

WATERFORD LIBRARY BOARD OF TRUSTEES
OFFICIAL MEETING MINUTES
June 9, 2026

Call to Order: The meeting was called to order by President Isola at 5:02 PM

Trustees present: President Isola, Trustees Pollnow, Dexter, Schoepke, Loebel, Kis

Absent: Beer

Others present: Library Director Jessica Kiesler, Samantha Vogel, Village Board President Adam Jaskie

Public Comment

None

Minutes

Motion (Pollnow/Loebel) to approve May minutes as discussed. All ayes. Motion carried 6-0.

Director's Report

1. Programming Review:

- Adult programming:
 - Waterford Heritage Committee Presentation: 42 participants
 - Total Participants: 241
- Family programming:
 - Piano Recitals Space Usage: 133
 - Total Participants: 1,111
- Juvenile 0-5:
 - Alphabet Lab: 90 participants / 2 classes
 - Total Participants: 112
- Teen 12-18:
 - Total Participants: 19

2. Circulation Review:

- Library Visits: 3,933 people visited in May
- Door count 20,161 in 2026
- Program attendance: 1,483 attended 37 programs in May
- Program count up 20% from 2025
- Lucky Day materials: 414 check outs this year
- New Library cards up 19.83% from 2025
- Both Town and Village of Waterford circulation numbers are up at this point in year

3. Summer Reading Program

- 400 signed up for the summer reading program, which started on June 5
- Reviewed program materials and calendar

4. Special Projects Update

- The library has been awarded a \$1,000 ArtSeeds grant from the Racine Arts Council to fund pianists to get more use out of our piano all year.
 - Friends will match the grant funding.
 - Performers will be scheduled September 2026 - May 2027.
- Attended Food and Fun on First to promote the library and Summer Reading Challenge.
 - 126 people spun the prize wheel.
- Shared Proposal for Library Project at Ten Club Park WILS Grant.
 - Born Learning Trail
- Attended Racine County Executive Board to discuss the Racine County Library Plan of Service.
- Furniture Update: Delivery expected July 2 and 8.

5. 2026 Budget Review

- **Budget currently at 41.4% of spending for the year (41% of year has elapsed)**
- Associated Bank: End of May \$199,329.79
- Community State Bank: End of May \$15,614.35
- Patriot Financial: End of April \$80,238.09
- Patriot Financial: End of May \$82,416.83

Invoices

- Motion (Schoepke/Kis) to Operations \$39,928.36. All ayes. Motion carried 6-0.
- Motion (Pollnow/Schoepke) Special Funds \$15,648.98. All ayes. Motion carried 6-0.

Committee Report

- Endowments Subcommittee Report
 - Met June 2 and meetings have shifted to a marketing focus
 - Working on a marketing brochure; will get printed in color

Old Business

- Building Agreement
 - Working to schedule time with Mike Sponholtz

New Business

Adjournment

There being no further business before the Board of Trustees, there was a motion (Dexter/Pollnow) to adjourn. All ayes. Motion carried 6-0. The meeting adjourned at 6:17 PM.

Next meeting: Tuesday, July 14, 2026 at 5:00 PM at Waterford Public Library.
Minutes submitted by: Sara Schoepke