

WATERFORD LIBRARY BOARD OF TRUSTEES
OFFICIAL MEETING MINUTES
January 13, 2026

Call to Order: The meeting was called to order by President Isola at 5:01 PM

Trustees present: President Isola, Trustees Pollnow (Zoom), Kis (Zoom), Dexter, Beer, Schoepke, Loebel (Zoom)

Others present: Library Director Jessica Kiesler, Samantha Vogel, Village Board President Adam Jaskie

Public Comment

None

Minutes

Motion (Isola/Dexter) to approve minutes from the December 9, 2025 Regular Board meeting. All ayes.
Motion carried 6-0.

Director's Report

1. Programming review:

- Adult programming:
 - Total Participants: 206
- Family programming:
 - Believe in the Magic of Reading Family Christmas Program 150 participants
 - Polar Express Indoor Story Walk 141 participants
 - Total Participants: 903
- Juvenile 0-5:
 - Alphabet lab (3 sessions) 140 participants
 - Total Participants: 222
- Juvenile 6-11
 - Wrapped Christmas books 117 participants
 - Total Participants: 345
- Teen 12-18:
 - Total Participants: 14

2. Circulation Review:

- Circulation up about 4% for the year
- 657 New Patrons in 2025
- 47, 509 people have visited the library since January 1, 2025
- Visits up about 3% for the year
- 115,831 items have circulated since January 1, 2025
- Libby is seeing an increase in usage in 2025
- Hoopla has been officially faded out

3. Special Projects Update

- Donation (\$5000) from a patron towards Libby to increase circulation
- New hours are being positively received
- New cleaning company has started working
- WPL store is now open; \$5 comes back to the library from each item sold
- New website will be unveiled publicly this month
- Starting work on repurposing the storytelling room to a creative play space
 - An Eagle scout will be helping with some of the remodeling/repurposing
- Lucky Day collection started in December; overall people checked out Lucky Day books 45 times
- Jessica will attend library legislative day in Madison in February

4. 2025 Budget Review

- We have used 96.3% of our budget this year
- Reviewed Associated Bank Endowment statement
 - Balance end of December 31, 2025: \$190,042.27
- Reviewed Community State Bank statements
 - Balance ending December 31, 2025: \$17,614.18
- Reviewed Patriot Financial Statement
 - Balance ending \$53,000.03

Invoices

- Motion (Schoepke/Isola) to Operations \$47,111.28. All ayes. Motion carried 7-0.
- Motion (Dexter/Kis) Special Funds \$1,902.30. All ayes. Motion carried 7-0.

Old Business

- Building Agreement
 - Discussion about creating an MOU draft.
 - Jessica will lead that work initially and bring a draft to the next meeting.
- Opening Endowment Account
 - First statement was presented from Patriot Financial
 - Signers on the account
 - Discussion to add a third signer for the account
 - Discussion about creation of a sub-committee for management, marketing, and outreach of the Endowment
 - Lori Isola and Abra Dexter will represent the board on the sub-committee
- Special Projects Update
- Budget Review

New Business

- Donation and Community Room Naming Rights

Motion to approve Abra Dexter to be the third signer on the endowment account. (Isola/Beer). All ayes. Motion carried 6-0. Dexter abstained.

Motion to approve Lori and Abra representing the board on the Endowment sub-committee. (Schoepke/Beer) All ayes. Motion carried 5-0. Dexter and Isola abstained.

Motion for the endowment subcommittee to create a draft plan for donation recognition / naming rights (Schoepke/Pollnow) All ayes. Motion carried 7-0.

Adjournment

There being no further business before the Board of Trustees, there was a motion (Beer/Dexter) to adjourn. All ayes. Motion carried 7-0. The meeting adjourned at 6:20 PM.

Next meeting: February 17 at 5:00 PM at Waterford Public Library.

Minutes submitted by: Sara Schoepke