



Waterford Public Library

Waterford Public Library Board Agenda September 8, 2026 5:00 PM

The Library Board will meet on Tuesday, September 8, 2026 at 5:00pm in Waterford Library's Community Room at 101 N River St, Waterford, WI 53185. The agenda is published four days prior to the meeting and may be revised until 48 hours in advance of the meeting. Meetings are open to the public except when specifically noticed otherwise in accordance with the Wisconsin Open Meetings Law. Members of the public may address the Board during the public comment session, and the total time allocated may be limited at the discretion of the Board President.

Waterford Public Library's mission is to provide all patrons with impartial and inclusive access to a wide range of information resources, programs, and services in order to encourage literacy and lifelong learning, as well as to support educational, cultural, and recreational activities.

Call to Order

Public Comment

Approve Minutes

Review and Act on August 11, 2026 Regular Board Meeting Minutes

Director's Report

Programming Review
Circulation Review
Website & Social Media Review
Special Projects Update
Friends Update

Invoices

Budget Review
Review and Act on Invoices from August 2026

Committee Report

Endowment Subcommittee
Subcommittee Name and Scope – Proposed: Endowments, Donations & Recognition Committee

Old Business

Building Agreement

***Please note that, upon reasonable notice, accommodations can be made for the needs of disabled individuals through appropriate aids and service. For additional information or to request this service, contact the Library at 262-534-3988.*

Next meeting: October 13, 2026

Posted: September 4, 2026, 12pm



Waterford Public Library

Waterford Public Library Board Agenda

September 8, 2026 5:00 PM

New Business

Budget Amendment

Library Closures through the end of 2026

Adjourn to Closed Session

The Board may consider a motion to convene in closed session pursuant to Wisconsin Statute §19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. *This closed session is to consider Library Director evaluation.*

Reconvene

Action, if appropriate, referenced during the closed session.

Adjournment

***Please note that, upon reasonable notice, accommodations can be made for the needs of disabled individuals through appropriate aids and service. For additional information or to request this service, contact the Library at 262-534-3988.*

Next meeting: October 13, 2026

Posted: September 4, 2026, 12pm

WATERFORD LIBRARY BOARD OF TRUSTEES
OFFICIAL MEETING MINUTES
July 14, 2026

Call to Order: The meeting was called to order by President Isola at 5:00 PM

Trustees present: President Isola, Trustees Pollnow, Dexter, Schoepke, Loebel, Kis

Absent: Beer

Others present: Library Director Jessica Kiesler, Samantha Vogel, Friends President Jan Thornberg

Public Comment

None

Minutes

Motion (Pollnow/Dexter) to approve June minutes as discussed. All ayes. Motion carried 6-0.

Director's Report

1. Programming Review:

- Adult programming:
 - Adult Yoga (4 dates): 58 participants
 - Total Participants: 220
- Family programming:
 - Booth at Fun & Food on First: 126 interactions
 - Storywagon: Dino Discovery (sponsored by Prairie Lakes Library System): 103 participants
 - Total Participants: 1,094
- Juvenile 0-5:
 - T-Rex Party: 52 participants
 - Total Participants: 67
- Juvenile 6-11:
 - Prehistoric Scavenger Hunt: 387 participants
 - Total Participants: 530
- Teen 12-18:
 - Total Participants: 68

2. Circulation Review:

- Library Visits: 5,616 people visited in June
- Door count 25,777 in 2026; Up 13.22% year to date
- Book check outs up 2.41% year to date
- Program attendance: 1,985 attended 41 programs in June; Up 37.16% year to date
- Both Town and Village of Waterford circulation numbers are up at this point in year
- Town of East Troy is up in June
- Up by 375 checkouts for the year
- New Patrons in June: 103

- June 2026 was highest circulation since July 2024

3. Summer Reading Program

- 823 participants signed up for the summer reading program, which started on June 5.

4. Special Projects Update

- The Chamber's Annual Gala will take place at the library on Saturday, November 7, 2026.
- 2027 County Reimbursement information: \$343,331, \$24,970 less than in 2026.
- Preliminary discussion about painting and re-carpeting of the library in the future.
- Prairie Lakes Library System is paying for a library catalog upgrade (Aspen) and it's available as a trial for patrons. Will fully launch by the end of the year.
- We saw a mockup of the new youth area mural of the Fox River water scene.
- New Library Card has been created and will be distributed starting soon; a new card will cost existing patrons \$2 to replace their old library card.
- Jessica shared a mockup of the Donor Wall metal artwork that will both recognize donors and be a fundraiser.
- HVAC project planning is still occurring and waiting to go out to bid.
- Discussion about establishing an Art Committee to oversee the sharing of artwork around the library; More information coming in the future.
- Discussed Library Director year 1 evaluation; will survey staff and board and present to the director in closed session on September 8, 2026.

5. Friends Update

- Jackie Kastengren has "retired" as the Friends President.
- Jan Thornberg, incoming president, came and advocated for the Friends group; brainstormed ideas moving forward.
- The Friends group has been very supportive of the library both as volunteers and financially.
- Friends meeting on Tuesday, August 25 will be at 5:00.

6. 2026 Budget Review

- Budget currently at 54.6% of spending for the year (50% of year has elapsed)
- Associated Bank: End of June \$161,631.80
- Community State Bank: End of June \$46,846.88
- Patriot Financial: End of June \$83,093.32

Invoices

- Motion (Kis/Schoepke) to Operations \$86,876.64. All ayes. Motion carried 6-0.
- Motion (Kis/Schoepke) Special Funds \$23,612.27. All ayes. Motion carried 6-0.

Committee Report

- Endowment Subcommittee Report
 - Working on the fine details of the individual values for each part of the Donor Wall and how to represent the names.
 - Creating an advertisement that is bookmark size; will go to print soon.

- The next meeting is Wednesday, August 12.

Old Business

- Building Agreement
 - No updates at this time.

New Business

- None at this time

Adjournment

There being no further business before the Board of Trustees, there was a motion (Schoepke/Dexter) to adjourn. All ayes. Motion carried 6-0. The meeting adjourned at 6:33 PM.

Next meeting: Tuesday, August 11, 2026 at 5:00 PM at Waterford Public Library.

Minutes submitted by: Sara Schoepke

WATERFORD LIBRARY BOARD OF TRUSTEES

UNOFFICIAL MEETING MINUTES

August 11, 2026

Call to Order: The meeting was called to order by Vice President Pollnow at 5:00 PM

Trustees present: Trustees Pollnow, Dexter, Schoepke, Loebel, Kis

Absent: Isola (Exc)

Others present: Library Director Jessica Kiesler, Samantha Vogel, Friends President Jan Thornberg

Public Comment

None

Minutes

Motion (Loebel/Kis) to approve July minutes as discussed. All ayes. Motion carried 5-0.

Director's Report

1. Programming Review:

- Adult programming:
 - Adult Yoga (4 dates): 53 participants
 - Dr Ross Geller's Paleontology Party: 11 participants
 - Total Participants: 197
- Family programming:
 - I am NOT a Dinosaur Indoor Story Walk: 234 participants
 - Unearth a Story Mini Golf Summer Reading Celebration: 170 participants
 - Total Participants: 1,106
- Juvenile 0-5:
 - Great Kindness Quest w/ Extension Racine Co: 24 participants
 - Total Participants: 30
- Juvenile 6-11:
 - Tiny Dino Search & Rescue: 381 participants
 - Total Participants: 740
- Teen 12-18:
 - Total Participants: 27

2. Circulation Review:

- Library Visits: 5,583 people visited in July
- Door count 31,360 in 2026
- Program attendance: 2,112 attended 43 programs in July
- The Village of Waterford circulation numbers are up at this point in year
- Town of East Troy is up in July
- Kenosha County is up in July
- Up by 69 checkouts for the year
- 458 new patrons this year

3. Summer Reading Program

- Shared the Summer Reading Programming report.
 - To measure, our community read for “49 consecutive days” based on our summer reading program data.
 - Utilize the Prairie Lakes Library System for StoryWagon presentations.
- 823 participants registered for the summer reading program, which started on June 5. There was an increase of 53 participants from last year.
- Combined donated weekly, grand and scavenger hunt prizes for summer reading, estimated value of \$11,675.

4. Special Projects Update

- Ian Rastall created the entry way to the Creative Play Space as his Eagle Scout project.
- The roof project is going out for bids.
 - Part 1 of the roof project will be happening this fall; Part 2 to be completed after the HVAC project is finished.
 - HVAC will be updated in spring 2027.
- Jessica met with Sarah Weishar, the new Village Administrator.
- Burlington Public Library will be using our shelving from the basement as part of their construction moving process.
- 2027 budget priorities to address; email addresses for all staff members, book budget, janitorial budget, and an increase in hours (more staffing; salaries).
- New book A Court of Thorns and Roses Book 6 release party; Monday, October 26 until midnight.
- Prairie Lakes is having a fall banquet in Elkhorn on Thursday, October 15, 2026.
- Jessica attended a Directors Retreat at Franklin Public Library. One of the sessions was about strategic planning and she learned very valuable information for planning forward.

5. Friends Update

- Friends meeting on Tuesday, August 25 will be at 5:00.
- Have scheduled some fundraising events for the fall.
- Fundraiser Brewer Game trip in June raised over \$250.00.

6. 2026 Budget Review

- Budget currently at 62.9% of spending for the year (58% of year has elapsed)
- Associated Bank: End of July \$161,910.47
- Community State Bank: End of July \$23,639.92
- Patriot Financial: End of July \$81,367.16

Invoices

- Motion (Kis/Schoepke) to Operations \$49,250.40. All ayes. Motion carried 5-0.
- Motion (Kis/Schoepke) Special Funds \$5,447.60. All ayes. Motion carried 5-0.

Committee Report

- Endowment Subcommittee Report
 - Rack Cards are completed; finalize marketing plan at August meeting.
 - The next meeting is Wednesday, August 12.

Old Business

- Building Agreement
 - No updates at this time.

New Business

- Process of Director Evaluation
 - Evaluation Process proposal was read from President Isola by Director Kiesler
 - Motion (Loebel/Kis) was made to approve the proposed Evaluation Process. All ayes. Motion carried 5-0.
- Unattended Child Policy Changes
 - Change Safe Child Policy to Unattended Children Policy.
 - Update existing policy to read children 9 years old or younger must be supervised by a responsible person.
 - Add Library determine when to call law enforcement after a reasonable amount of time
 - Motion (Dexter/Loebel) was made to accept the edits to the Unattended Children Policy. All ayes. Motion carried 5-0.
- Rules of Conduct Policy Changes
 - Reviewed other library policies and edited wording to contain more explicit, clear language.

- References state statute
- Outlines considerations for behavior
- Motion (Loebel/Schoepke) was made to accept the edits and annotations to the Code of Conduct Policy. All ayes. Motion carried 5-0.

Adjournment

There being no further business before the Board of Trustees, there was a motion (Schoepke/Dexter) to adjourn. All ayes. Motion carried 5-0. The meeting adjourned at 6:04 PM.

Next meeting: Tuesday, September 8, 2026 at 5:00 PM at Waterford Public Library.

Minutes submitted by: Sara Schoepke

Summary of Programming for the Month of August 2026

Adult

Date	Program	# of Participants
8/3, 8/10, 8/17, 8/24, 8/31	Needlecrafters Group	16
8/4	DIY Sugar Scrub	10
8/4	ADRC Caregiver Support Group	4
8/5	Spice Club: Summer Savory	50
8/5, 8/12, 8/19, 8/26	Play American Mah Jongg	27
8/10, 8/17, 8/24, 8/31	Adult Yoga w/ Rachel Juergens*	43
8/14	Spice Club: Sazon Del Sol	58
8/19	Yoga Nidra w/ Rachel Juergens*	7
8/20	Red Cross Blood Drive	21
8/25	Material Girls Quilting Group	9
8/26	Loose Ends Sewing & Stitching Club	17
8/26	Book Club	10
8/27	Creative Spaces Sewcial	13
8/31	Spice Club: Anchur Powder	40
8/1 – 8/31	Puzzle Table - passive	37
	Total Participants	362

*Presenter was paid for program.

Family

Date	Program	# of Participants
8/12	Family Bingo Night	28
8/31	Booth at Fun & Food on First (Kids night)	91
8/1 – 8/31	Passive Activity Sheets	415
	Total Participants	534

Juvenile – 0-5

Date	Program	# of Participants
8/3	Book & Block Party w/ Extension Racine Co.	30
8/18 & 8/19	Early Learning Workshop w/ Racine Literacy Council	17
8/1 – 8/31	1,000 Books Before Kindergarten Sign up	1
8/1 – 8/31	1,000 Books Before Kindergarten Sheets	3
	Total Participants	51

Juvenile – 6-11

Date	Program	# of Participants
8/1 – 8/14	Sticker Mosaic	90
8/3 – 8/8	History's Mysteries Scavenger Hunt	152
8/11	GSWISE: Fossil Fun	23
8/14	Friends Under Foot w/ Wehr Nature Center*	35
	Total Participants	300

Teen – 12-18

Date	Program	# of Participants
8/6	Tween & Teen Rock Painting	7
8/1 – 8/31	Teen Volunteers	1
	Total Participants	8

Outreach – Juvenile

Date	Program	# of Participants
8/4	Summer Playground (offsite)	14
	Total Participants	14

Total participants for the month: 1,269

August Highlights

- Since 2016, 264 children have signed up to participate in our 1,000 Books Before Kindergarten program. Of those, 79 children have completed the program. There are currently 21 active participants.
- 89 Book Bundles were checked out for a total of 445 individual items.
- 31 Tween STEAM Kits & 283 Juvenile Craft Kits were checked out.
- 8 Family Fun Movie Bins were checked out for a total of 40 individual items.
- 7 children came in to receive a birthday book.
- 0 curbside visits.
- Over 1,398 people visited our Creative Play Space!
- There is now a puzzle table in the kids area!

CIRCULATION STATISTICS 2026

CIRCULATION STATISTICS 2026													
JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2026 TOTAL	2025 TOTAL
179	213	197	156	178	352	236	178					1689	2326
1599	1305	1384	1311	1381	1923	1833	1790					12526	12416
736	719	729	634	507	976	764	764					5829	6271
2603	2730	2906	2789	2655	3765	3314	2850					23612	23949
3105	2727	3262	2923	2919	4407	4348	3424					27115	23664

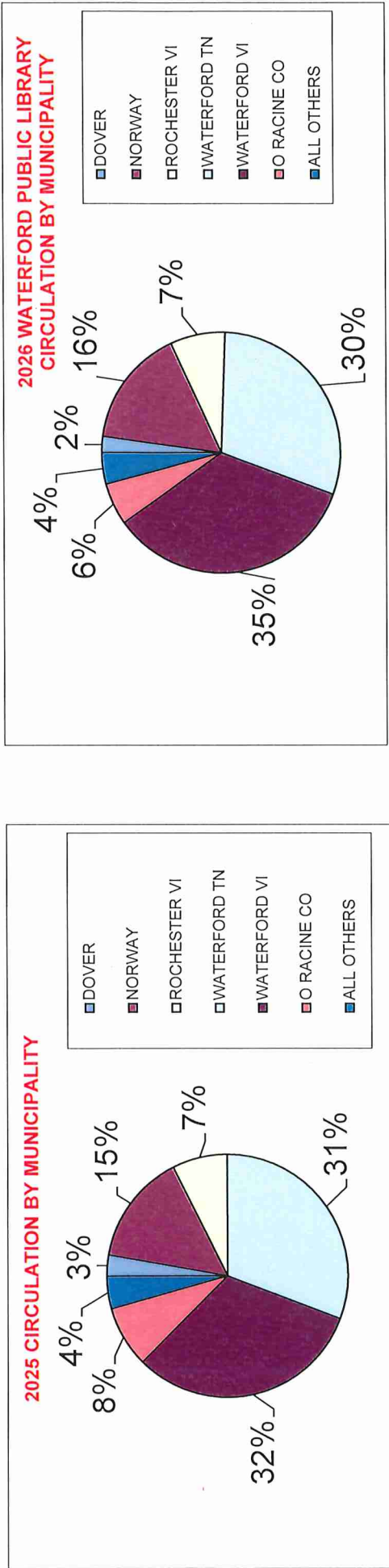
O RACINE CO

BURL TN**	94	80	89	134	69	162	125	112	865	1726
BURL CITY	156	230	165	125	81	163	221	125	1266	1929
CALEDONIA**	16	27	8	16	25	38	22	10	162	409
MT PLEASANT**	91	68	81	71	84	91	41	120	647	741
RACINE	26	20	24	7	23	18	14	25	157	131
RAYMOND**	144	77	100	76	61	126	119	101	804	1074
STURTEVANT**			14			6			20	20
UNION GROVE	58	82	31	13	13	10	43	111	361	333
WIND POINT**	1							5	6	
YORKVILLE**	24	1	24	19	1	7	21	16	113	457

WALWORTH CO

[illegible]

WAUKESHA CO	254	164	191	148	178	109	141	54	1239	1446
KENOSHA CO	30	23	13	46	23	34	87	54	310	231
ALL OTHERS	3	17	17	14	36	34	1	1	105	22
GRAND TOTAL	9342	8667	9417	8622	8551	12455	11506	9940	78500	78798



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2026	2025
ILL to non-SHARE	27	33	31	36	31	33	15	28					234	151
ILL from non-SHARE	16	10	16	13	22	15	12	9					113	81
holds to SHARE	1914	1697	1777	1641	1469	1602	1616	1597					13313	12825
holds from SHARE	1210	1043	1331	1065	1095	1565	1345	1133					9787	10701
LIBBY USE	2936	2614	2869	2637	2789	2816	2651	2682					21994	18144
LINKEDIN LEARNING	1	3	2	4	3	1	3	5					22	
MANGO LANGUAGE	49	46	32	31	48	49	30	37					322	164
WIRELESS USE	431	467	498	585	547	574	544	535					4181	3015
COMPUTER USE	180	263	237	225	199	295	253	267					1919	1544
IN HOUSE USE	1028	1113	1106	1019	1188	1517	1302	1117					9390	8836
J OUTREACH	55	40	85	70		6	12	14					282	275
BOOKWORMS		40	28	55	16								139	98
PRESCHOOL	174	218	135	150	96	67	30	51					921	889
J PROGRAMS	42	208	125	279		530	740	300					2224	1878
TEEN PROGRAMS	33	22	25	33	19	68	27	8					235	279
NEW PATRONS	46	57	76	55	56	103	65	81					539	474
FAMILY PROGRAMS	493	324	1430	1535	1111	1094	1106	534					7627	5514
ADULT BK CLUBS	14	8	9	9	9	9	10	10					78	75
A PROGRAMS	228	283	403	319	232	211	187	352					2215	1417
LIBRARY VISITS	3642	3994	4240	4352	3933	5616	5583	4572					35932	31705

SOCIAL MEDIA ANALYTICS 2026

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2026	2025
WEBSITE														
# OF VISITS	5560	6130	5708	5329	4304	4684	3982	3805					39502	37389
# OF PAGES VIEWED	7375	8461	8297	7352	6371	7500	6001	5782					57139	76626
FACEBOOK														
# OF VIEWS	28170	62433	63430	20822	17529	46874	58238	25058					322554	161636
ENGAGEMENTS	613	2900	3872	975	499	2851	3585	1145					16440	10510
NEW FOLLOWERS	73	34	104	27	9	54	31	13					345	86
TOTAL FOLLOWERS	3710	3744	3848	3875	3884	3938	3969	3982					3982	3534
PINTEREST														
# OF ENGAGEMENTS	222	269	203	131	121	107	112	112					1277	2283
FOLLOWERS	301	301	299	299	299	299	298	297					297	301
YOUTUBE														
# OF VIEWS	257	131	135	81	102	105	78	106					995	1025
PATRON POINT														
EMAILS SENT	934	953	963	3455	3575	3560	3562	3580					20582	4345
EMAILS OPENED	485	394	475	1074	1257	1762	1149	1225					7821	2198
GOOGLE MY BUSINESS														
SEARCHES	619	491	624	607	459	675	714	726					4915	4710
DIRECTIONS	172	143	173	241	311	229	284	230					1783	1537
VISITS TO WEBSITE	913	855	883	805	736	1117	997	849					7155	6698
PHONE CALLS	113	90	92	105	117	151	111	112					891	653
INSTAGRAM														
# OF VIEWS (7/2026)	290	526	410	121	91	142	2876	2599					7055	316
# OF POSTS	12	20	48	50	11	58	45	37					281	188
TOTAL FOLLOWERS	650	665	686	827	852	1031	960	971					971	520



VILLAGE OF WATERFORD BOARD REPORT

For additional information, visit www.waterfordwi.org



Waterford Public Library

Director's Report

Meeting Date: September 8, 2026

Library Visits in August 2026

- 4,575 people visited the library in August 2026
 - As compared to 4,015 people who visited the library last August 2025
 - 35,932 people have visited since January 1, 2026, as compared to 31,705 people at this same time last year

Library Cards Issued in August 2026

- 81 new people got library cards this month

Circulation Report for August 2026

- 9,940 items circulated during the month of August 2026
- 78,500 items have circulated since January 1, 2026

Programming Report for August 2026

- 1,269 people attended 40 programs at the library this month
 - 25 adult programs hosted 362 participants
 - 10 juvenile programs hosted 365 participants
 - 2 teen programs hosted 8 participants
 - 3 family programs hosted 534 participants

Notable Mentions

- We now offer passes that allow for free entry into Wisconsin State Parks.
- We painted a few walls inside the library to prepare for a donor recognition piece.
- Thanks to Andrea Spiering, Interim Treasurer for meeting with me to help streamline our invoices process.
- We submitted our first Draft of the 2027 budget to the Village Administrator.
- I attended Food & Fun on First on Monday, August 31, 2026 to represent the library and spoke to 90 people.
- I attended the first Department Head meeting with Sarah Weishar, the new Village Administrator.

Respectfully Submitted,

Jessica Kiesler, Library Director
Waterford Public Library



VILLAGE OF WATERFORD BOARD REPORT

For additional information, visit www.waterfordwi.org



Waterford Public Library

August 2026 Patron Suggestions, with Responses

Programs

Christian Concerts

Thank you for taking the time to share your suggestion! The library offers meeting rooms and facilities for rental or reservation by community members and organizations, subject to our Community Room Policy. While the library itself does not fund religious programming, community groups are welcome to apply to reserve our event space for private or public gatherings. You can review our full room reservation policies and guidelines on our website at Waterford.lib.wi.us

Spaces

I love coming here and playing in the kid's section. I love the library.

Thank you for your compliment! We think you'll be happy to hear that we have more fun things coming soon to the children's area soon!

Other

This is an efficient operation. -KJB

Again, this is an efficient operation. -KJB

Thank you for the kind feedback, KJB! We truly appreciate you taking the time to let us know that our service is meeting your expectations.

Love my Library

I love my library.

We love our patrons! Thanks for your support; we appreciate it more than you know!



FRIENDS MEETING FUNDS REQUEST SEPTEMBER – OCTOBER 2026

CHILDREN'S DEPARTMENT

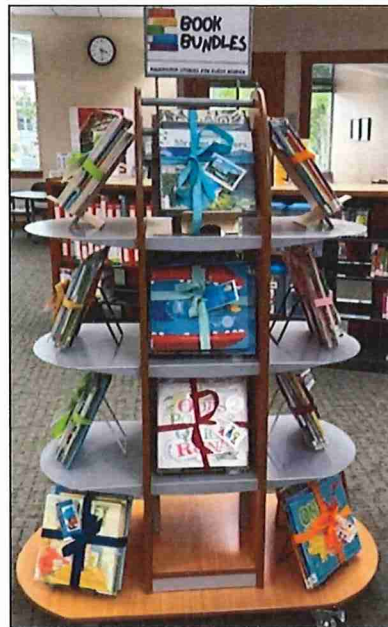
- \$80 – Loki care
- \$100 – Craft bags
- \$125 – Startup and Sept/Oct materials for Alphabet Lab Adventures
- \$50 – Oct. Preschool Workshop materials
- \$1,000 – Children's Play Space additions: (\$700 for an area rug; additional for new and replacement toys)
- \$1,100 – New children's Book Bundle display

Total for Children's Department: \$2,455

TEEN & TWEEN DEPARTMENT

- \$150 – Supplies for startup of Midweek Teen Pop-in
- \$100 – Snacks for Teen Pop-in and TAB meetings

Total for Teen Department: \$250



ADULT DEPARTMENT

- \$300 – Sept. Adult Yoga – 5 sessions
- \$300 – Oct. Adult Yoga – 5 sessions
- \$230 – Sept. Library Card month giveaway for signups
- \$150 – Refreshments for piano concerts
- \$75 – Diamond Art kits for September program
- \$100 – ACOTAR Midnight Release Party

Total for Adult Department: \$1,155



FAMILY PROGRAMMING

- \$100 – Passive activity supplies/prizes (Scavenger hunts, kids' puzzle table)
- \$60 – Bingo cage for October and future Bingo events
- \$60 – Oct. Family movie supplies (popcorn, water)
- \$125 – Candy for Halloween week Candy Book at checkout

Total for Family Programming: \$345

TOTAL REQUESTS - \$4,205

total



1500 Main Street, Union Grove, WI 53182

VILLAGE OF WATERFORD
123 N RIVER ST
WATERFORD WI 53185-4149

Statement Ending 08/31/2026

VILLAGE OF WATERFORD

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Account Number: XXXXXX9217

Managing Your Accounts

	MAIN OFFICE	COMMUNITY STATE BANK
	MAILING ADDRESS	1500 MAIN ST UNION GROVE, WI 53182
	ONLINE	CSB.BANK
	CUSTOMER SUPPORT	262.878.3763



New Realtime Alerts Have Arrived!



Enroll and manage alerts through CSB Online Banking or the CSB Simple Banking App.

CSB.bank  

Summary of Accounts



Account Type	Account Number	Ending Balance
MUNICIPAL MONEY MKT	XXXXXX9217	\$23,992.36

MUNICIPAL MONEY MKT - XXXXXX9217

Account Summary			Interest Summary	
Date	Description	Amount	Description	Amount
08/01/2026	Beginning Balance	\$23,639.92	Interest Earned From 08/01/2026 Through 08/31/2026	
	3 Credit(s) This Period	\$5,705.68	Annual Percentage Yield Earned	0.20%
	2 Debit(s) This Period	\$5,353.24	Interest Days	31
08/31/2026	Ending Balance	\$23,992.36	Interest Earned	\$3.67
			Interest Paid This Period	\$3.67
			Interest Paid Year-to-Date	\$69.29
			Average Ledger Balance	\$21,611.84

Account Activity

Post Date	Description	Debits	Credits	Balance
08/01/2026	Beginning Balance			\$23,639.92
08/03/2026	DEPOSIT		\$1,051.50	\$24,691.42
08/03/2026	26-259 AP Checks Dated 7/29/26	\$1,418.86		\$23,272.56
08/14/2026	26-271 ap checks dated 8.10.26	\$3,934.38		\$19,338.18
08/28/2026	DEPOSIT		\$4,650.51	\$23,988.69
08/31/2026	INTEREST		\$3.67	\$23,992.36
08/31/2026	Ending Balance			\$23,992.36

Daily Balances

Date	Amount	Date	Amount
08/03/2026	\$23,272.56	08/28/2026	\$23,988.69
08/14/2026	\$19,338.18	08/31/2026	\$23,992.36

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

10-750 (15)
 NAME Myers & Waterford
 ACCOUNT NO. 4267
 DATE 8-2-76
 DEPOSIT NOT FOR CASH RECEIPT (FOR DEPOSIT ONLY)
 SUB TOTAL
 LESS CASH RECEIVED
 \$ 1051.50
 107590700 21

Credit - \$1,051.50 - 8/3/2026

CHECKING DEPOSIT		DATE	8/26/26
ACCOUNT NAME		Village of Waterford	
CHECK	111	AMOUNT	
CHECK	4509		
CHECK			
SUB TOTAL			
DEPOSIT CAS I			
WITHHELD			
TOTAL DEPOSIT	4600		
SIGNATURE		TRAN CODE	
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Credit - \$4,650.51 - 8/28/2026

Waterford Public Library Library Committee Report

Date: September 8, 2026
Committee Name: Endowment Committee
Prepared By: Abra Dexter

The Endowment Committee is tasked with overseeing the Library's endowment funds. This oversight includes monitoring the individual funds, as well as developing marketing and recognition materials.

Summary of Activities

- Marketing brochures (rack cards) have been printed and are being distributed to area businesses.
- The sizes of the fish/birds for the recognition art piece have been determined along with the donation amounts associated with each size.

Current Projects

- Develop a marketing plan to present to the Library Board – item was tabled until the next meeting date.
- Recognition Art Piece
 - Continue to finalize display details.
 - Create a written description of donation requirements and levels.
 - Discuss marketing and promotion options.
- Endowment Funds
 - Monitor status of each fund.
 - Focus on strategic planning for these funds, including:
 - Investment and growth strategies
 - Possible uses for portions of funds available for withdrawal

Challenges and Issues

The committee is going to take a closer look at the Waterford Library Endowment Fund through the Racine Community Foundation to determine if it continues to be of benefit to the library.

Upcoming

Next meeting scheduled for October 7, 2026, at 9:30 a.m.

Recommendations for Board actions

We recommend re-naming this Committee as the Endowment, Donation and Recognition Committee (EDRC) and changing its description accordingly.



This committee was initially created to fulfill requirements of one of the endowments made to the Library. Its purpose was to oversee the fund, provide monthly reports to the board and work on marketing and outreach for the fund. The committee is advisory only and makes recommendations to the board for further action.

Over the course of several meetings the Library Board determined that:

1. The Library would benefit by having the oversight of all its endowment funds assigned to one committee.
2. The committee would create a plan for donor recognition and naming rights as these items overlap with endowments.
3. The committee would draft any relevant policies and bring them to the Library Board for approval.

The committee completed these items as requested and thereby cemented its scope to be larger than just endowments.

To provide clarity and better reflect its purpose, we recommend changing the name of the committee to the Endowment, Donation and Recognition Committee (EDRC) and amending its description accordingly.

Suggested Motions

1. Move to change the name of the Endowment Committee to the Endowment, Donation and Recognition Committee.

2. Move to change the description of the committee to:

“The Endowment, Donations and Recognitions Committee (EDRC) is tasked with overseeing the Library’s endowment funds, donations made to the library, and appropriate donation recognitions. The funds oversight includes monitoring the individual endowment funds and providing regular reports and recommendations for action to the Library Board. The committee is also responsible for developing endowment marketing, recognition, and outreach materials. Donations and recognitions will be supervised by the EDRC according to library policy. “

Submitted by:

Committee Member

Abra Dexter



Proposed Closures for the Remainder of 2026

Saturday, November 7: 9am – 12pm

Chamber of Commerce Gala Preparations

The board may choose to close to patrons on this day as we prepare the space for the event that same evening. We can also choose to remain open with full but potentially disrupted service.

Thursday, December 3: 9am – 1pm

Staff Training & Staff Meeting

One or two times per year we close to the public to allow for staff training. The last closure was May 28, 9-11am in preparation for the Summer Reading Program. I'm proposing a longer closure for this meeting so we can include an outside presenter for staff training.

Currently scheduled closings in accordance with Village Personnel Handbook:

Thanksgiving Holiday: Thursday through Saturday, November 26, 27, 28

Christmas Holiday: Thursday through Saturday, December 24, 25, 26

New Year's Eve Holiday: Thursday and Friday, December 31, January 1

Respectfully Submitted,

Jessica Kiesler

Library Director