



Waterford Public Library

Waterford Public Library Board Agenda

October 13, 2026 5:00 PM

The Library Board will meet on Tuesday, October 13, 2026 at 5:00pm in Waterford Library's Community Room at 101 N River St, Waterford, WI 53185. The agenda is published four days prior to the meeting and may be revised until 48 hours in advance of the meeting. Meetings are open to the public except when specifically noticed otherwise in accordance with the Wisconsin Open Meetings Law. Members of the public may address the Board during the public comment session, and the total time allocated may be limited at the discretion of the Board President.

Waterford Public Library's mission is to provide all patrons with impartial and inclusive access to a wide range of information resources, programs, and services in order to encourage literacy and lifelong learning, as well as to support educational, cultural, and recreational activities.

Call to Order

Public Comment

Approve Minutes

Review and Act on September 4, 2026 Regular Board Meeting Minutes

Director's Report

Programming Review

Circulation Review

Website & Social Media Review

Special Projects Update

Friends Update

Invoices

Budget Review

Review and Act on Invoices from September 2026

Committee Report

Endowment Subcommittee

Old Business

Building Agreement

New Business

Local Author Collection Policy

Community Survey

Adjournment

***Please note that, upon reasonable notice, accommodations can be made for the needs of disabled individuals through appropriate aids and service. For additional information or to request this service, contact the Library at 262-534-3988.*

Next meeting: November 10, 2026

Posted: October 8, 2026, 5pm



WATERFORD PUBLIC LIBRARY BOARD OF TRUSTEES: *Updated October 13, 2026*

Laura Olson
522 Fox River Hills Dr.
Waterford, WI 53185
(262) 210-6623
lahan77@gmail.com

Village Representative
1st term expires April 30, 2027
appointed by Village Board

Loribeth Isola
904 Rohda Dr.
Waterford, WI 53185
(414) 467-5074
Loribeth.Isola@gmail.com

Village Representative
2nd term expires April 30, 2027
appointed by Village Board
President

Abra Dexter
208 N 5th St
Waterford, WI 53185
(262) 492-0176
abra.dexter@gmail.com

Village Representative
1st term expires April 30, 2028
appointed by Village Board

Janice Loebel
22040 W 6 Mile Rd
Franksville, WI 53126
(320) 223-1301
bird56blue@gmail.com

County Appointee
Town of Norway
1st term expires April 30, 2028
appointed by County Executive
Treasurer

Tamara Pollnow
630 Rivermoor Pkwy.
Waterford, WI 53185
(262) 514-2315
tpollnow@waterfordwi.org

Village Board Appointee
Vice President

Sara Schoepke
416 Donald Dr.
Burlington, WI 53105
(414) 510-1841
schoepke@waterford.k12.wi.us

School District Appointee
2nd term expires April 30, 2027
appointed by WGS District
Secretary

John Kis
5950 N. River Bay Rd.
Waterford, WI 53185
(262) 930-0709
jwkis@wi.rr.com

County Appointee
Town of Waterford
1st term expires April 30, 2027
appointed by County Executive

Jessica Kiesler
101 N River St
Waterford, WI 53185
(262) 534-3988
jkiesler@waterford.lib.wi.us

Library Director
Hired by Library Board

WATERFORD LIBRARY BOARD OF TRUSTEES
UNOFFICIAL MEETING MINUTES
September 8, 2026

Call to Order: The meeting was called to order by President Isola at 5:00 PM

Trustees present: Trustees Pollnow, Dexter, Schoepke, Loebel, Kis, Isola

Absent: None

Others present: Library Director Jessica Kiesler, Friends Marilyn Schultz, Adam Jaskie

Public Comment

None

Minutes

Motion (Pollnow/Kis) to approve August minutes as discussed. All ayes. Motion carried 5-0. Isola abstained.

Director's Report

1. Programming Review:

- Adult programming:
 - ADRC Caregiver Support Group: 4
 - Total Participants: 362
- Family programming:
 - Fun & Food on First: 91
 - Total Participants: 534
- Juvenile 0-5:
 - Book and Block Party w/Racine Cty Extension: 30
 - Total Participants: 51
- Juvenile 6-11:
 - Total Participants: 300
- Teen 12-18:
 - Total Participants: 8

2. Circulation Review:

- Library Visits: 4,000 more visits at this point in the year than last year
 - 4,575 people visited in August

- Door count 35,932 in 2026 as compared to 31,705 people at the same time last year
- Program attendance: Up 33.03% in 2026 from 2025
- 539 new patrons this year (81 in August)

3. Notable Mentions /Special Projects Update

- Submitted first draft of the 2027 budget to the Village Administrator
- Worked with Andrea Spiering, Interim Treasurer to streamline our invoices process.
- Researching Library Impact funds and what it could be used for in the future.
- Piano player grant performances starts in October
- September is Library card Sign Up month
- Mural is officially done in the youth area
- We thank Jodi Beers for her service to the library board; a new appointment will be made in the next month

4. Friends Update

- Seeking volunteers for library events
 - Alphabet Lab on Fridays
 - October 28: Cooking class setup and cleanup
 - November 7: Chamber Gala
 - Flexible timing: Messy Shelves Project
- Upcoming bus trips:
 - September: Milwaukee Brewery Tour (full)
 - October 21: Footloose at the Rep
 - November 19: Annie at Drury Lane Theater

5. 2026 Budget Review

- Budget currently at 70.6% of spending for the year (67% of year has elapsed)
- Associated Bank: Statement has not arrived yet
- Community State Bank: End of August \$23,992.36
- Patriot Financial: End of August \$82,983.63

Invoices

- Motion (Schoepke/Pollnow) to Operations \$55,505.23. All ayes. Motion carried 6-0.
- Motion (Schoepke/Kis) Special Funds \$3,260.66. All ayes. Motion carried 6-0.

Committee Report

- Endowment Subcommittee Report
 - Committee met on August 12, 2026
- Motion (Loebel / Pollnow) to change name and description of the Endowment Committee to the Endowment, Donation and Recognition Committee. All ayes. Motion carried 6-0.
 - “The Endowment, Donations and Recognitions Committee (EDRC) is tasked with overseeing the Library’s endowment funds, donations made to the library, and appropriate donation recognitions. The funds oversight includes monitoring the individual endowment funds and providing regular reports and recommendations for action to the Library Board. The committee is also responsible for developing endowment marketing, recognition, and outreach materials. Donations and recognitions will be supervised by the EDRC according to library policy. The committee is advisory only and makes recommendations to the board for further action.”

Old Business

- Building Agreement
 - No updates at this time.

New Business

- Budget Amendment
 - Description of budget accounts needing reallocation in funding
 - Move \$4,807.20 to accommodate changes in budget
 - Motion (Pollnow / Kis) was made to approve the proposed budget reallocation changes. All ayes. Motion carried 6-0.
- Proposed Closures for the Remainder of 2026:
 - Saturday, November 7 for Chamber of Commerce Gala Preparation
 - Thursday, December 3 from 9am - 1pm for staff Training & Staff Meeting
 - Holiday closures in accordance with Village Personnel Handbook
 - Motion (Kis / Isola) was made to approve the proposed closure dates for the remainder of 2026. All ayes. Motion carried 6-0.

Motion to go into closed session to discuss the evaluation of the Library Director. (Pollnow/Loebel) at 5:58 PM. All ayes. Motion carried 6-0.

Adjourn to Closed Session

- Roll Call: Schoepke (aye), Kis (aye), Dexter (aye), Isola (aye), Loebel (aye), Pollnow (aye)
- Jan Loebel was excused at 6:18 pm

Motion to come out of closed session to discuss the evaluation of the Library Director. (Schoepke / Kis) at 7:31 PM. All ayes. Motion carried 5-0.

Adjournment

There being no further business before the Board of Trustees, there was a motion (Schoepke/Isola) to adjourn. All ayes. Motion carried 5-0. The meeting adjourned at 7:32 PM.

Next meeting: Tuesday, October 13, 2026 at 5:00 PM at Waterford Public Library.

Minutes submitted by: Sara Schoepke

Summary of Programming for the Month of September 2026

Adult

Date	Program	# of Participants
9/1	Scrapbooking Club	9
9/1	ADRC Caregiver Support Group	2
9/2, 9/9, 9/16, 9/23, 9/30	Play American Mah Jongg	39
9/8	Material Girls Quilting Group	5
9/9 & 9/30	Loose Ends Sewing & Stitching Club	29
9/9 & 9/23	Yoga Nidra w/ Rachel Juergens*	8
9/14, 9/21, 9/28	Needlecrafters Group	9
9/14, 9/21, 9/28	Adult Yoga w/ Rachel Juergens*	28
9/17	Spice Club: Lemongrass	70
9/17	Creative Spaces Sewcial	9
9/19	National Sew-a-Jelly Roll Day w/ Creative Spaces	9
9/22	Diamond Painting	9
9/24	Tai Chi w/ ADRC	14
9/30	Book Club	8
9/1 – 9/30	Puzzle Table - passive	38
	Total Participants	286

*Presenter was paid for program.

Family

Date	Program	# of Participants
9/19	Open Piano	2
9/26	Anna Kojovic-Frodl in Concert*	56
9/1 – 9/30	Passive Activity Sheets	295
	Total Participants	353

Juvenile – 0-5

Date	Program	# of Participants
9/11, 9/18, 9/25	Alphabet Lab Adventures	135
9/14	Little Bookworms: Count with Me	24
9/15	Preschool Block Party w/ UW-Extension Racine	19
9/21	Little Bookworms: Animals on the Farm	40
9/29	Preschool Playdate with Polar	39
9/1 – 9/30	1,000 Books Before Kindergarten Sign up	1
9/1 – 9/30	1,000 Books Before Kindergarten Sheets	6
	Total Participants	264

Juvenile – 6-11

Date	Program	# of Participants
9/21 – 9/26	On the Farm Scavenger Hunt	187
	Total Participants	187

Teen – 12-18

Date	Program	# of Participants
9/9, 9/16, 9/23, 9/30	Midweek Teen Pop-in	11
9/15	Dungeons & Dragons Club	8
9/1 – 9/30	Teen Volunteers	2
	Total Participants	21

Total participants for the month: 1,111

September Highlights

- Since 2016, 265 children have signed up to participate in our 1,000 Books Before Kindergarten program. Of those, 80 children have completed the program. There are currently 20 active participants.
- 61 Book Bundles were checked out for a total of 305 individual items.
- 65 Tween STEAM Kits & 228 Juvenile Craft Kits were checked out.
- 5 Family Fun Movie Bins were checked out for a total of 25 individual items.
- 4 children came in to receive a birthday book.
- 3 curbside visits.
- Julie completed 1 teacher basket.
- Over 1,219 people visited our Creative Play Space!

DISTRIBUTION

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	TOTAL
1	179	213	197	156	178	352	236	178	123				1812	2578
2	1599	1305	1384	1311	1381	1923	1833	1790	1447				13973	13796
3	736	719	729	634	507	976	764	764	571				6400	6937
4	2603	2730	2906	2789	2655	3765	3314	2850	2752				26364	26914
5	3105	2727	3262	2923	2919	4407	4348	3424	4009				31124	27202

O RACINE CO

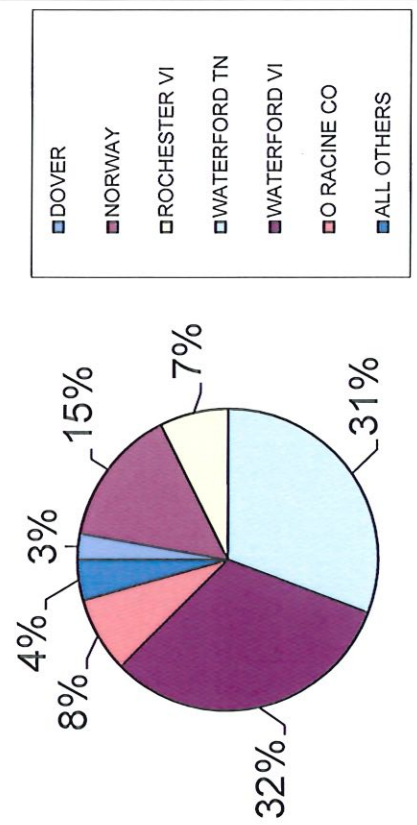
BURL TN**	94	80	89	134	69	162	125	112	80	945	1847
BURL CITY	156	230	165	125	81	163	221	125	97	1363	2212
CALEDONIA**	16	27	8	16	25	38	22	10	55	217	436
MT PLEASANT**	91	68	81	71	84	91	41	120	52	699	784
RACINE	26	20	24	7	23	18	14	25	71	228	177
RAYMOND**	144	77	100	76	61	126	119	101	130	934	1209
STURTEVANT**			14			6				20	20
UNION GROVE	58	82	31	13	13	10	43	111	65	426	401
WIND POINT**	1							5		6	
YORKVILLE**	24	1	24	19	1	7	21	16	36	149	471

WALWORTH CO

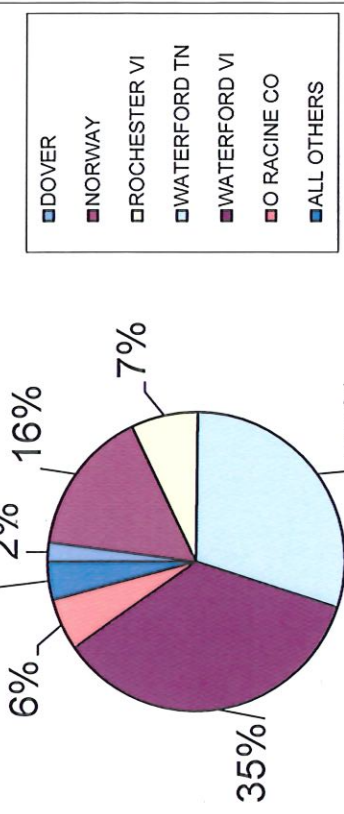
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WAUKESHA CO	254	164	191	148	178	109	141	54	64	1303	1677
KENOSHA CO	30	23	13	46	23	34	87	54	35	345	249
ALL OTHERS	3	17	17	14	36	34		1	1	106	25
GRAND TOTAL	9342	8667	9417	8622	8551	12455	11506	9940	9805	88305	88765

2025 CIRCULATION BY MUNICIPALITY



2026 WATERFORD PUBLIC LIBRARY CIRCULATION BY MUNICIPALITY



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2026	2025
ILL to non-SHARE	27	33	31	36	31	33	15	28	26				260	182
ILL from non-SHARE	16	10	16	13	22	15	12	9	13				126	103
holds to SHARE	1914	1697	1777	1641	1469	1602	1616	1597	1694				15007	14492
holds from SHARE	1210	1043	1331	1065	1095	1565	1345	1133	1409				11196	12127
LIBBY USE	2936	2614	2869	2637	2789	2816	2651	2682	2788				24782	20372
LINKEDIN LEARNING	1	3	2	4	3	1	3	5	4				26	
MANGO LANGUAGE	49	46	32	31	48	49	30	37	29				351	222
WIRELESS USE	431	467	498	585	547	574	544	535	455				4636	3931
COMPUTER USE	180	263	237	225	199	295	253	267	173				2092	1771
IN HOUSE USE	1028	1113	1106	1019	1188	1517	1302	1117	1037				10427	9918
J OUTREACH	55	40	85	70		6	12	14					282	310
BOOKWORMS		40	28	55	16				64				203	162
PRESCHOOL	174	218	135	150	96	67	30	51	200				1121	1097
J PROGRAMS	42	208	125	279		530	740	300	187				2411	1886
TEEN PROGRAMS	33	22	25	33	19	68	27	8	21				256	322
NEW PATRONS	46	57	76	55	56	103	65	81	54				593	531
FAMILY PROGRAMS	493	324	1430	1535	1111	1094	1106	534	353				7980	5840
ADULT BK CLUBS	14	8	9	9	9	9	10	10	8				86	86
A PROGRAMS	228	283	403	319	232	211	187	352	278				2493	1606
LIBRARY VISITS	3642	3994	4240	4352	3933	5616	5583	4572	4081				40013	35777

Library Circulation - Total year to Date 2026

Material Type	Adult Materials	Youth/Teen Materials	Total 2026	Total 2025	% Change from 2025
Books	24,253	42,260	66,513	66,378	0.20%
Lucky Day	934	0	934	0	
DVDs/Blu-Rays	6,267	3,606	9,873	9,691	1.88%
Music CDs	740	83	823	857	-3.97%
Magazines	863	55	918	1,685	-45.52%
Playaways & Audiobooks on CD	690	760	1450	1,401	3.50%
Video Games	171	813	984	849	15.90%
Hotspots & Experience Passes	691	0	691	552	25.18%
Realia	159	4,389	4,548	5,242	-13.24%
eBooks (Libby)	6,611	753	7,364	6,812	8.10%
eAudioBooks (Libby)	13,429	1,166	14,595	10,840	34.64%
eMagazines (Libby)	2,820	0	2,820	2,719	3.71%

Non-circulation Stats year to date 2026

Library Usage	Total 2026	Total 2025	% Change from 2025
Door Count	40,013	35,777	11.84%
Program Count	396	326	21.47%
Program Attendance	15,687	11,841	32.48%
Total Items in Collection	78,651	79,910	-1.58%
New Library Cards	593	531	11.68%
Total Library Card Holders	6,165	6,084	1.33%

SOCIAL MEDIA ANALYTICS 2026

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2026	2025
WEBSITE														
# OF VISITS	5560	6130	5708	5329	4304	4684	3982	3805	3633				43135	41261
# OF PAGES VIEWED	7375	8461	8297	7352	6371	7500	6001	5782	5425				62564	81950
FACEBOOK														
# OF VIEWS	28170	62433	63430	20822	17529	46874	58238	25058	57624				380178	183352
ENGAGEMENTS	613	2900	3872	975	499	2851	3585	1145	5428				21868	11663
NEW FOLLOWERS	73	34	104	27	9	54	31	13	43				388	128
TOTAL FOLLOWERS	3710	3744	3848	3875	3884	3938	3969	3982	4025				3982	3576
PINTEREST														
# OF ENGAGEMENTS	222	269	203	131	121	107	112	112	136				1413	2636
FOLLOWERS	301	301	299	299	299	299	298	297	297				297	302
YOUTUBE														
# OF VIEWS	257	131	135	81	102	105	78	106	143				1138	1157
PATRON POINT														
EMAILS SENT	934	953	963	3455	3575	3560	3562	3580	3578				24160	4763
EMAILS OPENED	485	394	475	1074	1257	1762	1149	1225	1272				9093	2404
GOOGLE MY BUSINESS														
SEARCHES	619	491	624	607	459	675	714	726	657				5572	5120
DIRECTIONS	172	143	173	241	311	229	284	230	244				2027	1767
VISITS TO WEBSITE	913	855	883	805	736	1117	997	849	825				7980	7491
PHONE CALLS	113	90	92	105	117	151	111	112	95				986	736
INSTAGRAM														
# OF VIEWS (7/2026)	290	526	410	121	91	142	2876	2599	5381				12436	347
# OF POSTS	12	20	48	50	11	58	45	37	41				322	295
TOTAL FOLLOWERS	650	665	686	827	852	1031	960	971	979				971	559



VILLAGE OF WATERFORD BOARD REPORT

For additional information, visit www.waterfordwi.org



Waterford Public Library

Director's Report

Meeting Date: October 12, 2026

Library Visits in September 2026

- 4,081 people visited the library in September 2026
 - 40,013 people have visited since January 1, 2026.

Library Cards Issued in September 2026

- 54 new people got library cards this month

Circulation Report for September 2026

- 9,805 items circulated during the month of September 2026
- 88,305 items have circulated since January 1, 2026

Programming Report for September 2026

- 1,111 people attended 44 programs at the library this month
 - 25 adult programs hosted 286 participants
 - 10 juvenile programs hosted 451 participants
 - 6 teen programs hosted 21 participants
 - 3 family programs hosted 353 participants

Notable Mentions

- Welcome Laura Olson to the Library Board!
- I met with Mike Sponholz (DPW) to review our capital building projects timeline for planning purposes.
- Our new donor wall has been installed. It's a metal structure that looks like the river. Community members can purchase fish to be added to the wall as a fundraiser.
- Our Community Survey will be coming later this month.
- The Chamber of Commerce Gala at the library is less than a month away! Don't forget to buy your tickets: <https://tinyurl.com/muwsb7nr>
- I met with two art teachers from Waterford schools and we are planning an Art Gallery at the library in the Spring for Earth Day.
- The carpets were cleaned in September.

Respectfully Submitted,

Jessica Kiesler, Library Director
Waterford Public Library



VILLAGE OF WATERFORD BOARD REPORT

For additional information, visit www.waterfordwi.org



Waterford Public Library

September 2026 Patron Suggestions, with Responses

Programs & Services

Homeschool game days and other events would be nice to attend here. Movie nights for families.

Thank you so much for your great suggestions! We completely agree that homeschool programming and family movie nights are wonderful ways to bring the community together.

We do periodically offer programming for children during daytime hours. Check out our Family Movie Morning scheduled October 30, 2026, 10:00am - 11:45am.

Bring the coffee machine back!! Charge \$3.00! People will pay!

Thanks for your suggestion. We will explore some ways to offer coffee to our patrons.

Great music

We think you're referring to the live piano concert we hosted on Saturday, September 26th. Wasn't Anna Kojovic- Frodl wonderful? Watch for the next piano concert on Saturday, October 17 at 10:30am where we host James Sodke! All of these concerts are thanks to a grant we received from the Wisconsin Arts Board with funds from the State of Wisconsin. Other supporters include:

Racine Arts Council

ArtSeed: Racine Arts Council Grant Program

Friends of Waterford Public Library

Artistic Piano Sales & Service

Watch for more piano concerts in the coming months!

Materials

More movie boxes!

Are you referring to our Family Film Bins? We currently offer 10 bins that rotate movies and subjects seasonally. Make sure you're checking them all as the contents are always changing. If there is a specific movie or theme you'd like to see, let us know!



VILLAGE OF WATERFORD BOARD REPORT

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Some new Westerns.

Thanks for this suggestion. We will look into adding some more for you to check out!

Spaces

Secure boat-shaped book case (the one in the playroom) to the wall or at least move it to where its higher visible for supervision & kids' safety.

Thank you so much for bringing that to our attention! We truly appreciate you looking out for our young visitors, and I wanted to let you know that the DPW has already secured the bookcase firmly to the wall.

Other

Vivan P – He love library so much. He has a fun here.

Hi Vivan! We love having you! Thanks for being a library lover.

Need needohs

Needohs are so much fun, aren't they! Unfortunately, for hygiene reasons, this is a tricky thing to implement in library activities. We will look into how we might be able to incorporate them in other ways. Thanks for the idea!



Waterford
Public Library

**FRIENDS MEETING FUNDS REQUEST
NOVEMBER - DECEMBER 2026**

CHILDREN'S DEPARTMENT

\$50 – Craft bag materials

\$60 – Materials for Alphabet Lab Adventures

\$50 – Preschool Playdate materials

\$40 – Dec. Preschool Morning Movie (cookies and juice)

\$60 – Loki care

Total for Children's Department: \$260

TEEN & TWEEN DEPARTMENT

\$50 – Teen pop-in and TAB

\$50 – Tween Steam bag materials

Total for Teen Department: \$100

ADULT DEPARTMENT

\$300 – Nov. Adult Yoga – 5 sessions

\$300 – Dec. Adult Yoga – 5 sessions

Total for Adult Department: \$600

FAMILY PROGRAMMING

\$150 – Nov/Dec. Shared Spaces materials (Cookie decorating in Dec)

\$350 – Family Christmas program (Cookies from What's Baking, crafts, prizes)

\$100 – Scavenger hunts

\$1,000 – Milwaukee Zoo Passes (2) for one year, each pass covers admission for 8 guests,
plus parking for one vehicle

Total for Family Programming: \$1,600

TOTAL: \$2,560

**Less \$150 from previous request for Piano refreshments that will now be reimbursed direct
through Friends.**

TOTAL REQUEST: \$2,410

VILLAGE OF WATERFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2026

		LIBRARY OPERATIONS				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>						
210-41100	GENERAL PROPERTY TAXES	233,700.00	233,700.00	233,700.00	.00	100.0
	TOTAL TAXES	233,700.00	233,700.00	233,700.00	.00	100.0
<u>INTERGOVERNMENTAL AID</u>						
210-43720	LIBRARY AID	368,301.26	368,301.26	368,301.00	(.26)	100.0
	TOTAL INTERGOVERNMENTAL AID	368,301.26	368,301.26	368,301.00	(.26)	100.0
<u>PUBLIC CHARGES FOR SERVICES</u>						
210-46711	COPIER/PRINTER CHARGES	2,580.55	2,580.55	2,500.00	(80.55)	103.2
210-46712	LIBRARY FINES	993.40	993.40	2,000.00	1,006.60	49.7
	TOTAL PUBLIC CHARGES FOR SERVI	3,573.95	3,573.95	4,500.00	926.05	79.4
<u>MISCELLANEOUS INCOME</u>						
210-48200	LIBRARY RENT	2,860.00	2,860.00	750.00	(2,110.00)	381.3
	TOTAL MISCELLANEOUS INCOME	2,860.00	2,860.00	750.00	(2,110.00)	381.3
	TOTAL FUND REVENUE	608,435.21	608,435.21	607,251.00	(1,184.21)	100.2

VILLAGE OF WATERFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2026

LIBRARY OPERATIONS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 51930</u>						
210-51930-000-511	WORKERS COMP INSURANCE	.00	.00	214.00	214.00	.0
	TOTAL DEPARTMENT 51930	.00	.00	214.00	214.00	.0
<u>LIBRARY OPERATIONS</u>						
210-55110-000-100	SALARY & WAGES	244,217.73	244,217.73	321,697.00	77,479.27	75.9
210-55110-000-101	LIBRARY BOARD SALARIES	1,280.00	1,280.00	3,400.00	2,120.00	37.7
210-55110-000-102	MAINTENANCE WAGES	5,775.00	5,775.00	5,775.00	.00	100.0
210-55110-000-103	JANITORIAL WAGES	6,200.00	6,200.00	11,000.00	4,800.00	56.4
210-55110-000-151	SOCIAL SECURITY & MEDICARE	17,808.68	17,808.68	24,610.00	6,801.32	72.4
210-55110-000-152	RETIREMENT	11,863.27	11,863.27	15,274.00	3,410.73	77.7
210-55110-000-154	EMPLOYEE INSURANCES	45,517.80	45,517.80	60,555.00	15,037.20	75.2
210-55110-000-217	MAINTENANCE AGREEMENTS	8,088.79	8,088.79	16,500.00	8,411.21	49.0
210-55110-000-225	TELEPHONE	2,252.89	2,252.89	4,000.00	1,747.11	56.3
210-55110-000-241	CLEANING	2,242.76	2,242.76	8,760.00	6,517.24	25.6
210-55110-000-311	POSTAGE	710.74	710.74	500.00	(210.74)	142.2
210-55110-000-319	OFFICE SUPPLIES	2,765.28	2,765.28	3,000.00	234.72	92.2
210-55110-000-320	ADMINISTRATIVE CHARGES	37,028.00	37,028.00	37,028.00	.00	100.0
210-55110-000-330	TRAVEL	498.71	498.71	500.00	1.29	99.7
210-55110-000-339	CONTINUING EDUCATION	70.00	70.00	500.00	430.00	14.0
210-55110-000-350	REPAIRS & MAINTENANCE SUPPLIES	12,955.20	12,955.20	12,500.00	(455.20)	103.6
210-55110-000-361	COPIER EQUIPMENT	3,008.55	3,008.55	5,000.00	1,991.45	60.2
210-55110-000-362	SOFTWARE LICENSES	26,113.66	26,113.66	25,500.00	(613.66)	102.4
210-55110-000-390	OTHER SUPPLIES & EXPENSES	97.16	97.16	.00	(97.16)	.0
210-55110-000-430	PERIODICALS	1,301.94	1,301.94	1,800.00	498.06	72.3
210-55110-000-431	ADULT PRINTED MATERIALS	7,709.39	7,709.39	8,000.00	290.61	96.4
210-55110-000-433	YOUNG ADULT PRINTED MATERIALS	1,027.24	1,027.24	2,500.00	1,472.76	41.1
210-55110-000-434	JUVENILE PRINTED MATERIALS	4,309.86	4,309.86	6,500.00	2,190.14	66.3
210-55110-000-510	INSURANCE	9,500.00	9,500.00	9,500.00	.00	100.0
210-55110-001-319	PROCESSING	2,642.38	2,642.38	4,000.00	1,357.62	66.1
210-55110-002-226	UTILITY - GAS/ELECTRIC	44,871.59	44,871.59	45,000.00	128.41	99.7
210-55110-003-226	UTILITY - WATER/SEWER	2,652.22	2,652.22	7,000.00	4,347.78	37.9
	TOTAL LIBRARY OPERATIONS	502,508.84	502,508.84	640,399.00	137,890.16	78.5
	TOTAL FUND EXPENDITURES	502,508.84	502,508.84	640,613.00	138,104.16	78.4
	NET REVENUE OVER EXPENDITURES	105,926.37	105,926.37	(33,362.00)	(139,288.37)	317.5

Date	Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
210-43720 Library Aid						
			08/31/2026 (08/26) Balance	.00 *	.00 *	184,150.63-
09/03/2026	CR	2000004344	Library Aid - Prairie Lake Library System 2026 2n		184,150.63-	
			09/30/2026 (09/26) Period Totals and Balance	.00 *	184,150.63- *	368,301.26-
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	368,301.26- Total	368,301.26- YTD Budget	368,301.00- Unearned .26-
210-46711 Copier/Printer Charges						
			08/31/2026 (08/26) Balance	.00 *	.00 *	2,245.60-
09/17/2026	CR	1000001876	Copier/Printer Charges-Jump Drive for ORR - Mic		20.00-	
09/17/2026	CR	2000004369	Copier/Printer Charges - Library August		314.95-	
			09/30/2026 (09/26) Period Totals and Balance	.00 *	334.95- *	2,580.55-
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	2,580.55- Total	2,580.55- YTD Budget	2,500.00- Unearned 80.55-
210-46712 Library Fines						
			08/31/2026 (08/26) Balance	.00 *	.00 *	956.90-
09/17/2026	CR	2000004369	Library Fines - Library August		36.50-	
			09/30/2026 (09/26) Period Totals and Balance	.00 *	36.50- *	993.40-
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	993.40- Total	993.40- YTD Budget	2,000.00- Unearned 1,006.60
210-48200 Library Rent						
			08/31/2026 (08/26) Balance	.00 *	.00 *	2,635.00-
09/17/2026	CR	2000004369	Library Building Rent - Library August		225.00-	
			09/30/2026 (09/26) Period Totals and Balance	.00 *	225.00- *	2,860.00-
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	2,860.00- Total	2,860.00- YTD Budget	750.00- Unearned 2,110.00-
210-55110-000-100 Salary & Wages						
			08/31/2026 (08/26) Balance	.00 *	.00 *	219,875.95
09/14/2026	CD8919	9141	26-301 Payroll 9/14/26	11,957.84		
09/29/2026	CD8919	9296	26-324 Payroll 9/30/26	12,383.94		
			09/30/2026 (09/26) Period Totals and Balance	24,341.78 *	.00 *	244,217.73
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	244,217.73 Total	244,217.73 YTD Budget	321,697.00 Unexpended 77,479.27
210-55110-000-101 Library Board Salaries						
			08/31/2026 (08/26) Balance	.00 *	.00 *	1,120.00
09/24/2026	AP	411	ABRA DEXTER	160.00		
			09/30/2026 (09/26) Period Totals and Balance	160.00 *	.00 *	1,280.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	1,280.00 Total	1,280.00 YTD Budget	3,400.00 Unexpended 2,120.00
210-55110-000-103 Janitorial Wages						
			08/31/2026 (08/26) Balance	.00 *	.00 *	5,300.00
08/05/2026	AP	85	ELAN- CORPORATE PAYMENT	900.00		
			09/30/2026 (09/26) Period Totals and Balance	900.00 *	.00 *	6,200.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	6,200.00 Total	6,200.00 YTD Budget	11,000.00 Unexpended 4,800.00

Date	Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
210-55110-000-151 Social Security & Medicare						
			08/31/2026 (08/26) Balance	.00 *	.00 *	16,040.95
09/14/2026	CD8919	9141	26-301 Payroll 9/14/26	867.57		
09/29/2026	CD8919	9296	26-324 Payroll 9/30/26	900.16		
			09/30/2026 (09/26) Period Totals and Balance	1,767.73 *	.00 *	17,808.68
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	17,808.68 Total	17,808.68 YTD Budget	24,610.00 Unexpended 6,801.32
210-55110-000-152 Retirement						
			08/31/2026 (08/26) Balance	.00 *	.00 *	10,677.78
09/14/2026	CD8919	9141	26-301 Payroll 9/14/26	587.46		
09/29/2026	CD8919	9296	26-324 Payroll 9/30/26	598.03		
			09/30/2026 (09/26) Period Totals and Balance	1,185.49 *	.00 *	11,863.27
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	11,863.27 Total	11,863.27 YTD Budget	15,274.00 Unexpended 3,410.73
210-55110-000-154 Employee Insurances						
			08/31/2026 (08/26) Balance	.00 *	.00 *	35,033.26
08/31/2026	AP	21	CENTRAL STATES FUNDS	5,754.08		
09/01/2026	AP	391	MUTUAL OF OMAHA	127.20		
09/01/2026	AP	412	CENTRAL STATES FUNDS	4,603.26		
			09/30/2026 (09/26) Period Totals and Balance	10,484.54 *	.00 *	45,517.80
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	45,517.80 Total	45,517.80 YTD Budget	60,555.00 Unexpended 15,037.20
210-55110-000-217 Maintenance Agreements						
			08/31/2026 (08/26) Balance	.00 *	.00 *	6,944.79
08/05/2026	AP	120	ELAN- CORPORATE PAYMENT	98.00		
08/05/2026	AP	121	ELAN- CORPORATE PAYMENT	98.00		
08/13/2026	AP	237	ALL-PRO MECHANICAL	900.00		
08/26/2026	AP	293	SAFeway PEST MANAGEMENT	48.00		
			09/30/2026 (09/26) Period Totals and Balance	1,144.00 *	.00 *	8,088.79
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	8,088.79 Total	8,088.79 YTD Budget	16,500.00 Unexpended 8,411.21
210-55110-000-225 Telephone						
			08/31/2026 (08/26) Balance	.00 *	.00 *	1,996.73
09/04/2026	AP	320	TDS TELECOM	256.16		
			09/30/2026 (09/26) Period Totals and Balance	256.16 *	.00 *	2,252.89
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	2,252.89 Total	2,252.89 YTD Budget	4,000.00 Unexpended 1,747.11
210-55110-000-241 Cleaning						
			08/31/2026 (08/26) Balance	.00 *	.00 *	1,807.42
08/20/2026	AP	231	CINTAS CORPORATION	74.78		
09/02/2026	AP	232	CINTAS CORPORATION	203.62		
09/03/2026	AP	226	CINTAS CORPORATION	156.94		
			09/30/2026 (09/26) Period Totals and Balance	435.34 *	.00 *	2,242.76
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	2,242.76 Total	2,242.76 YTD Budget	8,760.00 Unexpended 6,517.24

Date	Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
210-55110-000-311 Postage						
			08/31/2026 (08/26) Balance	.00 *	.00 *	638.47
08/01/2026	AP	182	BRODART CO	2.23		
08/01/2026	AP	185	BRODART CO	7.00		
08/01/2026	AP	188	BRODART CO	10.92		
08/05/2026	AP	111	ELAN- CORPORATE PAYMENT	5.13		
08/13/2026	AP	191	BRODART CO	2.10		
08/29/2026	AP	197	BRODART CO	11.37		
08/29/2026	AP	200	BRODART CO	31.52		
09/29/2026	AP	194	BRODART CO	2.00		
			09/30/2026 (09/26) Period Totals and Balance	72.27 *	.00 *	710.74
YTD Encumbrance	.00	YTD Pending	.00	YTD Actual	710.74	Total
					710.74	YTD Budget
					500.00	Unexpended
						210.74-
210-55110-000-319 Office Supplies						
			08/31/2026 (08/26) Balance	.00 *	.00 *	2,707.24
08/05/2026	AP	105	ELAN- CORPORATE PAYMENT		6.48-	
08/05/2026	AP	112	ELAN- CORPORATE PAYMENT	64.52		
			09/30/2026 (09/26) Period Totals and Balance	64.52 *	6.48- *	2,765.28
YTD Encumbrance	.00	YTD Pending	.00	YTD Actual	2,765.28	Total
					2,765.28	YTD Budget
					3,000.00	Unexpended
						234.72
210-55110-000-339 Continuing Education						
			08/31/2026 (08/26) Balance	.00 *	.00 *	50.00
08/05/2026	AP	86	ELAN- CORPORATE PAYMENT	20.00		
			09/30/2026 (09/26) Period Totals and Balance	20.00 *	.00 *	70.00
YTD Encumbrance	.00	YTD Pending	.00	YTD Actual	70.00	Total
					70.00	YTD Budget
					500.00	Unexpended
						430.00
210-55110-000-350 Repairs & Maintenance Supplies						
			08/31/2026 (08/26) Balance	.00 *	.00 *	12,193.99
08/05/2026	AP	87	ELAN- CORPORATE PAYMENT	59.05		
08/05/2026	AP	104	ELAN- CORPORATE PAYMENT	572.21		
08/05/2026	AP	113	ELAN- CORPORATE PAYMENT	17.96		
08/11/2026	AP	265	MENARDS	22.04		
08/21/2026	AP	264	MAXIMUM SECURITY SYSTEMS LLC	89.95		
			09/30/2026 (09/26) Period Totals and Balance	761.21 *	.00 *	12,955.20
YTD Encumbrance	.00	YTD Pending	.00	YTD Actual	12,955.20	Total
					12,955.20	YTD Budget
					12,500.00	Unexpended
						455.20-
210-55110-000-361 Copier Equipment						
			08/31/2026 (08/26) Balance	.00 *	.00 *	2,423.71
08/05/2026	AP	109	ELAN- CORPORATE PAYMENT	292.42		
08/05/2026	AP	110	ELAN- CORPORATE PAYMENT	292.42		
			09/30/2026 (09/26) Period Totals and Balance	584.84 *	.00 *	3,008.55
YTD Encumbrance	.00	YTD Pending	.00	YTD Actual	3,008.55	Total
					3,008.55	YTD Budget
					5,000.00	Unexpended
						1,991.45

Date	Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
210-55110-000-362 Software Licenses						
			08/31/2026 (08/26) Balance	.00 *	.00 *	25,633.66
08/05/2026	AP	119	ELAN- CORPORATE PAYMENT	480.00		
			09/30/2026 (09/26) Period Totals and Balance	480.00 *	.00 *	26,113.66
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	26,113.66 Total	26,113.66 YTD Budget	25,500.00 Unexpended 613.66-
210-55110-000-390 Other Supplies & Expenses						
			08/31/2026 (08/26) Balance	.00 *	.00 *	57.20
08/05/2026	AP	106	ELAN- CORPORATE PAYMENT	39.96		
			09/30/2026 (09/26) Period Totals and Balance	39.96 *	.00 *	97.16
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	97.16 Total	97.16 YTD Budget	.00 Unexpended 97.16-
210-55110-000-430 Periodicals						
			08/31/2026 (08/26) Balance	.00 *	.00 *	1,261.94
08/05/2026	AP	122	ELAN- CORPORATE PAYMENT	40.00		
			09/30/2026 (09/26) Period Totals and Balance	40.00 *	.00 *	1,301.94
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	1,301.94 Total	1,301.94 YTD Budget	1,800.00 Unexpended 498.06
210-55110-000-433 Young Adult Printed Materials						
			08/31/2026 (08/26) Balance	.00 *	.00 *	311.71
08/05/2026	AP	58	ELAN- CORPORATE PAYMENT	715.53		
			09/30/2026 (09/26) Period Totals and Balance	715.53 *	.00 *	1,027.24
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	1,027.24 Total	1,027.24 YTD Budget	2,500.00 Unexpended 1,472.76
210-55110-000-434 Juvenile Printed Materials						
			08/31/2026 (08/26) Balance	.00 *	.00 *	2,078.25
08/01/2026	AP	184	BRODART CO	83.90		
08/05/2026	AP	116	ELAN- CORPORATE PAYMENT	1,692.80		
08/29/2026	AP	198	BRODART CO	454.91		
			09/30/2026 (09/26) Period Totals and Balance	2,231.61 *	.00 *	4,309.86
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	4,309.86 Total	4,309.86 YTD Budget	6,500.00 Unexpended 2,190.14
210-55110-001-319 Processing						
			08/31/2026 (08/26) Balance	.00 *	.00 *	2,538.53
08/01/2026	AP	183	BRODART CO	3.83		
08/01/2026	AP	186	BRODART CO	5.00		
08/01/2026	AP	189	BRODART CO	26.65		
08/29/2026	AP	196	BRODART CO	31.26		
08/29/2026	AP	199	BRODART CO	36.25		
09/29/2026	AP	193	BRODART CO	.86		
			09/30/2026 (09/26) Period Totals and Balance	103.85 *	.00 *	2,642.38
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	2,642.38 Total	2,642.38 YTD Budget	4,000.00 Unexpended 1,357.62

Date	Journal	Reference Number	Payee or Description			Debit Amount	Credit Amount	Balance		
210-55110-002-226 Utility - Gas/Electric										
			08/31/2026 (08/26)	Balance		.00 *	.00 *			39,934.35
09/22/2026	AP	343	WE ENERGIES			4,937.24				
			09/30/2026 (09/26)	Period Totals and Balance		4,937.24 *	.00 *			44,871.59
YTD Encumbrance .00 YTD Pending .00 YTD Actual 44,871.59 Total 44,871.59 YTD Budget 45,000.00 Unexpended 128.41										
Number of transactions: 56 Number of accounts: 25										
						Debit	Credit	Proof		
Grand Totals:						50,726.07	184,753.56-	134,027.49-		

Report Criteria:

Actual amounts

Includes accounts with balances and activity

Includes pending amounts

Includes report only transactions

Includes inactive journals

Account.Account number = "21041100"-"21059900000000"

Date	Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
211-48100 Interest Income						
			08/31/2026 (08/26) Balance	.00 *	.00 *	69.29-
09/30/2026	CRJE	909282	September Interest		3.70-	
			09/30/2026 (09/26) Period Totals and Balance	.00 *	3.70- *	72.99-
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	72.99- Total	72.99- YTD Budget	200.00- Unearned 127.01
211-48500 Donations						
			08/31/2026 (08/26) Balance	.00 *	.00 *	71,608.53-
09/17/2026	CR	2000004370	Library Donations - Library August Donations		1,266.03-	
			09/30/2026 (09/26) Period Totals and Balance	.00 *	1,266.03- *	72,874.56-
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	72,874.56- Total	72,874.56- YTD Budget	10,000.00- Unearned 62,874.56-
211-49200 Transfer from Other Funds						
			08/31/2026 (08/26) Balance	.00 *	.00 *	.00
			09/30/2026 (09/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned .00
211-53100-000-210 Municipal Garage						
			08/31/2026 (08/26) Balance	.00 *	.00 *	.00
			09/30/2026 (09/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended .00
211-55110-000-100 Salary & Wages						
			08/31/2026 (08/26) Balance	.00 *	.00 *	.00
			09/30/2026 (09/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended .00
211-55110-000-151 Social Security & Medicare						
			08/31/2026 (08/26) Balance	.00 *	.00 *	.00
			09/30/2026 (09/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended .00
211-55110-000-217 Maintenance Agreements						
			08/31/2026 (08/26) Balance	.00 *	.00 *	.00
			09/30/2026 (09/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended .00
211-55110-000-240 Repair & Maintenance Supplies						
			08/31/2026 (08/26) Balance	.00 *	.00 *	.00
			09/30/2026 (09/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended .00

Date	Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
211-55110-000-311 Postage						
			08/31/2026 (08/26) Balance	.00 *	.00 *	16.27
			09/30/2026 (09/26) Period Totals and Balance	.00 *	.00 *	16.27
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	16.27 Total	16.27 YTD Budget	.00 Unexpended 16.27-
211-55110-000-319 Office Supplies						
			08/31/2026 (08/26) Balance	.00 *	.00 *	.00
			09/30/2026 (09/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	.00 Total	.00 YTD Budget	500.00 Unexpended 500.00
211-55110-000-330 Travel						
			08/31/2026 (08/26) Balance	.00 *	.00 *	.00
			09/30/2026 (09/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended .00
211-55110-000-339 Continuing Education						
			08/31/2026 (08/26) Balance	.00 *	.00 *	.00
			09/30/2026 (09/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended .00
211-55110-000-350 Repair & Maintenance Supplies						
			08/31/2026 (08/26) Balance	.00 *	.00 *	.00
			09/30/2026 (09/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended .00
211-55110-000-361 Office Equip & Repairs						
			08/31/2026 (08/26) Balance	.00 *	.00 *	.00
			09/30/2026 (09/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended .00
211-55110-000-362 Software Licenses						
			08/31/2026 (08/26) Balance	.00 *	.00 *	.00
			09/30/2026 (09/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended .00

Date	Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
211-55110-000-390 Other Supplies & Expenses						
			08/31/2026 (08/26) Balance	.00 *	.00 *	47,606.62
08/05/2026	AP	46	ELAN- CORPORATE PAYMENT	9.48		
08/05/2026	AP	51	ELAN- CORPORATE PAYMENT	.57		
08/05/2026	AP	59	ELAN- CORPORATE PAYMENT	25.26		
08/05/2026	AP	61	ELAN- CORPORATE PAYMENT	49.87		
08/05/2026	AP	107	ELAN- CORPORATE PAYMENT	91.98		
08/10/2026	AP	130	MINUTEMAN PRESS	150.52		
09/02/2026	AP	220	Casey Ella Fredrick	1,100.00		
			09/30/2026 (09/26) Period Totals and Balance	1,427.68 *	.00 *	49,034.30
YTD Encumbrance	.00	YTD Pending	.00	YTD Actual 49,034.30	Total 49,034.30	YTD Budget 5,000.00 Unexpended 44,034.30-
211-55110-000-430 Periodicals						
			08/31/2026 (08/26) Balance	.00 *	.00 *	678.40
08/05/2026	AP	118	ELAN- CORPORATE PAYMENT	91.20		
			09/30/2026 (09/26) Period Totals and Balance	91.20 *	.00 *	769.60
YTD Encumbrance	.00	YTD Pending	.00	YTD Actual 769.60	Total 769.60	YTD Budget 1,000.00 Unexpended 230.40
211-55110-000-431 Adult Print Materials						
			08/31/2026 (08/26) Balance	.00 *	.00 *	6,380.13
08/01/2026	AP	181	BRODART CO	52.01		
08/01/2026	AP	187	BRODART CO	234.47		
08/05/2026	AP	75	ELAN- CORPORATE PAYMENT	18.70		
08/05/2026	AP	77	ELAN- CORPORATE PAYMENT	171.18		
08/05/2026	AP	83	ELAN- CORPORATE PAYMENT	19.98		
08/05/2026	AP	88	ELAN- CORPORATE PAYMENT	14.65		
08/13/2026	AP	190	BRODART CO	47.76		
08/29/2026	AP	195	BRODART CO	266.73		
09/29/2026	AP	192	BRODART CO	17.96		
			09/30/2026 (09/26) Period Totals and Balance	843.44 *	.00 *	7,223.57
YTD Encumbrance	.00	YTD Pending	.00	YTD Actual 7,223.57	Total 7,223.57	YTD Budget 3,500.00 Unexpended 3,723.57-
211-55110-000-433 YA Print Materials						
			08/31/2026 (08/26) Balance	.00 *	.00 *	.00
			09/30/2026 (09/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Pending	.00	YTD Actual .00	Total .00	YTD Budget 500.00 Unexpended 500.00
211-55110-000-434 Juvenile Print Materials						
			08/31/2026 (08/26) Balance	.00 *	.00 *	12.32
			09/30/2026 (09/26) Period Totals and Balance	.00 *	.00 *	12.32
YTD Encumbrance	.00	YTD Pending	.00	YTD Actual 12.32	Total 12.32	YTD Budget 3,000.00 Unexpended 2,987.68
211-55110-000-461 Adult AV Materials						
			08/31/2026 (08/26) Balance	.00 *	.00 *	96.41
			09/30/2026 (09/26) Period Totals and Balance	.00 *	.00 *	96.41
YTD Encumbrance	.00	YTD Pending	.00	YTD Actual 96.41	Total 96.41	YTD Budget 500.00 Unexpended 403.59

Date	Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
211-55110-000-462 Childrens Materials						
			08/31/2026 (08/26) Balance	.00 *	.00 *	.00
			09/30/2026 (09/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended .00
211-55110-000-463 YA Audio/Visual						
			08/31/2026 (08/26) Balance	.00 *	.00 *	.00
			09/30/2026 (09/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended .00
211-55110-000-464 Juvenile AV Materials						
			08/31/2026 (08/26) Balance	.00 *	.00 *	.00
			09/30/2026 (09/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	.00 Total	.00 YTD Budget	500.00 Unexpended 500.00
211-55110-000-491 Adult Other Materials						
			08/31/2026 (08/26) Balance	.00 *	.00 *	.00
			09/30/2026 (09/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended .00
211-55110-000-721 Adult Programming						
			08/31/2026 (08/26) Balance	.00 *	.00 *	3,912.26
08/05/2026 AP		76	ELAN- CORPORATE PAYMENT	40.42		
08/05/2026 AP		78	ELAN- CORPORATE PAYMENT	60.00		
08/05/2026 AP		79	ELAN- CORPORATE PAYMENT	45.00		
08/05/2026 AP		80	ELAN- CORPORATE PAYMENT	15.38		
08/05/2026 AP		81	ELAN- CORPORATE PAYMENT	13.97		
08/05/2026 AP		82	ELAN- CORPORATE PAYMENT	18.53		
08/05/2026 AP		89	ELAN- CORPORATE PAYMENT	23.77		
09/01/2026 AP		284	RACHEL JUERGENS	300.00		
09/03/2026 AP		219	JIM SODKE	200.00		
			09/30/2026 (09/26) Period Totals and Balance	717.07 *	.00 *	4,629.33
YTD Encumbrance	.00	YTD Pending	.00 YTD Actual	4,629.33 Total	4,629.33 YTD Budget	4,000.00 Unexpended 629.33-

Date	Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance					
211-55110-000-722 Childrens Programming											
			08/31/2026 (08/26) Balance	.00 *	.00 *	6,332.85					
08/05/2026	AP	43	ELAN- CORPORATE PAYMENT	38.49							
08/05/2026	AP	48	ELAN- CORPORATE PAYMENT	23.66							
08/05/2026	AP	49	ELAN- CORPORATE PAYMENT	108.77							
08/05/2026	AP	52	ELAN- CORPORATE PAYMENT	36.15							
08/05/2026	AP	53	ELAN- CORPORATE PAYMENT		36.01-						
08/05/2026	AP	54	ELAN- CORPORATE PAYMENT		7.99-						
08/05/2026	AP	55	ELAN- CORPORATE PAYMENT	50.97							
08/05/2026	AP	56	ELAN- CORPORATE PAYMENT		33.98-						
08/05/2026	AP	57	ELAN- CORPORATE PAYMENT		7.99-						
08/05/2026	AP	60	ELAN- CORPORATE PAYMENT	4.74							
08/05/2026	AP	64	ELAN- CORPORATE PAYMENT	33.98							
08/05/2026	AP	84	ELAN- CORPORATE PAYMENT	36.93							
08/05/2026	AP	128	ELAN- CORPORATE PAYMENT		16.99-						
			09/30/2026 (09/26) Period Totals and Balance	333.69 *	102.96- *	6,563.58					
YTD Encumbrance	.00	YTD Pending	.00	YTD Actual	6,563.58	Total	6,563.58	YTD Budget	4,000.00	Unexpended	2,563.58-
211-55110-000-723 Young Adult Programming											
			08/31/2026 (08/26) Balance	.00 *	.00 *	446.51					
08/05/2026	AP	44	ELAN- CORPORATE PAYMENT	3.99							
08/05/2026	AP	47	ELAN- CORPORATE PAYMENT	27.62							
08/05/2026	AP	50	ELAN- CORPORATE PAYMENT	45.63							
			09/30/2026 (09/26) Period Totals and Balance	77.24 *	.00 *	523.75					
YTD Encumbrance	.00	YTD Pending	.00	YTD Actual	523.75	Total	523.75	YTD Budget	700.00	Unexpended	176.25
211-55110-000-810 Capital Outlay - Furniture											
			08/31/2026 (08/26) Balance	.00 *	.00 *	.00					
			09/30/2026 (09/26) Period Totals and Balance	.00 *	.00 *	.00					
YTD Encumbrance	.00	YTD Pending	.00	YTD Actual	.00	Total	.00	YTD Budget	.00	Unexpended	.00
211-55110-000-811 Capital Outlay - Computers											
			08/31/2026 (08/26) Balance	.00 *	.00 *	.00					
			09/30/2026 (09/26) Period Totals and Balance	.00 *	.00 *	.00					
YTD Encumbrance	.00	YTD Pending	.00	YTD Actual	.00	Total	.00	YTD Budget	.00	Unexpended	.00
211-55110-001-319 Processing											
			08/31/2026 (08/26) Balance	.00 *	.00 *	4.22					
			09/30/2026 (09/26) Period Totals and Balance	.00 *	.00 *	4.22					
YTD Encumbrance	.00	YTD Pending	.00	YTD Actual	4.22	Total	4.22	YTD Budget	500.00	Unexpended	495.78
211-59200-000-002 Transferto Library Operations											
			08/31/2026 (08/26) Balance	.00 *	.00 *	.00					
			09/30/2026 (09/26) Period Totals and Balance	.00 *	.00 *	.00					
YTD Encumbrance	.00	YTD Pending	.00	YTD Actual	.00	Total	.00	YTD Budget	.00	Unexpended	.00
Number of transactions: 44		Number of accounts: 32		Debit		Credit		Proof			
Grand Totals:				3,490.32		1,372.69-		2,117.63			

Date	Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
211-59200-000-002 Transferto Library Operations (continued)						

Report Criteria:

Actual amounts

All accounts

Includes pending amounts

Includes report only transactions

Includes inactive journals

Account.Account number = "21148100"-21159200000002"

VILLAGE OF WATERFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2026

LIBRARY DONATIONS

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
	<u>MISCELLANEOUS INCOME</u>					
211-48100	INTEREST INCOME	72.99	72.99	200.00	127.01	36.5
211-48500	DONATIONS	72,874.56	72,874.56	10,000.00	(62,874.56)	728.8
	TOTAL MISCELLANEOUS INCOME	72,947.55	72,947.55	10,200.00	(62,747.55)	715.2
	TOTAL FUND REVENUE	72,947.55	72,947.55	10,200.00	(62,747.55)	715.2

VILLAGE OF WATERFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2026

LIBRARY DONATIONS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY DONATIONS</u>					
211-55110-000-311 POSTAGE	16.27	16.27	.00	(16.27)	.0
211-55110-000-319 OFFICE SUPPLIES	.00	.00	500.00	500.00	.0
211-55110-000-390 OTHER SUPPLIES & EXPENSES	49,034.30	49,034.30	5,000.00	(44,034.30)	980.7
211-55110-000-430 PERIODICALS	769.60	769.60	1,000.00	230.40	77.0
211-55110-000-431 ADULT PRINT MATERIALS	7,223.57	7,223.57	3,500.00	(3,723.57)	206.4
211-55110-000-433 YA PRINT MATERIALS	.00	.00	500.00	500.00	.0
211-55110-000-434 JUVENILE PRINT MATERIALS	12.32	12.32	3,000.00	2,987.68	.4
211-55110-000-461 ADULT AV MATERIALS	96.41	96.41	500.00	403.59	19.3
211-55110-000-464 JUVENILE AV MATERIALS	.00	.00	500.00	500.00	.0
211-55110-000-721 ADULT PROGRAMMING	4,629.33	4,629.33	4,000.00	(629.33)	115.7
211-55110-000-722 CHILDRENS PROGRAMMING	6,563.58	6,563.58	4,000.00	(2,563.58)	164.1
211-55110-000-723 YOUNG ADULT PROGRAMMING	523.75	523.75	700.00	176.25	74.8
211-55110-001-319 PROCESSING	4.22	4.22	500.00	495.78	.8
TOTAL LIBRARY DONATIONS	68,873.35	68,873.35	23,700.00	(45,173.35)	290.6
TOTAL FUND EXPENDITURES	68,873.35	68,873.35	23,700.00	(45,173.35)	290.6
NET REVENUE OVER EXPENDITURES	4,074.20	4,074.20	(13,500.00)	(17,574.20)	30.2



ENV# CEBTPMPWBCCBLR_BBBB
ASSOCIATED INVESTMENT SERVICES
P.O. BOX 640
GREEN BAY, WI 54305-0640

001765 FIEP7D01 000000 AT 02



WATERFORD PUBLIC LIBRARY
123 N RIVER ST
WATERFORD WI 53185



Associated Bank

Private Wealth

STATEMENT FOR THE PERIOD AUGUST 1, 2026 TO AUGUST 31, 2026

WATERFORD PUBLIC LIBRARY - Unincorporated Assn

Account Number: [REDACTED]

BEGINNING VALUE OF YOUR PORTFOLIO

\$161,910.47

TOTAL VALUE OF YOUR PORTFOLIO

\$164,366.56

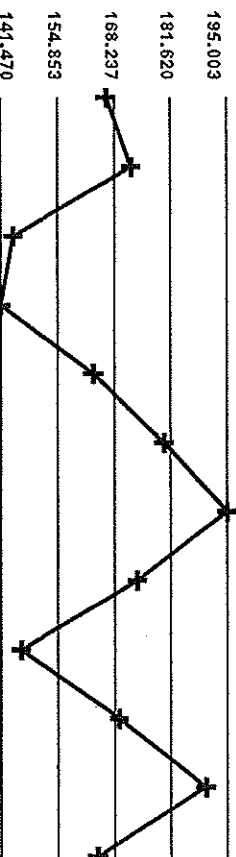
YOUR FINANCIAL CONSULTANT IS: For questions about your accounts:
Peter Engstrom
Local: 262.368.7019
RR#: 323 In-State: 800.595.7722
aidsclnt@associatedbank.com National: 800.595.7722
AssociatedBank.com

FOR YOUR INFORMATION

NOT FDIC-INSURED: We wish to remind you that mutual funds, annuities, and other securities offered by Associated Investment Services, Inc. are NOT FDIC-INSURED / NOT DEPOSITS / NOT BANK GUARANTEED / MAY LOSE VALUE.

CHANGE IN VALUE OF YOUR PORTFOLIO

\$ thousands



Change in Value Of Your Portfolio information can be found in Miscellaneous Footnotes at the end of this statement.

Account carried with National Financial Services LLC, Member
NYSE, SIPC

Associated Investment Services

Account Overview

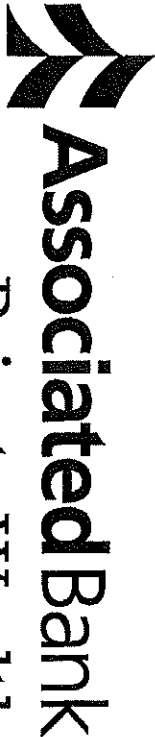
CHANGE IN ACCOUNT VALUE	Current Period	Year-to-Date
BEGINNING VALUE	\$161,910.47	\$190,042.27
Additions and Withdrawals	\$0.00	(\$40,000.00)
Misc. & Corporate Actions	\$0.00	\$0.00
Income	\$324.07	\$3,045.54
Taxes, Fees and Expenses	\$0.00	(\$6.00)
Change in Value	\$2,132.02	\$11,284.75
ENDING VALUE (AS OF 08/31/26)	\$164,366.56	\$164,366.56

Refer to Miscellaneous Footnotes for more information on Change in Value.

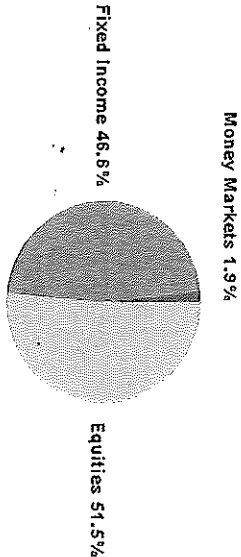
INCOME	Current Period	Year-to-Date
TAXABLE		
Taxable Dividends	\$324.07	\$3,045.54
TOTAL TAXABLE	\$324.07	\$3,045.54
TOTAL INCOME	\$324.07	\$3,045.54

Taxable income is determined based on information available to NPS at the time the statement was prepared, and is subject to change. Final information on taxation of interest and dividends is available on Form 1099-Div, which is mailed in February of the subsequent year.

TAXES, FEES AND EXPENSES	Current Period	Year-to-Date
Account Fees	\$0.00	(\$6.00)
TOTAL TAXES, FEES AND EXPENSES	\$0.00	(\$6.00)



ACCOUNT ALLOCATION



	Percent	Prior Period	Current Period
Money Markets	1.9 %	\$3,044.04	\$3,051.92
Equities	51.5	\$82,597.17	\$84,698.84
Fixed Income	46.6	\$76,269.26	\$76,615.80
TOTAL	100.0 %	\$161,910.47	\$164,366.56

Account Allocation shows the percentage that each asset class represents of your total account value. Account Allocation for equities, fixed income, and other categories may include mutual funds and may be net of short positions. NPS has made assumptions concerning how certain mutual funds are allocated. Closed-end mutual funds and Exchange Traded Products (ETPs) listed on an exchange may be included in the equity allocation. The chart may not reflect your actual portfolio allocation. Consult your broker/dealer prior to making investment decisions.



Account Statement Q3 2026

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WATERFORD PUBLIC LIBRARY
A NON-PROFIT ORGANIZATION
101 N RIVER ST
WATERFORD WI 53185-4149

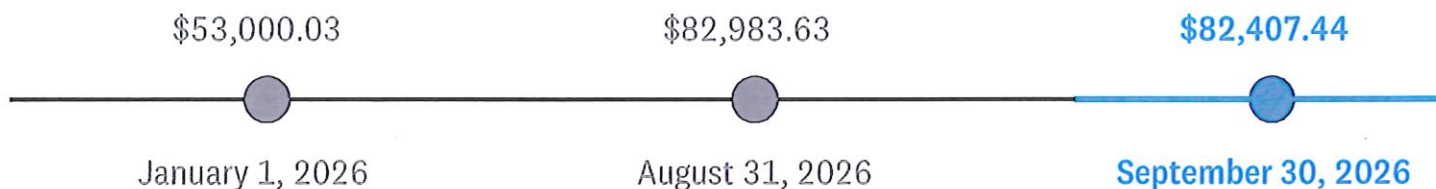
Your Financial Advisor :

MATTHEW GIESE
106 N MILWAUKEE ST
WATERFORD, WI 53185
matthew.giese@lpl.com
(262) 332-7303



INVESTMENT OBJECTIVE

Income with Moderate Growth



Account Summary

Strategic Asset Management

	Current Month 09/01 - 09/30	Quarter to Date 07/01 - 09/30	Year to Date 01/01 - 09/30
Starting Value	\$82,983.63	\$83,093.32	\$53,000.03
Inflows	\$0.00	\$0.00	\$26,322.36
Outflows	\$0.00	\$0.00	\$0.00
Change in Market Value	(\$576.19)	(\$685.88)	\$3,085.05
Total Ending Value	\$82,407.44	\$82,407.44	\$82,407.44



1500 Main Street, Union Grove, WI 53182

VILLAGE OF WATERFORD
123 N RIVER ST
WATERFORD WI 53185-4149

Statement Ending 09/30/2026

VILLAGE OF WATERFORD

Page 1 of 4

Account Number: XXXXXX9217

Managing Your Accounts

	MAIN OFFICE	COMMUNITY STATE BANK
	MAILING ADDRESS	1500 MAIN ST UNION GROVE, WI 53182
	ONLINE	CSB.BANK
	CUSTOMER SUPPORT	262.878.3763



New Realtime Alerts Have Arrived!



Enroll and manage alerts through CSB Online Banking or the CSB Simple Banking App.

CSB.bank  

Summary of Accounts

Account Type	Account Number	Ending Balance
MUNICIPAL MONEY MKT	XXXXXX9217	\$21,874.73



MUNICIPAL MONEY MKT - XXXXXX9217**Account Summary**

Date	Description	Amount
09/01/2026	Beginning Balance	\$23,992.36
	2 Credit(s) This Period	\$1,269.73
	2 Debit(s) This Period	\$3,387.36
09/30/2026	Ending Balance	\$21,874.73

Interest Summary

Description	Amount
Interest Earned From 09/01/2026 Through 09/30/2026	
Annual Percentage Yield Earned	0.20%
Interest Days	30
Interest Earned	\$3.70
Interest Paid This Period	\$3.70
Interest Paid Year-to-Date	\$72.99
Average Ledger Balance	\$22,531.10

Account Activity

Post Date	Description	Debits	Credits	Balance
09/01/2026	Beginning Balance			\$23,992.36
09/03/2026	26-296 9.3.26 ap checks	\$1,168.43		\$22,823.93
09/17/2026	DEPOSIT		\$1,266.03	\$24,089.96
09/18/2026	26-309 AP Checks dated 9.14.26-9.17.26	\$2,218.93		\$21,871.03
09/30/2026	INTEREST		\$3.70	\$21,874.73
09/30/2026	Ending Balance			\$21,874.73

Daily Balances

Date	Amount	Date	Amount
09/03/2026	\$22,823.93	09/18/2026	\$21,871.03
09/17/2026	\$24,089.96	09/30/2026	\$21,874.73

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



Waterford Public Library

Committee Report

Date: October 13, 2026

Committee Name: Endowment, Donation and Recognition Committee

Prepared By: Abra Dexter

The Endowment, Donations and Recognitions Committee (EDRC) is tasked with overseeing the Library's endowment funds, donations made to the library, and appropriate donation recognitions. The funds oversight includes monitoring the individual endowment funds and providing regular reports and recommendations for action to the Library Board. The committee is also responsible for developing endowment marketing, recognition, and outreach materials. Donations and recognitions will be supervised by the EDRC according to library policy.

Summary of Activities

- The committee met with Matt Giese of Patriot Financial Services for discussion of the Waterford Public Library Endowment Fund invested with Patriot Financial.
 - Balance as of 10/07/2026 was \$83,029.40.
 - Our returns are falling within the desired range according to the investment policy.
 - Matt feels that our account is well balanced and does not recommend any major strategy changes at this point in time.
 - There was discussion regarding the procedure for the possible withdrawal of funds in January. The committee will prepare a written recommendation for withdrawal at its next meeting and present it to the board at the December board meeting.
 - Going forward we will have Matt meet with the committee at least once a year.
- The committee is continuing to review the Library's endowment fund with the Racine Community Foundation. A written report will be presented to the board once the necessary information has been gathered.
- The structural portion of the recognition wall art piece has been installed. The Library has the fish to place on the wall when donations are made.
- Began work on creating a marketing plan for future endowments gifts and donations.

Current Projects

- Marketing plan – library donations



- Create a written plan that includes desired marketing and outreach goals, promotion timelines and necessary action steps by EDRC, Library Board and Library Director.
 - Continue distribution of current endowment marketing materials and develop additional items as needed.
- Recognition Protocol
 - Develop a protocol to provide clarity concerning what, when and how donations will be recognized.
- Recognition Art Piece
 - Continue to finalize display details.
 - Discuss/develop marketing and promotion options.
- Endowment Funds
 - Monitor status of each fund.
 - Focus on strategic planning for these funds, including:
 - Promotion and public awareness
 - Possible uses for portions of funds available for withdrawal
 - Prepare recommendations for Racine Community Foundation endowment.

Challenges and Issues

Continuing to research the details of the Racine Community Foundation, and the endowment fund the library has through them, to ensure we are utilizing these funds to the maximum extent possible for the benefit of the library and its mission.

Upcoming

Next meeting date: TBD

Recommendations for Board actions

None currently

Suggested Motions

None currently

Committee Member
Abra Dexter



Waterford Public Library

Pick a fish. Make a gift. Leave your mark.

Help our library grow by sponsoring a metal fish! Each fish will be personalized with the name of its donor and proudly displayed in the library lobby as a lasting part of our community. Choose your favorite fish below and give it a new home on our library's river wall. Your gift will help support the library while your name (or someone special's) becomes part of the story we're creating together.

Order Form:

Name: _____

Email: _____

Phone: _____

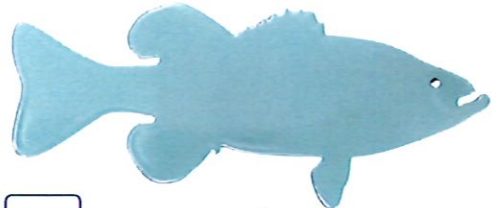
Verbiage for fish: _____

Total Amount Due: _____

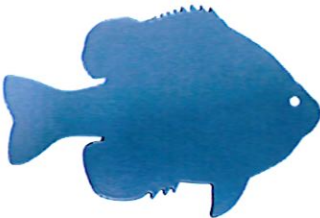
Cash, Check & Credit card accepted!

☐

MINNOW: \$200

☐

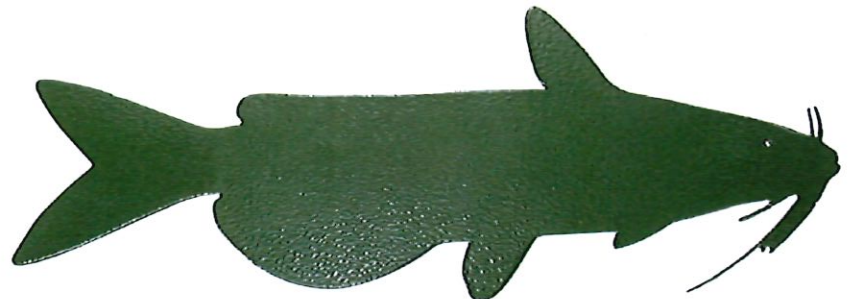
BASS: \$600

☐

BLUE GILL: \$400

☐

NORTHERN PIKE: \$800

☐

CATFISH: \$1,000



Cash, Check, & Credit card
accepted.
Buy your fish today!

Projected Capital Expenses - Compiled by Library Director and Director of Parks & Facilities - September 2026

Project	Approximate Cost	Timeline	Last Replaced	Notes
HVAC Replacement	\$600,000	2049	Spring 2027	Will need to be replaced again in 25 years.
Paint all interior spaces of the library	\$25,000	As soon as possible.		Will need to be done every 10 years.
Roof Replacement	\$250,000	2 phase project: Fall 2026/Spring 2027	2026	Will need to be replaced again in 25 years.
Fire Suppression Dry System		2092	2022	
Sump pump for dual system	\$3,000	2027		
Carpet Replacement			Carpet is original to 2001. Portions last replaced in 2012.	Will need commercial grade carpet squares for easy replacement.
Automatic Door Replacement	\$100,000	As soon as possible.	2001	
Clock Tower Motor Repair	\$3,000	2029	Last repaired in 2024	
Seal Fail Window Replacement	\$5,000	2027	2001	10 windows needed as of now.
Furniture	\$40,000	2041	2026	
Generator			2018?	Verifying Lifespan.
Water Heater	\$1,500	2031	2021	
Water Softener	\$5,000	2027		As of 2024 the water softener was not performing well.
Exterior Building Cleaning	\$3,500	2026		Would like to start cleaning the building every other year.
Security Camera System Upgrade				
Fire Panel	\$25,000	2031		Was noted by vendor that will need to be replaced due to outdated technology
Tile Maintenance	\$25,000	2028	2001	The tile in all bathroom needs grout refresh and some tiles replaced.
Duct Cleaning				
Runtal Baseboard Heaters	\$80,000	2036	2001	25-40 year lifespan. Community room heaters were replaced within the last few years.
Boiler Replacement			2001	Verifying Lifespan.
Entry sidewalk	\$1,500	2027	2001	Sidewalk entrance epoxied.

Local Author Collection Policy

The Waterford Public Library is an idea center that seeks to empower creative expression. A vital aspect of this mission is to support local authors by offering them the opportunity to have their work included in the Local Author Collection.

WPL may add donated books to the Local Author Collection but does not purchase titles for this collection. Materials that are donated become the property of the Waterford Public Library and will not be returned to the donor.

Collection Guidelines

- Local authors must reside in or have a connection to the greater Waterford community.
- Books that are set in the local Waterford area may also be included in this collection.
- Adult, Young Adult, and Children's books are acceptable.
- Donated items must have been published in the last five (5) years, and they must be in new or like-new condition.
- Author donations are limited to three titles per year.
- Only one copy of each title will be accepted.
- Inclusion of an item in the collection does not constitute endorsement of its content by Waterford Public Library staff or the Board of Trustees.
- Waterford Public Library staff reserve the right to weed or withdraw items from this collection in accordance with established principles of collection management.

What Local Authors Can Expect

Through inclusion of a local author's works in the Local Author Collection, WPL supports the author's efforts to make their work accessible to the larger community. WPL bears no additional obligation for marketing the author's work. It is neither the role nor the responsibility of WPL to provide any of the following services for authors: literary agent, reviewer, proofreader, publisher, editor, or publicist. Items in the Local Author Collection will be part of a browsing collection, searchable in the library catalog (subject to standard bibliographic availability and metadata standards), and available for interlibrary loan.

Self-Published Works

The library welcomes self-published works that meet the criteria of the Local Author Collection. To ensure items can withstand public circulation and shelving, self-published books must feature professional formatting, durable bindings (softcover or hardcover), a clear title and author name on the spine, and a valid ISBN.

Adopted by the Waterford Public Library Board October 13, 2026

Loribeth Isola, President

LOCAL AUTHOR COLLECTION SUBMISSION APPLICATION

If you would like to donate a single copy of your book or other original work to Waterford Public Library (WPL), please provide the following information:

Information about you:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Phone: _____ Email: _____

Information about your work:

Title: _____

Year of publication : _____

Please provide a brief description of the work, its genre, and its intended audience:

Please attach copies of any published reviews by professionals and/or list any awards your submission has won:

Please read the entire Local Author Collection Policy and sign the statement below: My signature below indicates that I have read and understand WPL's Policy: Local Author Collection. I wish to donate a copy of my work to WPL and I release all claims for compensation related to use of this item. I understand that my donation will not be returned to me, regardless of the disposition decision made by library selectors. I understand that librarians are not able to meet with authors individually, provide editorial service or advice, or confirm the final disposition of donations. I also understand that acceptance of one title does not guarantee acceptance of additional titles.

Signature: _____ Date: _____

Thank you for your submission and your interest in sharing your work with our community!

Waterford Public Library Community Survey

Thank you for sharing your feedback on our current services! This survey is completely anonymous. Once completed, you will be directed to a separate link to enter your contact info for a chance to win a \$200 gift card.

* Indicates required question

Visit Frequency

1. In considering the last 12 months, on average, **how frequently do you visit** *  Dropdown
the library?

Mark only one oval.

- ☐ Frequently (Weekly) *Skip to question 2*
- ☐ Regularly (Several times a month) *Skip to question 2*
- ☐ Occasionally (Several times a year) *Skip to question 2*
- ☐ Rarely or Never (Haven't visited the library in more than two years.)
Skip to question 15

Library Users

Thanks for being a Waterford Public Library user! We have some specific questions for you:

2. When you come to the library, **how long** do you typically stay? *

⌵ Dropdown

Mark only one oval.

☐ 15 minutes or less

☐ 15 - 30 minutes

☐ 30 - 60 minutes

☐ 1 - 2 hours

☐ 2+ hours

3. Please provide information about which age ranges are in your household. *

Check all that apply.

Check all that apply.

☐ Age 0-5

☐ Age 5-11

☐ Age 12-18

☐ Age 19-30

☐ Age 31-50

☐ Age 51-65

☐ Age 65+

4. When you come to the library, what do you typically do? *

Check all that apply.

Check all that apply.

- ☐ Attend or bring my children to attend a program or activity (Bingo, blood drive, puzzle table, etc.)
- ☐ Use a meeting room/study room
- ☐ Check out library materials and/or pick up holds
- ☐ Borrow Experience Passes (Milwaukee Zoo, Green Meadows, Betty Brinn, etc.)
- ☐ Study or work
- ☐ Homeschooling
- ☐ Use the childrens' play area
- ☐ Read the newspapers or magazines
- ☐ Find a spot to read a book
- ☐ Use the public computers (including printing)
- ☐ Use the free wi-fi with my personal device (i.e., laptop, phone)
- ☐ Use the copy machine and/or send a fax
- ☐ Meet friends or colleagues
- ☐ Get help from library staff
- ☐ Volunteer for the library
- ☐ Swap a puzzle
- ☐ Use the Waterford History Room
- ☐ Other:

5. On a scale of 1-3, rate how true each statement is.

Mark only one oval per row.

Agree Neutral Disagree

WPL

**usually has
what I
need.**

☐☐☐

**I don't have
to wait too
long to get
items once
I place
them on
hold.**

☐☐☐

**WPL has a
good
selection
of new
books.**

☐☐☐

**I can find
age-
appropriate
materials
for my
children (if
applicable).**

☐☐☐

6. Please rank your familiarity and how often you used the following **online resources** in the last 12 months.

Mark only one oval per row.

	Not familiar with and did not use	Aware of this resource, but did not use	Used moderately	Used frequently
Library's website	☐	☐	☐	☐
SHARE online catalog	☐	☐	☐	☐
Libby	☐	☐	☐	☐
Badgerlink	☐	☐	☐	☐
LinkedIn Learning	☐	☐	☐	☐
Mango Languages	☐	☐	☐	☐
Ancestry Library Edition	☐	☐	☐	☐
MasterClass	☐	☐	☐	☐

7. In the last 12 months, what **types of library materials** did you typically check out?

*  Dropdown

Mark only one oval.

- ☐ Physical items only.
- ☐ Downloadable items from Libby only.
- ☐ I check out both types of library materials!
- ☐ I did not check out any items (physical or digital), but used other library services.

8. How do you **find information** about the library (i.e., programs, services, events)? *

Check all that apply.

- ☐ Website
- ☐ Facebook
- ☐ Instagram
- ☐ Email Newsletter
- ☐ Paper brochures or posters at the library
- ☐ Village of Waterford newsletter
- ☐ Word of Mouth
- ☐ I have not encountered information about WPL programs/services
- ☐ Other:

9. In the last 12 months, on average, how many **library programs** did you (or those in your household) attend or participate in a monthly basis? Some example WPL programs can include: storytimes, take and make crafts, live performances or presentations, book discussions, Bingo, blood drives and more! *  Dropdown

Mark only one oval.

- ☐ None
- ☐ 1 - 2
- ☐ 3 - 4
- ☐ 5+

10. Please rate the following **focuses of library programming**. *

Mark only one oval per row.

	Important	Neutral	Not important
Literacy/Reading	☐	☐	☐
Social Issues	☐	☐	☐
Community Focus	☐	☐	☐
Hands-on Learning	☐	☐	☐

11. What **types of programs** would you like to see at Waterford Public Library? (We're always looking for new ideas!)

12. Please indicate your level of agreement with the following statements concerning **customer service**.

*

Mark only one oval per row.

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
Library staff members are welcoming/friendly	☐	☐	☐	☐	☐
Library staff members are helpful	☐	☐	☐	☐	☐
Library staff members are accessible and responsive	☐	☐	☐	☐	☐
Library staff members are knowledgeable about technology	☐	☐	☐	☐	☐

13. If you responded "Disagree" or "Strongly Disagree" in the question above, could you please explain?

14. How would you rate the Waterford Public Library overall? *

Mark only one oval.

1 2 3 4 5

Poor ☐ ☐ ☐ ☐ ☐ Excellent

Skip to question 19

Library Non-users

15. Since you haven't visited the library in a while, please tell us why! *

Select all that apply.

Check all that apply.

- ☐ The library's open hours are inconvenient for me.
- ☐ I don't need anything the library has to offer.
- ☐ I'm not sure what the library offers.
- ☐ I prefer other libraries in the area.
- ☐ I owe too much money on my account or I have lost items.
- ☐ I don't like the environment/space.
- ☐ I just haven't gotten around to it!
- ☐ Other:

16. Which of the following library services were you aware are available for **FREE**? *

Check all that apply.

- ☐ Digital media (eBooks, eAudiobooks)
- ☐ Online learning tools (e.g., language apps, research databases)
- ☐ Specialty items (e.g., museum passes, toy and game lending, Wi-Fi hotspots, etc.)
- ☐ Public Wi-Fi, computers, scanning services
- ☐ Printing and faxing (minimal cost)
- ☐ Meeting rooms or quiet study spaces
- ☐ Children/Teen programs or Adult workshops/classes
- ☐ Puzzle Swap

17. Please indicate your level of agreement or disagreement with the following statements: *

Mark only one oval per row.

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
WPL is an important part of the community	☐	☐	☐	☐	☐
WPL should be a fun place for children	☐	☐	☐	☐	☐
I have a positive opinion about WPL	☐	☐	☐	☐	☐
I can find a quiet place at WPL	☐	☐	☐	☐	☐

18. Please rate the importance of these library services from most to least important. *

Mark only one oval per row.

	Most Important	Somewhat Important	Less Important	Not Important
Providing physical materials (i.e., books, DVDs)	☐	☐	☐	☐
Providing digital materials (i.e., ebooks, audiobooks, video)	☐	☐	☐	☐
Providing a wide-range of technology	☐	☐	☐	☐
Offering a community gathering place	☐	☐	☐	☐
Hosting events and programs	☐	☐	☐	☐
Promoting literacy among children and adults	☐	☐	☐	☐

Skip to question 19

Library Hours

19. The library is still building back from budget cuts so we are currently open as follows: *

Monday: 9am - 7pm

Tuesday: 9am - 7pm

Wednesday: 9am - 7pm

Thursday: 9am - 5pm

Friday: 9am - 5pm

Saturday: 9am - 12pm

If we are able to add more hours, when would be most convenient for you?:

Check all that apply.

☐ Open on Thursday evenings

☐ Open longer on Saturdays

☐ Open later on weeknights

☐ Open earlier on weekdays

☐ Sundays

☐ Other:

Skip to question 22

Community Satisfaction

20. Please rate the importance of these library services from 1-5, with 1 being the most important and 5 being the least important.

*

Mark only one oval per row.

	Most Important	Somewhat Important	Less Important	Not Important
Providing physical materials (i.e., books, DVDs)	☐	☐	☐	☐
Providing digital materials (i.e., ebooks, audiobooks, video)	☐	☐	☐	☐
Providing a wide-range of technology	☐	☐	☐	☐
Offering a community gathering place	☐	☐	☐	☐
Hosting events and programs	☐	☐	☐	☐
Promoting literacy among children and adults	☐	☐	☐	☐

21. Please indicate your level of agreement or disagreement with the following statements: *

Mark only one oval per row.

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
I have a positive opinion about WPL	☐	☐	☐	☐	☐
WPL is an important part of the community	☐	☐	☐	☐	☐
WPL is a fun place for children	☐	☐	☐	☐	☐
The WPL building is clean	☐	☐	☐	☐	☐
I can find a quiet place at WPL	☐	☐	☐	☐	☐
It's easy to find the books I want at WPL	☐	☐	☐	☐	☐
I feel safe and comfortable at WPL	☐	☐	☐	☐	☐
WPL provides resources/services that I can't easily get elsewhere	☐	☐	☐	☐	☐
I'm aware of all the services available at WPL	☐	☐	☐	☐	☐
WPL is keeping up with popular technology	☐	☐	☐	☐	☐

22. If, at some point in the future, the library was able to add new services or amenities, what would you like to see? **Check all that apply.** *

Check all that apply.

- ☐ Makerspace or maker elements (3D printer, Cricuts, Laser engraver, etc.)
- ☐ More meeting rooms
- ☐ Better technology in the community and meeting rooms
- ☐ Rokus available for checkout with streaming services included
- ☐ An outdoor community space
- ☐ Tools available to borrow
- ☐ An addition or remodel of the building
- ☐ Other: _____

Is there anything else you'd like us to know?

23. Please provide any additional comments regarding the Waterford Public Library.

24. Please provide your ZIP code. (ex. 53185) *

That's it!

Thank you for completing this survey! The library staff and Library Board appreciate your time, thoughts, and opinions as we try to make Waterford Public Library the best it can be. **On the next screen you can choose to enter our drawing to win a \$200 gift card as thank you for filling out this survey.** All survey respondents will remain anonymous.