)	22.1

Date	Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
211-48100 Interest Income						
			09/30/2026 (09/26) Balance	.00 *	.00 *	72.99-
08/31/2026	CRJE	103059	October Interest		3.17-	
			10/31/2026 (10/26) Period Totals and Balance	.00 *	3.17- *	76.16-
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual 76.16- Total	76.16- YTD Budget	200.00- Unearned	123.84
211-48500 Donations						
			09/30/2026 (09/26) Balance	.00 *	.00 *	72,874.56-
10/23/2026	CR	2000004435	Library Donations - Library Donations Sept		5,861.55-	
			10/31/2026 (10/26) Period Totals and Balance	.00 *	5,861.55- *	78,736.11-
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual 78,736.11- Total	78,736.11- YTD Budget	10,000.00- Unearned	68,736.11-
211-49200 Transfer from Other Funds						
			09/30/2026 (09/26) Balance	.00 *	.00 *	.00
			10/31/2026 (10/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual .00 Total	.00 YTD Budget	.00 Unearned	.00
211-53100-000-210 Municipal Garage						
			09/30/2026 (09/26) Balance	.00 *	.00 *	.00
			10/31/2026 (10/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual .00 Total	.00 YTD Budget	.00 Unexpended	.00
211-55110-000-100 Salary & Wages						
			09/30/2026 (09/26) Balance	.00 *	.00 *	.00
			10/31/2026 (10/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual .00 Total	.00 YTD Budget	.00 Unexpended	.00
211-55110-000-151 Social Security & Medicare						
			09/30/2026 (09/26) Balance	.00 *	.00 *	.00
			10/31/2026 (10/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual .00 Total	.00 YTD Budget	.00 Unexpended	.00
211-55110-000-217 Maintenance Agreements						
			09/30/2026 (09/26) Balance	.00 *	.00 *	.00
			10/31/2026 (10/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual .00 Total	.00 YTD Budget	.00 Unexpended	.00
211-55110-000-240 Repair & Maintenance Supplies						
			09/30/2026 (09/26) Balance	.00 *	.00 *	.00
			10/31/2026 (10/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual .00 Total	.00 YTD Budget	.00 Unexpended	.00

Date	Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
211-55110-000-311 Postage						
			09/30/2026 (09/26) Balance	.00 *	.00 *	16.27
			10/31/2026 (10/26) Period Totals and Balance	.00 *	.00 *	16.27
YTD Encumbrance .00	YTD Pending .00	YTD Actual 16.27	Total 16.27	YTD Budget .00	Unexpended 16.27-	
211-55110-000-319 Office Supplies						
			09/30/2026 (09/26) Balance	.00 *	.00 *	.00
			10/31/2026 (10/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance .00	YTD Pending .00	YTD Actual .00	Total .00	YTD Budget 500.00	Unexpended 500.00	
211-55110-000-330 Travel						
			09/30/2026 (09/26) Balance	.00 *	.00 *	.00
			10/31/2026 (10/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance .00	YTD Pending .00	YTD Actual .00	Total .00	YTD Budget .00	Unexpended .00	
211-55110-000-339 Continuing Education						
			09/30/2026 (09/26) Balance	.00 *	.00 *	.00
			10/31/2026 (10/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance .00	YTD Pending .00	YTD Actual .00	Total .00	YTD Budget .00	Unexpended .00	
211-55110-000-350 Repair & Maintenance Supplies						
			09/30/2026 (09/26) Balance	.00 *	.00 *	.00
			10/31/2026 (10/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance .00	YTD Pending .00	YTD Actual .00	Total .00	YTD Budget .00	Unexpended .00	
211-55110-000-361 Office Equip & Repairs						
			09/30/2026 (09/26) Balance	.00 *	.00 *	.00
			10/31/2026 (10/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance .00	YTD Pending .00	YTD Actual .00	Total .00	YTD Budget .00	Unexpended .00	
211-55110-000-362 Software Licenses						
			09/30/2026 (09/26) Balance	.00 *	.00 *	.00
			10/31/2026 (10/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance .00	YTD Pending .00	YTD Actual .00	Total .00	YTD Budget .00	Unexpended .00	

Date	Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
211-55110-000-390 Other Supplies & Expenses						
			09/30/2026 (09/26) Balance	.00 *	.00 *	49,034.30
09/05/2026	AP	26	ELAN- CORPORATE PAYMENT	7.36		
09/05/2026	AP	28	ELAN- CORPORATE PAYMENT	11.39		
09/05/2026	AP	29	ELAN- CORPORATE PAYMENT		10.95-	
09/05/2026	AP	30	ELAN- CORPORATE PAYMENT	190.60		
09/05/2026	AP	33	ELAN- CORPORATE PAYMENT		11.39-	
09/05/2026	AP	34	ELAN- CORPORATE PAYMENT	18.14		
09/05/2026	AP	37	ELAN- CORPORATE PAYMENT	55.42		
09/05/2026	AP	42	ELAN- CORPORATE PAYMENT	6.47		
09/05/2026	AP	44	ELAN- CORPORATE PAYMENT	6.31		
09/05/2026	AP	46	ELAN- CORPORATE PAYMENT	8.40		
09/05/2026	AP	47	ELAN- CORPORATE PAYMENT		6.47-	
09/05/2026	AP	48	ELAN- CORPORATE PAYMENT	9.99		
09/05/2026	AP	58	ELAN- CORPORATE PAYMENT	42.97		
09/05/2026	AP	61	ELAN- CORPORATE PAYMENT	228.51		
09/05/2026	AP	101	ELAN- CORPORATE PAYMENT	26.49		
09/23/2026	AP	245	Milosch Metalworks, LLC	2,850.00		
10/09/2026	AP	264	MINUTEMAN PRESS	142.50		
			10/31/2026 (10/26) Period Totals and Balance	3,604.55 *	28.81- *	52,610.04
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual 52,610.04 Total	52,610.04	YTD Budget 5,000.00	Unexpended 47,610.04-
211-55110-000-430 Periodicals						
			09/30/2026 (09/26) Balance	.00 *	.00 *	769.60
			10/31/2026 (10/26) Period Totals and Balance	.00 *	.00 *	769.60
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual 769.60 Total	769.60	YTD Budget 1,000.00	Unexpended 230.40
211-55110-000-431 Adult Print Materials						
			09/30/2026 (09/26) Balance	.00 *	.00 *	7,223.57
09/05/2026	AP	59	ELAN- CORPORATE PAYMENT	98.40		
09/05/2026	AP	62	ELAN- CORPORATE PAYMENT	14.39		
09/05/2026	AP	64	ELAN- CORPORATE PAYMENT	360.79		
09/05/2026	AP	103	ELAN- CORPORATE PAYMENT	265.50		
09/05/2026	AP	107	ELAN- CORPORATE PAYMENT	16.47		
09/05/2026	AP	108	ELAN- CORPORATE PAYMENT	19.44		
09/05/2026	AP	109	ELAN- CORPORATE PAYMENT	29.97		
09/17/2026	AP	241	OVERDRIVE INC	405.72		
09/22/2026	AP	242	OVERDRIVE INC	38.00		
10/03/2026	AP	231	BRODART CO	256.66		
10/03/2026	AP	234	BRODART CO	606.46		
10/03/2026	AP	237	BRODART CO	26.99		
10/06/2026	AP	243	OVERDRIVE INC	106.78		
			10/31/2026 (10/26) Period Totals and Balance	2,245.57 *	.00 *	9,469.14
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual 9,469.14 Total	9,469.14	YTD Budget 3,500.00	Unexpended 5,969.14-
211-55110-000-433 YA Print Materials						
			09/30/2026 (09/26) Balance	.00 *	.00 *	.00
			10/31/2026 (10/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual .00 Total	.00	YTD Budget 500.00	Unexpended 500.00

Date	Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
211-55110-000-434 Juvenile Print Materials						
			09/30/2026 (09/26) Balance	.00 *	.00 *	12.32
			10/31/2026 (10/26) Period Totals and Balance	.00 *	.00 *	12.32
YTD Encumbrance .00	YTD Pending .00	YTD Actual 12.32	Total 12.32	YTD Budget 3,000.00	Unexpended 2,987.68	
211-55110-000-461 Adult AV Materials						
			09/30/2026 (09/26) Balance	.00 *	.00 *	96.41
			10/31/2026 (10/26) Period Totals and Balance	.00 *	.00 *	96.41
YTD Encumbrance .00	YTD Pending .00	YTD Actual 96.41	Total 96.41	YTD Budget 500.00	Unexpended 403.59	
211-55110-000-462 Childrens Materials						
			09/30/2026 (09/26) Balance	.00 *	.00 *	.00
			10/31/2026 (10/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance .00	YTD Pending .00	YTD Actual .00	Total .00	YTD Budget .00	Unexpended .00	
211-55110-000-463 YA Audio/Visual						
			09/30/2026 (09/26) Balance	.00 *	.00 *	.00
			10/31/2026 (10/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance .00	YTD Pending .00	YTD Actual .00	Total .00	YTD Budget .00	Unexpended .00	
211-55110-000-464 Juvenile AV Materials						
			09/30/2026 (09/26) Balance	.00 *	.00 *	.00
			10/31/2026 (10/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance .00	YTD Pending .00	YTD Actual .00	Total .00	YTD Budget 500.00	Unexpended 500.00	
211-55110-000-491 Adult Other Materials						
			09/30/2026 (09/26) Balance	.00 *	.00 *	.00
			10/31/2026 (10/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance .00	YTD Pending .00	YTD Actual .00	Total .00	YTD Budget .00	Unexpended .00	
211-55110-000-721 Adult Programming						
			09/30/2026 (09/26) Balance	.00 *	.00 *	4,629.33
09/05/2026	AP	100	ELAN- CORPORATE PAYMENT	23.63		
10/01/2026	AP	244	Colton Klingenmeyer	200.00		
10/01/2026	AP	265	RACHEL JUERGENS	300.00		
10/08/2026	AP	230	WHATS BAKING	75.00		
			10/31/2026 (10/26) Period Totals and Balance	598.63 *	.00 *	5,227.96
YTD Encumbrance .00	YTD Pending .00	YTD Actual 5,227.96	Total 5,227.96	YTD Budget 4,000.00	Unexpended 1,227.96-	

Date	Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
211-55110-000-722 Childrens Programming						
			09/30/2026 (09/26) Balance	.00 *	.00 *	6,563.58
09/05/2026	AP	27	ELAN- CORPORATE PAYMENT	34.14		
09/05/2026	AP	31	ELAN- CORPORATE PAYMENT	9.98		
09/05/2026	AP	35	ELAN- CORPORATE PAYMENT	49.99		
09/05/2026	AP	36	ELAN- CORPORATE PAYMENT	93.45		
09/05/2026	AP	38	ELAN- CORPORATE PAYMENT	83.61		
09/05/2026	AP	39	ELAN- CORPORATE PAYMENT	30.42		
09/05/2026	AP	40	ELAN- CORPORATE PAYMENT	118.67		
09/05/2026	AP	41	ELAN- CORPORATE PAYMENT	27.96		
09/05/2026	AP	45	ELAN- CORPORATE PAYMENT	19.78		
09/05/2026	AP	49	ELAN- CORPORATE PAYMENT	8.59		
09/05/2026	AP	50	ELAN- CORPORATE PAYMENT	56.99		
			10/31/2026 (10/26) Period Totals and Balance	533.58 *	.00 *	7,097.16
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual 7,097.16 Total	7,097.16 YTD Budget	4,000.00 Unexpended	3,097.16-
211-55110-000-723 Young Adult Programming						
			09/30/2026 (09/26) Balance	.00 *	.00 *	523.75
			10/31/2026 (10/26) Period Totals and Balance	.00 *	.00 *	523.75
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual 523.75 Total	523.75 YTD Budget	700.00 Unexpended	176.25
211-55110-000-810 Capital Outlay - Furniture						
			09/30/2026 (09/26) Balance	.00 *	.00 *	.00
			10/31/2026 (10/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual .00 Total	.00 YTD Budget	.00 Unexpended	.00
211-55110-000-811 Capital Outlay - Computers						
			09/30/2026 (09/26) Balance	.00 *	.00 *	.00
			10/31/2026 (10/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual .00 Total	.00 YTD Budget	.00 Unexpended	.00
211-55110-001-319 Processing						
			09/30/2026 (09/26) Balance	.00 *	.00 *	4.22
			10/31/2026 (10/26) Period Totals and Balance	.00 *	.00 *	4.22
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual 4.22 Total	4.22 YTD Budget	500.00 Unexpended	495.78
211-59200-000-002 Transferto Library Operations						
			09/30/2026 (09/26) Balance	.00 *	.00 *	.00
			10/31/2026 (10/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual .00 Total	.00 YTD Budget	.00 Unexpended	.00

Number of transactions: 47 Number of accounts: 32	Debit	Credit	Proof
Grand Totals:	6,982.33	5,893.53-	1,088.80

Report Criteria:

Actual amounts

All accounts

Includes pending amounts

Includes report only transactions

Includes inactive journals

Account.Account number = "21148100"-"21159200000002"

COMMUNITY STATE BANK
1500 Main Street, Union Grove, WI 53182

Statement Ending 10/30/2026

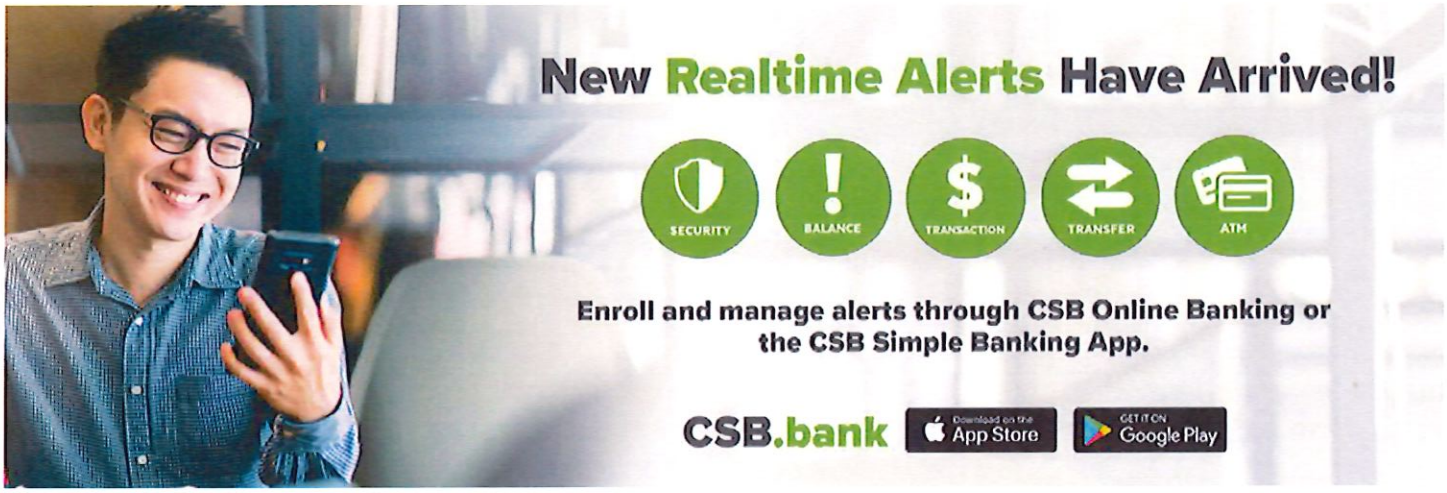
VILLAGE OF WATERFORD

Account Number: XXXXXX9217

VILLAGE OF WATERFORD
123 N RIVER ST
WATERFORD WI 53185-4149

Managing Your Accounts

MAIN OFFICE	COMMUNITY STATE BANK
MAILING ADDRESS	1500 MAIN ST UNION GROVE, WI 53182
ONLINE	CSB.BANK
CUSTOMER SUPPORT	262.878.3763



Summary of Accounts

Account Type	Account Number	Ending Balance
MUNICIPAL MONEY MKT	XXXXXX9217	$20,786.03

MUNICIPAL MONEY MKT - XXXXXX9217

Account Summary

Date	Description	Amount
10/01/2026	**Beginning Balance**	**$21,874.73**
	2 Credit(s) This Period	$5,864.82
	2 Debit(s) This Period	$6,953.52
10/30/2026	**Ending Balance**	**$20,786.03**

Interest Summary

Description	Amount
Interest Earned From 10/01/2026 Through 10/30/2026	
Annual Percentage Yield Earned	0.20%
Interest Days	30
Interest Earned	$3.17
Interest Paid This Period	$3.17
Interest Paid Year-to-Date	$76.16
Average Ledger Balance	$19,275.36

Account Activity

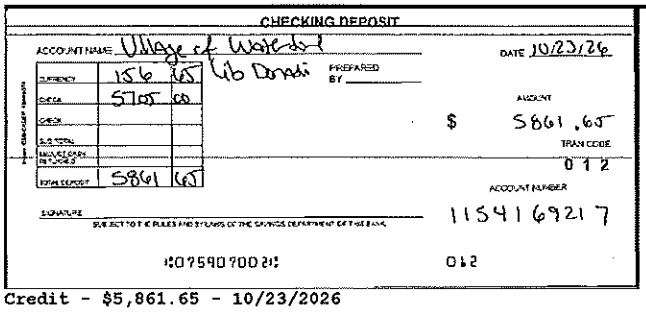
Post Date	Description	Debits	Credits	Balance
10/01/2026	**Beginning Balance**			**$21,874.73**
10/08/2026	26-338 ap checks dated 10.5-10.7.2026	$1,945.41		$19,929.32
10/15/2026	26-535 ap checks dated 10.13.26	$5,008.11		$14,921.21
10/23/2026	DEPOSIT		$5,861.65	$20,782.86
10/30/2026	INTEREST		$3.17	$20,786.03
10/30/2026	**Ending Balance**			**$20,786.03**

Daily Balances

Date	Amount	Date	Amount
10/08/2026	$19,929.32	10/23/2026	$20,782.86
10/15/2026	$14,921.21	10/30/2026	$20,786.03

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	$0.00	$0.00
Total Returned Item Fees	$0.00	$0.00



CHECKING DEPOSIT

ACCOUNT NAME: Village of Waterford

DATE: 10/23/26

PREPARED BY: Lib Donati

CURRENCY	156	65
COIN	57	00
CHECKS		
SUB TOTAL		
LESS CASH BACK		
TOTAL DEPOSIT	5861	65

AMOUNT: $ 5861.65

TRAN CODE: 012

ACCOUNT NUMBER: 115416921 7

SIGNATURE

SUBJECT TO THE RULES AND BYLAWS OF THE SAVINGS DEPARTMENT OF THE BANK

:075907002: 012

Credit - $5,861.65 - 10/23/2026

ENV# CEBTRSKTBBCFPCX_BBBBB
ASSOCIATED INVESTMENT SERVICES
P.O. BOX 640
GREEN BAY, WI 54305-0640

001846 FIED4P01 100000 AT 02

WATERFORD PUBLIC LIBRARY
123 N RIVER ST
WATERFORD WI 53185

AssociatedBank Private Wealth

STATEMENT FOR THE PERIOD SEPTEMBER 1, 2026 TO SEPTEMBER 30, 2026

WATERFORD PUBLIC LIBRARY - Unincorporated Assn
Account Number: [redacted]

YOUR FINANCIAL CONSULTANT IS:
Peter Engstrom
RR#: 323
aisclientcare@associatedbank.com

For questions about your accounts:
Local: 262 368 7019
In-State: 800 595 7722
National: 800 595 7722
AssociatedBank.com

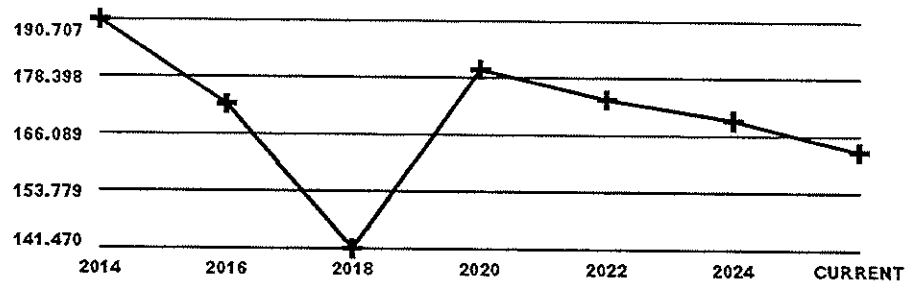
BEGINNING VALUE OF YOUR PORTFOLIO	**$164,366.56**
TOTAL VALUE OF YOUR PORTFOLIO	**$162,820.64**

FOR YOUR INFORMATION

NOT FDIC-INSURED: We wish to remind you that mutual funds, annuities, and other securities offered by Associated Investment Services, Inc. are NOT FDIC-INSURED / NOT DEPOSITS / NOT BANK GUARANTEED / MAY LOSE VALUE.

CHANGE IN VALUE OF YOUR PORTFOLIO

$ thousands



Change In Value Of Your Portfolio information can be found in Miscellaneous Footnotes at the end of this statement.

S 001846 FIED4P01 010855

Statement for the Period September 1, 2026 to September 30, 2026

WATERFORD PUBLIC LIBRARY - Unincorporated Assn
Account Number: [redacted]

AssociatedBank Private Wealth

Account Overview

CHANGE IN ACCOUNT VALUE	*Current Period*	*Year-to-Date*
BEGINNING VALUE	$164,366.56	$190,042.27
Additions and Withdrawals	$0.00	($40,000.00)
Misc. & Corporate Actions	$0.00	$0.00
Income	$295.73	$3,341.27
Taxes, Fees and Expenses	($3.00)	($9.00)
Change in Value	($1,838.65)	$9,446.10
ENDING VALUE (AS OF 09/30/26)	$162,820.64	$162,820.64
Total Pending Accrued Dividends	$80.09	
Ending Value with Accrued Dividends	**$162,900.73**	

Refer to Miscellaneous Footnotes for more information on Change in Value.

Pending dividends and stock distributions reflect projected values only, are subject to change and may not represent the actual amount, if any, that you may receive. This information is provided for informational purposes only and should not be relied on for tax reporting or other purposes.

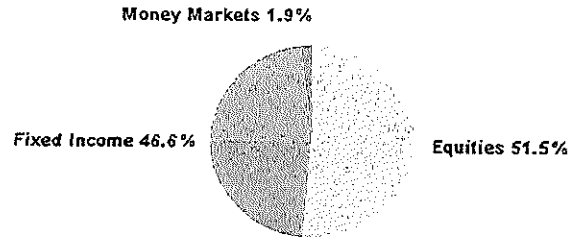
INCOME

TAXABLE	*Current Period*	*Year-to-Date*
Taxable Dividends	$295.73	$3,341.27
TOTAL TAXABLE	$295.73	$3,341.27
TOTAL INCOME	**$295.73**	**$3,341.27**

Taxable income is determined based on information available to NFS at the time the statement was prepared, and is subject to change. Final information on taxation of interest and dividends is available on Form 1099-Div, which is mailed in February of the subsequent year.

TAXES, FEES AND EXPENSES	*Current Period*	*Year-to-Date*
Account Fees	($3.00)	($9.00)
TOTAL TAXES, FEES AND EXPENSES	**($3.00)**	**($9.00)**

ACCOUNT ALLOCATION



	Percent	*Prior Period*	*Current Period*
Money Markets	1.9 %	$3,051.92	$3,056.72
Equities	51.5	$84,698.84	$83,904.34
Fixed Income	46.6	$76,615.80	$75,859.58
TOTAL	**100.0 %**	**$164,366.56**	**$162,820.64**

***Account Allocation** shows the percentage that each asset class represents of your total account value. Account Allocation for equities, fixed income, and other categories may include mutual funds and may be net of short positions. NFS has made assumptions concerning how certain mutual funds are allocated. Closed-end mutual funds and Exchange Traded Products (ETPs) listed on an exchange may be included in the equity allocation. The chart may not reflect your actual portfolio allocation. Consult your broker/dealer prior to making investment decisions.*

Patriot Financial

Account Statement October 2026

WATERFORD PUBLIC LIBRARY
A NON-PROFIT ORGANIZATION
101 N RIVER ST
WATERFORD WI 53185-4149

Your Financial Advisor :
MATTHEW GIESE
106 N MILWAUKEE ST
WATERFORD, WI 53185
matthew.giese@lpl.com
(262) 332-7303

INVESTMENT OBJECTIVE

Income with Moderate Growth

$53,000.03	$82,407.44	$81,245.86
January 1, 2026	September 30, 2026	October 31, 2026

Account Summary

Strategic Asset Management ([redacted])	Current Month 10/01 - 10/31	Quarter to Date 10/01 - 10/31	Year to Date 01/01 - 10/31
Starting Value	$82,407.44	$82,407.44	$53,000.03
Inflows	$0.00	$0.00	$26,322.36
Outflows	$0.00	$0.00	$0.00
Change in Market Value	($1,161.58)	($1,161.58)	$1,923.47
Total Ending Value	**$81,245.86**	**$81,245.86**	**$81,245.86**

Waterford Public Library

Waterford Public Library

101 N River St, Waterford, WI 53185

LIBRARY DIRECTOR POSITION DESCRIPTION

Job Title: Library Director
Work Location: Waterford Public Library
Department: Library
Employment Status: Full-Time
Employer: Village of Waterford
Supervisor: Library Board President
Date: October 2026

SUMMARY

Under the general direction and supervision of the Public Library Board of Trustees, the Library Director serves as the chief executive officer responsible for overall library operations, personnel management, collection administration, fiscal management, facility operations, and community service programming.

The responsibilities listed here illustrate the general expectations of the position and are not intended to be all-inclusive. Additional responsibilities may develop as the library's needs evolve.

ESSENTIAL DUTIES & RESPONSIBILITIES

Administrative & Facility Services

- Implements board-approved capital improvement projects.
- Researches, negotiates, and oversees contract implementation in accordance with procedures established by the library board.
- Conducts ongoing evaluation of existing library programs, services, policies, and procedures.
- Directs and supervises the maintenance and overall condition of the library building and grounds.

Waterford Public Library

Personnel Management

- Recruits, selects, hires, supervises, evaluates, and terminates library staff in conformity with library policy and applicable state and federal laws.
- Plans, conducts, and oversees staff training and development programs; keeps staff informed regarding industry trends and standards.
- Conducts annual performance reviews and maintains open communication with staff.
- Recommends improvements in staffing structure, organizational design, salaries, and benefits to the library board.

Budget & Fiscal Oversight

- Develops the annual library budget proposal for review by the library board and participates in its presentation to local municipal officials.
- Monitors ongoing expenditures consistent with the approved budget and available funds.
- Manages library fundraising initiatives and grant writing efforts.

Library Collection Management

- Oversees the library's collection development plan, supervising the selection, purchase, organization, storage, and withdrawal of materials.

Community Relations & Marketing

- Relates library objectives to community needs; establishes and maintains effective relationships with local/regional governing boards, community groups, and elected officials.
- Represents the library through public speaking engagements, written communications, library system meetings, and community organizations.
- Oversees, monitors, and approves all library website content and social media communications.
- Serves as liaison to the Friends of the Library and other special committees; oversees volunteers across all experience levels.
- Coordinates the solicitation and acknowledgment of monetary donations and gifts.
- Responds promptly to written or verbal patron feedback.

Waterford Public Library

Library Board Relations

- Acts as the library board's executive officer, developing and recommending operational policies.
- Prepares board meeting agendas, financial statements, and administrative reports in cooperation with the Library Board President.
- Informs and advises the library board on local, regional, state, and national developments in the library field.
- Performs other duties as required by the library board.

KNOWLEDGE, SKILLS & ABILITIES

- Knowledge of public library laws, governance, and public library philosophy.
- Ability to set priorities, meet deadlines, make sound decisions, and exercise discretion with patrons and staff.
- Proficiency with library management systems, software, and instructional technology.
- Strong analytical and communication skills (written and oral) to prepare and present clear executive reports.
- Ability to lift up to 40 pounds occasionally (e.g., handling materials, accepting deliveries, assisting with emergency evacuations).
- Ability to work a flexible schedule, including attendance at evening meetings and weekend events.

REQUIRED EDUCATION, EXPERIENCE & CERTIFICATION

- Master's Degree in Library and Information Science (MLS/MLIS) from an ALA-accredited college or university.
- Hold or be eligible for Grade 1 Wisconsin Public Librarian Certification upon hire.
- Maintenance of Grade 1 Certification through required continuing education coursework.
- Minimum of four (4) years of progressively responsible public library experience, including at least one (1) year in a supervisory or administrative capacity.
- Background in library management, community relations, and marketing preferred.

Racine Community Foundation
ENHANCING THE QUALITY OF LIFE

December 31, 2013

Waterford Public Library
Ms. Pamela Belden
101 North River Street
Waterford, WI 53185

Gift Acknowledgment and Contribution Receipt

Dear Pam:

The Racine County community appreciates your generous gift. Since 1975, our mission is to "enhance the quality of life of the people of Racine County." The Racine Community Foundation grants more than $600,000 each year to local non-profit organizations that are dealing with the homeless, developmentally disabled, low-income families, senior citizens, as well as environmental and community development projects. RCF also manages scholarship funds that provide more than $85,000 of scholarships annually to students for higher education opportunities. Thank you for your gift of $10,000.00, which has established the *Waterford Public Library Endowment Fund.*

You are a part of an important whole community effort to provide services, scholarships, or cultural arts programming to make Racine County a wonderful place to live, work, and play.

Thank you again for your kind gift.

Sincerely,

Elizabeth Powell
Co-Executive Director

Jill Heller
Co-Executive Director

Your gift will be recognized in the 2013 Annual Report as listed below unless you notify us to the contrary:

Village of Waterford

The Racine Community Foundation has exclusive legal control over the contributed assets.

The Community Foundation has not provided you with any goods or services in exchange for your gift. Please retain this letter as your receipt for tax purposes.

1135 Warwick Way Racine, WI 53406 phone: 262.632.8474 fax: 262.632.3739 www.racinecommunityfoundation.org

Racine Community Foundation, Inc
Waterford Public Library Endowment Fund
An Organization Endowment Fund

This agreement is entered into on 12/10/13 by and between Racine Community Foundation, Inc. ("the Foundation"), a nonprofit corporation established under the laws of the state of Wisconsin, with its principal office at 1135 Warwick Way, Suite 200, Racine, Wisconsin and Waterford Public Library ("the Organization) Each party is a Qualified Charitable Organization.

The parties to the agreement have a common interest in the welfare of the Racine community and in serving charitable and educational purposes for the benefit of the Racine community. The Foundation has been established with a principal purpose to receive and administer funds as endowments for various charitable and educational purposes and organizations in Racine County.

1. NAME. The name of the fund shall be the Waterford Public Library Endowment Fund ("the Fund").

2. CONTRIBUTION TO THE FUND. The Organization gives to the Foundation and the Foundation accepts and acknowledges the receipt of property described in Exhibit A which is incorporated herein by reference as the initial contribution to the Fund. Additional contributions may be made by either the Organization and/or other parties which are in accordance with the terms of the agreement and subject to acceptance by the Foundation. As required by law, the Foundation has exclusive legal control over all contributed assets.

3. TERM. The Fund shall continue during the existence of the Waterford Public Library.

4. DISPOSITION UPON DISSOLUTION OF FOUNDATION. If the Foundation ceases to be a Qualified Charitable Organization or if the Foundation proposes to dissolve, the assets of the Fund, after payment or making provision for payment of any liabilities properly chargeable to the Fund, shall be distributed to the Organization. If the Organization is not then a Qualified Charitable Organization, then the assets shall be distributed in such manner and to such organization(s) in the Racine community as to satisfy the requirements of a Qualified Charitable Organization and community services whose purposes are similar to those of the Organization consistent with the agreement established for the Fund within the Foundation.

5. CONTINGENCY IF THE ORGANIZATION CEASES TO EXIST. If the Organization ceases to exist then the distributions under paragraph 6 shall be made to the Organization's successor in interest. If there is no such successor then distributions under paragraph 6 shall be made to an organization closely aligned with the purpose and mission of the Organization.

6. **ADMINISTRATION.** Principal provisions for administration of the Fund are:

A. Purpose. The purpose of the Fund is to support the designated charitable or educational purposes of the Organization. The Fund shall be used exclusively for the benefit of the Organization's mission, activities and projects.

B. Financial Reports. The Foundation will provide an annual financial report of the Fund without request. The Organization may request, and the Foundation agrees to deliver, the Foundation's annual audited financial statements, including the notes thereto.

C. Notification of Additional Donations. The Foundation will notify the Organization of any donation made to the Foundation on behalf of the Organization.

D. Distributions/Fund Availability. Distributions from the Fund shall only be made to the Organization. Distributions shall be made annually in accordance with the Foundation's spending policy as in effect from time to time. Distributions in excess of those permitted under the spending policy may be made to Organization for emergency and/or other extraordinary purposes with the approval of no less than 75% of the Organization's governing board and approval by the Board of Directors of the Foundation. Recommendations of the Organization's governing board shall be solely advisory and not binding on the Foundation. The exact uses of the funds distributed will be determined by the Organization in accordance with the general framework expressed above.

7. **ADMINISTRATIVE FEE; OUT-OF-POCKET EXPENSES.** The Foundation shall charge a reasonable annual fee to the Waterford Public Library Endowment Fund to cover Fund administrative expenses. This fee shall be subject to change at the discretion of the Foundation. As of the date of this Agreement, the annual fee is one percent of the fund balance, calculated as follows: the fee is prorated and charged monthly, and the amount of the fee each month is based on the average daily balance. In addition, the Fund shall be responsible for out-of-pocket expenses directly attributable to creation or operation of the Fund.

8. **OVERALL INVESTMENT RETURN.** Assets of the Fund may be commingled and invested with other assets of the Foundation. The Foundation shall determine the Fund's *pro rata* share of the Foundation's annual investment return, net of its direct expenses, such as investment advisors' fees, and allocate the net investment return to the Fund annually. The Foundation's investment return includes both realized and unrealized return and is not to be confused with "*Investment Income*," defined below, which refers to the Foundation's method of determining a portion of the Fund which is to be distributed each year. (Presently, the Foundation calculates its annual investment return and allocates it among all its funds following the preparation of audited financial results each year.) Notwithstanding the foregoing, the Foundation may in its discretion separately identify assets of the Fund (for example, shares of one or more mutual funds)

and account for its annual investment return separately from the main portfolio of the Foundation.

9. GOVERNANCE AND VARIANCE POWER. The Fund shall at all times be subject to the Foundation's (a) Articles of Incorporation and Bylaws, as amended from time to time, and (b) variance power, which grants the Foundation the power, for example, to modify any restriction on the distributions from the Fund if, in the Foundation's sole judgment, such a restriction becomes obsolete or inconsistent with the original charitable purposes of the Organization.

10. DEFINITIONS. The following definitions apply to this Agreement:

"Organization Endowment Fund" – an organization may establish an organization endowment fund to help a nonprofit organization meet its future needs and fulfill its mission in perpetuity.

"Investment Income" means a sum determined by the Foundation in accordance with its established investment and spending policies reflected in Foundation records, as amended from time to time.

"Qualified Charitable Organization" means an organization described in Sec. 501(c) (3) of the Internal Revenue Code and which is other than a private foundation under Sec. 509 (a) of the Internal Revenue Code.

"Internal Revenue Code" shall be deemed references to the U.S. Internal Revenue Code of 1986, as it may be amended from time to time, and the corresponding provisions of any future U.S. Internal Revenue Code.

Dated as of the date first set forth above.

WATERFORD PUBLIC LIBRARY:

Jannah Kost

RACINE COMMUNITY FOUNDATION, INC.

By: _____
President, Racine Community Foundation, Inc.

VILLAGE OF WATERFORD
123 NORTH RIVER STREET
WATERFORD, WI 53185

BMO HARRIS BANK N.A. 12-5/750

046329

GENERAL FUND

DATE	AMOUNT
12/30/2013	*$ 10,000.00

PAY ***Ten Thousand and 00/100 Dollars***

TO THE ORDER OF
RACINE COMMUNITY FOUNDATION
1135 WARWICK WAY
SUITE 200
RACINE WI 53406

PRESIDENT

TREASURER

⑈046329⑈ ⑆075000051⑆ 004277626988⑈

VILLAGE OF WATERFORD

VENDOR NO.89011977 VENDOR NAME RACINE COMMUNITY FOUNDATION CHECK NO. 46329 046329

INV DATE	INVOICE NO	INVOICE DESCRIPTION	NET AMOUNT
12/30/2013	123013	WATERFORD PUBLIC LIBRARY ENDOWMENT FUND	10,000.00

JAN 02 2014

TOTAL AMOUNT: 10,000.00

Investment Policy Statement for Waterford Public Library Endowment Fund
Patriot Financial Account #XXXX-3457

Purpose

The Waterford Public Library Endowment Fund is established to provide a permanent source of financial support to the organization through annual withdrawals, preserving the fund's purchasing power in perpetuity.

Investment Objectives

- Achieve a total return sufficient to support up to a 4% annual withdrawal rate adjusted for inflation.
- Preserve the real value of the principal by maintaining purchasing power over time.
- Balance capital appreciation with income generation.
- Maintain sufficient liquidity to meet annual spending needs.
- The annual withdrawal will be set at 4% of the fund's value, calculated as of December 31st each year.
- Withdrawals will be made annually on January 30 of each year to supplement.
- Withdrawals will be approved by Library board and initiated by the Library Director.

Time Horizon

- The fund has a long-term investment horizon (10+ years), aiming to support the organization indefinitely.

Risk Tolerance

- Moderate risk tolerance is acceptable to achieve growth objectives while limiting portfolio volatility.
- The fund acknowledges there may be occasional periods of negative returns but seeks to manage risk through diversification.
- Asset Allocation will be evaluated on an annual basis.
- The portfolio will be diversified across asset classes including equities, fixed income, alternative investments and cash.
- Typical allocation targets may be approximately 50-70% equities for growth, 30-50% fixed income for stability and income, with a modest allocation to alternatives/cash.
- Rebalancing will be performed periodically to maintain target allocations.

- Cash and non-cash donations made to the fund will be moved into alignment with the funds' investments and objectives as soon as reasonably possible after being received into the fund.

Performance Evaluation

- The fund's performance will be evaluated on a rolling 3-5 year basis against relevant benchmarks.
- The goal is to achieve a total return that exceeds the spending rate plus inflation and fees over the long term.

Fees and Expenses

- Investment fees and administrative expenses will be monitored and minimized to preserve fund assets.

Loribeth Isola
Library Board President

5/12/2026
Date

Approval by: WPL Board of Trustees

Approved Date: 05/12/2026

Review Schedule: Every 3-5 years

Next Review Date: 2029

Proposed Wage Scale - DRAFT October 2026

Grade	Job Titles	Minimum	Midpoint	Maximum
Grade 1	Shelver	$10.00	$12.00	$14.00
Grade 2	Library Assistant	$13.00	$16.00	$19.00
Grade 3	Programming Specialist / Technical Services Assistant	$14.00	$18.00	$21.00
Grade 4	Cataloguer	$16.00	$20.00	$24.00
Grade 5	Librarian / Circulation Supervisor	$24.00	$30.00	$36.00
Grade 6	Director	$40.00	$46.00	$51.00